

**HEADQUARTERS SPECIAL COMMUNICATIONS ORGANIZATION**  
**QASIM ROAD, RAWALPINDI**  
**TENDER NOTICE FOR SUPPLY OF MEDICINES**

1. MI Room Misrial Complex, Misrial Road, Rawalpindi invites sealed tenders for supply of medicine (piecemeal) for patients for FY 2024-2025. Tender documents will be issued from 14 Jun 2024. Quotations should be submitted this office on 28 Jun 2024 from 0930 hrs to 1100 hrs and which will be opened on the same date at 1130 hrs in the presence of bidders or their authorized representatives. Medicines/ Formulas are att. Medicines shall be supplied as per our requirements of Pharmacy Indent which will be sign by the Medical Officer or Authorized Officer. Discount and retail price of medicines/ items must be mentioned which includes all taxes.

**Terms and Conditions**

- a. Call deposit of Rs. 500/- (refundable after one year) as security in the name of 62 Composite Signal Battalion, Misrial Road, Rawalpindi.
  - b. Only typed quotation will be accepted.
  - c. Alternate medicines will not be accepted. In case of wrong or alternate supply the contract will be cancelled and call deposit will be forfeited (without any notice).
  - d. Discount shall be mentioned clearly in the tender.
  - e. Successful bidder/ contractor will have to supply medicines to the unit as per requirement (even during holidays).
  - f. Bidders must be registered with Income Tax, General Sales Tax and Professional Tax Department and they shall have to provide the certificates issued by these departments.
  - g. Income tax will be deducted as per income tax rules from the bill of tenders.
  - h. Medicines will have to be supplied continuously and no excuse including delay in payments or strike will be accepted.
  - i. The copy of the renewed Drug Sale License must be attested with the tender.
  - j. Telephone numbers of shop and residence shall be mentioned in the tender.
2. Due to any observation, competent authority has right to accept or reject the application.

Commanding Officer 62 Composite Signal Battalion  
Misrial Complex Rawalpindi  
**Tel: 051-9278145**