

**Government of Pakistan**  
**National School of Public Policy**

Tender Reference No. **NSPP/IT EQUIPMENT/NSPP/2023-24**  
Date: **10/05/2024**

**INVITATION TO BIDS**

National School of Public Policy (NSPP) invites sealed bids from the original Manufacturers/ Authorized Distributors/ Suppliers registered with income Tax and Sales Tax Authorities and are also on Active Tax Payer List (ATL) of FBR for supply of the following items.

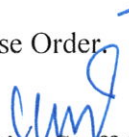
Sr. No	Tender Title	Bid Receiving & Opening Date Time	Date and Time
1.	Procurement of IT/AV equipment for NSPP	Last date of Submitting Bidding Documents	<b>Till 11:00 AM</b> <b>Date:31-05-2024</b>
		Opening of Technical Bids	<b>Time: 11:30 AM</b> <b>Date:03-06-2024</b>
		Opening of Financial Bids	<b>Time: 11:00 AM</b> <b>Date:07-06-2024</b>

This Bidding Process will be governed under Public Procurement Rules, 2004, as amended from time to time and instructions of the Government of the Pakistan received during the completion of the project. Single Stage, Two Envelope bidding procedure will be followed. Bids prepared in accordance with instructions given in the bidding document, must reach at **Office of Director (IT), NSPP, Shakra-e-Quaid-e-Azam, Lahore** on or before date and time mentioned above. Bids will be opened publically on the same day at the time mentioned above, in presence of the bidders/their representatives who opt to be present. This advertisement is also available on PPRA website ([www.ppra.org.pk](http://www.ppra.org.pk)) as well as on NSPP website (<https://www.nspp.gov.pk>).

Complete Set of Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available for the interested bidders on NSPP website (<https://www.nspp.gov.pk>) or can be collected from the **“Office of Director (IT)”**. Price of the bidding documents is Rs.100/- (printing/binding charges in shape of cash at NSPP, Lahore).

**Important Note:**

- Bidders must ensure that they submit all the required documents indicated in the Bidding Documents without fail. Bids received without undertakings, valid documentary evidence, supporting documents and the manner for the various requirements mentioned in the Bidding Documents or test certificates are liable to be rejected at the initial stage. The data sheets, valid documentary evidences for the critical components as detailed hereinafter should be submitted by the Bidder for scrutiny. Non-compliant bids are liable to be rejected.
- Bid security (Earnest money) @ **2% of estimated cost** (i.e. the estimated of total quoted bid price) shall have to be attached along with (Financial Proposal) of bidding document. It should be in the form of Pay Order / Bank Draft / CDR from a scheduled bank in favor of National School of Public Policy, Lahore.
- Requisite items are required to be delivered within **10 days** after issuance of Purchase Order.

  
**Directing Staff (Admin)**  
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