



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Tender Notice No. SLIC/PO/02/2025.

COREGENDUM

Purchase Of It Equipment's Along with Software for Various Division
State Life Principal Office Karachi

State Life Insurance Corporation of Pakistan (SLIC) invites sealed technical and financial bids through (EPADS) in accordance with PPRA Rules, under "Single Stage-two envelope procedure" from well recognized firms dealing in sale and services of "IT Equipment's along with Software" for Various Division, State Life Principal Office Karachi. Intended bidders must be registered with Income Tax/Sales Tax Departments and having their own office and telephone/Fax no (if found contrary Tender will be rejected)

Title of Work	Earnest Money (Fixed)	Tender Closing Date & Time	Tender Opening Date and Time
Purchase of IT Equipment's along with software (Specifications, Details, QTY and Terms & Conditions as per Tender Document)	Rs.100,000	28-01-2025 At 11:00 a.m.	28-01-2025 At 11:30 a.m.

- Tender Notice along with Tender Document can be seen/downloaded from PPRA website i.e. www.ppra.org.pk also tender notice along with tender document has been uploaded on EPADS system and State Life website i.e. www.statelife.com.pk as well.
- Bids will be received only from those firms who are registered with PPRA for e-procurement on E- PADS system for tendering in SLIC through their e-mail addresses which were provided by them to PPRA at the time of their registration.
- Filled tenders must be submitted through their e-mail address latest by 28-01-2025 before 11:00 am. Technical Bid will be opened on the same day at 11:30 am
- State Life Insurance Corporation of Pakistan reserves right to accept/ reject all bids in accordance with PPRA Rules.

(Muhammad Tajamul)
Divisional Head
Central Procurement Division
2nd Floor, Principal Office, State Life Building No. 9
Dr. Ziauddin Ahmed Road, Karachi. (Pakistan)
Tel: 021-99204521



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BID DOCUMENT

FOR

**PURCHASE OF IT EQUIPMENT'S ALONG WITH SOFTWARE FOR
VARIOUS DIVISION**

**TENDER NOTICE NO. SLIC/PO/02/2025
STATE LIFE INSURANCE CORPORATION OF
PAKISTAN, PRINCIPAL OFFICE, KARACHI.**

2025

**CENTRAL PROCUREMENT DIVISION
2ND FLOOR PRINCIPAL OFFICE, STATE LIFE BUILDING No.9
DR. ZIAUDDIN AHMED ROAD, KARACHI-75530**

1. Introduction

The State Life Insurance Corporation of Pakistan is the largest life insurance institution in Pakistan providing life and group insurance protection to over 6 million people. Even after the introduction of private insurance companies, State Life still enjoys the lion's share of the Pakistan life insurance industry. Presently, Corporation intends to purchase of IT Equipment's along with Software for Various Division State life (Principal Office), Karachi.

2. Detailed specifications and estimated quantity for required equipment is as under: -

S#	Items & Specification	Qty
01	Laptop Core i3 13 Generation or higher, 2.50 GHZ Turbo Bost up to 4.40GHZ 8 GB Ram DDR-V, Ram or higher extendable to 16 GB 256 to 512 GB or higher 15.6" LED FHD MS Windows 11 Pro or Latest Operating System Licensed, MS-Office current Version licensed, Antivirus Licensed (Kaspersky or Equivalent)1 Year (or higher) Local	06
02	Laptop Core i5 13 Generation or higher, GHZ Turbo Bost up to 4.40GHZ 8 GB Ram DDR-IV, Ram or higher extendable to 16 GB 1TB 15.6" LED FHD MS Windows 11 Pro or Latest Operating System Licensed, MS-Office current Version licensed, Antivirus Licensed (Kaspersky or Equivalent)1 Year (or higher) Local	01
03	Desk Top Computer Intel ® Core i3 13th Generation or higher, 8GB DDR-V, 512 SSD, Lan Card Wifi / Bluetooth with Dell E192H LED FHD Display Windows 11 MS Office 2021 Pro Plus Kespersky Antivirus, 1 Year local warranty	04
04	Printers, Print Speed - Color (draft) Print Speed - Black (normal) Up to 29 ppm Print speed - Color (normal) Up to 29 ppm Printer page yield Resolution (black): Up to 600 x 600 dpi Resolution (color): Up to 600 x 600 dpi Resolution technology Image REt 3600, Enhanced (600x600 dpi), Fine Lines (1200x1200 dpi), Quick view (300x300 dpi) Monthly duty cycle Up to 55,000 pages, Print Technology: Laser or Equivalent, One year warranty	03
05	Printer: (Black &White) Laser jet print cartridges (yield:500 pages) 1 Hi Speed USB (Compatible with USB2.0 Specifications) Copier Setting: Number of copies lighter/Darker: Optimize Paper Maximum number of copies: up to 99 Copies Technology: Laser, Or Equivalent One year Warranty	02
06	PRINTER (Ink Tank) Maximum duty cycle: 20000 pages per month. Maximum resolution: 1200 x 2400 DPI . Maximum ISO A-series paper size: A4. Print speed (black,	01

	normal quality, A4/US Letter): 39 ppm. Duplex printing. Wi-Fi.	
07	Multifunction Scanner Scanning speed of up to 35 ppm / 70 ipm Automatic Document Feeder (ADF) of up to 50 sheets Daily duty cycle of 4,000 pages One-pass duplex scanning Paper protection function and image sensor glass dirt detection Or Equivalent One year Warranty	03
06	Data Analytic Tool	03

Tender enquiry No	SLIC/PO/02/2025
Closing date & time for submission of bids	28-01-2025 up to 11:00 a.m.
Date & time of opening of technical bids	28-01-2025 at 11:30 a.m.

Delivery and after sales service of Consignment:

Delivery and after sales service of items at State Life Insurance Corporation of Pakistan's (Principal Office) Karachi.

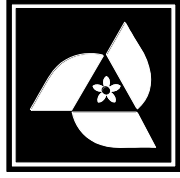
TERMS AND CONDITIONS

- 1. Bidders should provide the name of firm, complete postal address, Telephone No, Fax No, Email address and web address (if any).**
2. Bidders are required to upload their bids on EPADS systems as per laid down PPRA procedure for single stage two-envelope method i.e. separate "Technical Proposal" and "Financial Proposal" respectively and clearly marked as **"Purchase of IT Equipment's along with Software for Various Division"**. However, bid security in shape of pay order must be submitted at the address given in tender notice before closing time else tender will be rejected.
3. Initially only Technical Proposals will be opened and downloaded from EPADS on the opening date and time as given in tender notice. Time and date for opening of Financial Proposals of technically qualified bidders will be announced after finalization of Technical Evaluation and will be announced on EPADS system accordingly.
4. Each item will be evaluated separately any item can be deleted.
5. There will be a two-stage evaluation of bids. Technical evaluation will be held first. Financial bid of only technically qualified bidders would be considered for further processing.
(Technical evaluation of bids / point scoring criteria is available with bidding document).
6. The Most Advantageous Bid would be accepted is each item.
 - i) Experience of bidders in sales / marketing of relevant equipment.
 - ii) Financial Capabilities.
 - iii) Number of existing clients provided with similar equipment.
 - iv) List of professionals on permanent strength- for installation and after sales services**(Technical evaluation of bids / point scoring criteria is available with bidding document).**
7. Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after issuance of purchase order/ signing of contract. However, successful bidder will be required to submit performance guarantee of 5% in shape of bank guarantee (valid for entire warranty period) in favor of SLIC at the time of issuance of purchase order/ signing of contact and will be released after expiry of warranty period.
8. No bid will be accepted without bid security.
9. All the bids must include all government taxes.
10. Most Advantageous bidder will be required to deliver items within (03) weeks after issuance

of Purchase Order.

11. The bids submitted shall hold good for a minimum period of 90 days from the date of bid opening.
12. The quantity of items may increase/decrease at the time of issuing purchase order.
13. The contractor / supplier will be liable for any mistake in calculation of price/rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
14. Warranty of the items will start from the date of delivery.
15. If the successful bidder fails to supply the items as per purchase order, the bid security will be forfeited.
16. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
17. All the information provided by the bidder must be verifiable.
18. Performance guarantee of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of state Life.
19. If the 1st lowest evaluated/ Most Advantageous fails to supply the items and bid money is confiscated by the State Life then the old Purchase order will be cancelled and new Purchase Order will be issued to the 2nd lowest Evaluated Bidder/ Most Advantageous bidder with approval of the Competent Authority.

(Muhammad Tajamul)
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Central Procurement Divisional
State Life Insurance Corporation of Pakistan
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TECHNICAL EVALUATION OF BIDS / POINT SCORING CRITERIA

	<u>Max.Points</u>
1. Experience of bidder in sales / marketing of relevant equipment <i>(05 points for each complete year)</i>	25
2. Financial Capabilities <i>(Annual Report for each year/ Tax Return for each year =5 points)</i>	25
3. Number of Existing Clients provided with similar Equipment <i>(05 points for each Corporate / Multinational / Govt./ Semi- Govt. Client)</i>	25
4. List of Professionals on permanent strength- for installation and after <i>Sales services 05 points for each qualified personnel)</i>	25

	Total Points: 100

Note:

Minimum 60 % score is required Technically Qualify in each category and over-all as well.