

OFFICE OF THE CHIEF COMMISSIONER INLAND REVENUE REGIONAL TAX OFFICE-II, KARACHI

NO.SO-II/CCIR/RTO-II/(Tender) 2024-2025/ 9561

Dated: 06.05.2025

The Deputy Director (Accounts), Public Procurement Regularity Authority (PPRA), Ist floor, FBC Building, Sector G-5/2, Near State Bank of Pakistan, Islamabad.

Subject: -

SUBMISSION OF ORIGINAL CHEQUE AGAINST ADVANCE PAYMENT OF PUBLICATION OF TENDER NOTICE – RENT OF OTHER BUILDING (TRANSIT ACCOMMODATION).

Please refer to the above.

Please find enclosed herewith the original Cheque amounting to Rs. 15,000/- vide Cheque No. 0084433 dated 06.05.2025. being an advance payment against publication of Tender Notice-Rent of Other Building (Transit Accommodation) for the financial year 2024-2025.

Please acknowledge the receipt.

(\$YED MASHKOOR ALI)
Drawing and Disbursing Officer



OFFICE OF THE CHIEF COMMISSIONER INLAND REVENUE REGIONAL TAX OFFICE-II, KARACHI

NO.50-II/CCIR/RTO-II/(Tender) 2024-2025/955 The Deputy Director (Monitoring & Implementation), Public Procurement Regularity Authority (PPRA). Cabinet Division, FBC Building, Sector G-5/2. Islamabad.

Dated: 05.05.2025

Subject: -

REQUEST FOR UPLOADING OF TENDER NOTICE FOR RENT OF OTHER BUILDINGS

(TRANSIT ACCOMMODATION).

Please refer to the above.

You are requested to please arrange for the uploading of the enclosed tender

Notice for Rent of Other Building (Transit Accommodation) on the official website of PPRA on <u>08-05-2025</u>.

(LAL MUHAMMAD KHAN)

Chairman
Procurement Planning/Evaluation Committee



OFFICE OF THE CHIEF COMMISSIONER INLAND REVENUE REGIONAL TAX OFFICE-II, KARACHI

No. SO-II/CCIR/RTO-II/(Tender)/2024-2025/9560

Dated: 05.05.2025

TENDER NOTICE

The Regional Tax Office-II, Karachi requires the "the Building for transit accommodation of the Officers" from reputed Individuals/firms which must be registered Federal Board of Revenue in Income Tax and with Sindh Revenue Board having ATL status for the following assignment in the office situated at Plot # FL.16/17, Block-15, Gulistan-e-Jauhar, Karachi for the financial year 2024-2025 through single stage and single envelope on least cost basis as under:-

Annexure	DESCRIPTION
1	Rent of Other Buildings(Transit Accommodation)

Terms & Conditions:

- 1. The terms & conditions and other specifications of each item will be available on the "TENDER DOCUMENT," which may be obtained/downloaded from the PPRA Official Website.
- 2. The rates should be quoted serial-wise as per the tender documents, along with GST/SRB, Income Tax will be deducted as per prescribed rates (Where applicable).
- 3. Interested Individuals/firms are directed to quote their rates via online e-procurement portal EPADS (file uploading method), as well as original bids /rates must be submitted in hard copy in the office of the undersigned by the bidders. Electronic bidding documents should be submitted using E-Pak Acquisition and Disposal System (EPADS) on or before 26.05.2025 till 11.30 A.M.
- 2. All the bids received within the prescribed time limit will be opened by committee of the Regional Tax Office –II (Inland Revenue) Karachi in the presence of all bidder's or their representatives who choose to attend at 11:30 A.M on 26.05.2025, in the Conference Room situated at Ground Floor of Tax House-II, Regional Tax Office –II (Inland Revenue), Plot No. FL.16/17, Block-15, Gulistan-e-Jauhar, Karachi.
- 3. Manual bids would not be accepted in any case.
- 4. Bid security should be submitted to this office using EPADS or physically.
- 5. All government taxes will be deducted as per the laws/rules.
- 6. The bidder should enclose a copy of each of the proprietor's NTN Certificates, Sales Tax Registration Certificate, Sindh Revenue Board Certificate, and CNIC.
- 7. Incomplete tenders will not be accepted in any case.
- 8. The bids security will be returned to unsuccessful bidders while bid security of successful bidders will be converted into security deposit.

Competent authority may reject any one or all bids /proposal at any time prior to the acceptance of a bid/proposal as per PPRA Rule.

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TERMS AND CONDITIONS

- 1. The premises should be in the vicinity of the RTO-II Building (Gulistan-e-Jauhar and NIPA) Building.
- 2. The premises should be in a residential area and in a clean locality.
- 3. The premises should have properly running utilities (electricity, gas, water, internet, and geyser, etc).
- 4. The premises should have at least 10 bedrooms/ five two-bedroom apartments in the same building.
- 5. Each bedroom's size should be at least 12 feet by 15 feet.
- 6. Each bedroom should be furnished. The details are as follows.
- i. Furniture (at least one double bed with side tables, cupboard, sofa set, dressing table with mirror, L.E.D. TV, etc)
- ii. Electrical appliances (at least one fan, air conditioner, and appropriate lights)
- 7. Each bedroom should have attached bathrooms with appropriate fixtures and fittings.
- 8. Sufficient parking space for cars/vehicles.
- 9. Furnished Kitchen.
- 10. Furnished common area sitting space with appropriately sized L.E.D. TV: at least one on each floor(if there are more than one floor)
- 11. Provision of the following services shall be the responsibility of the owner:
 - i. Janitorial/cleaning of the premises.
 - ii. Laundry of bedding/towels (personal laundry not included).
 - iii. Cook/servants/attendants for preparation of meals, etc. (As per menu setup by Mess Committee).
- 12. The bidder shall also provide electricity sub-meters for each room before handing over the property.
- 13. The bidder shall provide a Pay Order amounting to 3% of the total allocated budget. The same shall be uploaded on the EPADS Portal at the time of bidding. The actual Pay Order shall be physically submitted with other relevant documents to the Officer of the Undersigned.
- 14. The bidder shall abide by all the terms and conditions as mentioned in the Tenancy Agreement at the time of signature.

(LAL MUHAMMAD KHAN)
Chairman

Procurement Planning/Evaluation Committee



DETAILS AND SPECIFICATION FOR THE RENT OF OTHER BUILDINGS (TRANSIT ACCOMMODATION) FOR THE FINANCIAL YEAR 2024-2025 REGIONAL TAX OFFICE-II KARACHI.

S.NO	PARTICULARS	DETAILS
1.	BUILDING DETAILS	
	Complete Address of the premises offered.	
	Number of Rooms (Size: 15x12)	
	Number of Bathrooms	
	Kitchen Facilities (Yes/No/Details)	
	Common Areas(Description)	
	Brief Description of the Building(Attach Floor Plan/Photographs)	
2.	FINANCIAL PROPOSALS	
	Monthly Rent(PKR)	
	Security Deposit(PKR)	
	Maintenance Charges(if applicable) (PKR/Month)	
	Details of Covered Area	
	Rent Escalation Clause(if applicable)	
3.	UNDERTAKING	
	I /We, the undersigned, hereby declare that I/We have carefully read and understood all the terms and conditions of this Tender Document and agree to comply with them. The information provided in this Tender is true and accurate to the best of my/our knowledge. I/We confirm our willingness to enter into a formal lease agreement based on the terms and conditions outlined in this tender documents and any subsequent negotiations. Signature of Tender/Authorized Representative:	
4.	INSTRUCTIONS FOR TENDERS:	
	Please ensure that all sections of this tender form are fully completed and signed.	
	All supporting documents as listed must be attached.	
	Submit the complete tender documents in a sealed envelope as per the instructions	



Procurement Planning/Evaluation Committee

TENDER FORM FOR RENT OF OTHER BUILDINGS (TRANSIT ACCOMMODATION) REGINAL TAX OFFICE-II, KARACHI FINANCIAL YEAR 2024-2025

- 1. NAME OF INDIVIDUAL/FIRM.
- 2. PROPRIETOR'S NAME.
- 3. ACCOUNT NUMBER WITH BANK NAME AND BRANCH (IBAN).
- 4. COMPLETE POSTAL ADDRESS.
- 5. NATIONAL TAX NUMBER.
- 6. SALES TAX REGISTRATION NUMBER.
- 7. C.N.I.C.
- 8. EXPERIENCE.
- 9. CONTACT/CELL NUMBER.
- 10. AMOUNT OF BID.
- 11. UTILITY BILLS OF THE PREMISES OFFERED.

AUTHORIZED SIGNATURE WITH STAMP

