

GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE  
(DEFENCE DIVISION)

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**INVITATION OF BIDS**

Ministry of Defence invites sealed Bids from well reputed and experienced firms registered with Income Tax and Sales Tax Departments who are on active Taxpayers list of the Federal Board of Revenue for supply of following items during financial year 2021-22:-

- a. Quality velvet boxes for military medals;
- b. Ribbons for military medals (reduced size medals and miniature medals);
- c. Engraving names of awardees on military medals and roundels;
- d. Gold plating of NI(M) & HI(M) medals, silver plating of roundels of NI(M) & HI(M); and
- e. Stitching ribbons on medals (reduced size medals and miniature medals).

2. Bid documents containing detailed terms & conditions, method for applying Bids, Bid validity, opening of Bid, acceptance or rejection of Bids can be obtained free of cost from the undersigned by submitting an application on any Working Day from 0900 hrs to 1500 hrs before closing date i.e Monday the 8<sup>th</sup> November 2021. Bidding documents can also be downloaded from PPRA's website ([www.ppra.org.pk](http://www.ppra.org.pk)) and MoD's website ([www.mod.gov.pk](http://www.mod.gov.pk)).

3. Bids prepared in accordance with the instructions given in the Bidding documents must reach this Office in sealed envelope on Monday the 8<sup>th</sup> November 2021 by 1100 hrs. Bids will be opened on the same day at 1200 hrs in the presence of Bidders or their authorized representatives in the Office of Chairman, Tender Committee for Opening and Evaluation of Bids, Ministry of Defence, Pak Secretariat No-II, Rawalpindi Cantt. A Bidder can apply for all items listed at Para 1 or separately, as provided in the terms & conditions attached with the Bidding documents.

4. The successful Bidder will furnish performance guarantee which shall be 10% of the contract amount as specified under Rule 39 of Public Procurement Rules-2004.

5. Bank draft @ 3% of the total Bid offered, must accompany the Bid in favour of Section Officer D-25 (Medals), Ministry of Defence, Pak Sectt No. II, Rawalpindi Cantt.

6. Ministry of Defence reserves the right to accept or reject Bid in the light of Rule-33 of Public Procurement Rules-2004.

*Muhammad Nasir*  
(Muhammad Nasir)

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Ministry of Defence  
Rawalpindi  
Cell # 0306-9215279

F.No 2/4/D-25/2021

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**BIDDING DOCUMENTS**

for

**NATIONAL COMPETITIVE BIDDING**

for

Procurement of velvet boxes, ribbons for military medals, (reduced size medals and miniature medals), engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals, silver plating of roundels of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals and stitching ribbons on military medals (reduced size medals and miniature medals).

2. Bidding documents are placed in following sequence:-

- |      |   |               |
|------|---|---------------|
| i.   | Terms & Conditions of Invitation to Bid-                  | Page-2        |
| ii.  | List of Procurement Items                                 | - Pages 3-6   |
| iii. | Contract Forms  | - Page7-8     |
| iv.  | Bid Forms   | - Page-9-10   |
| v.   | Schedule of Requirements for Velvet Boxes and Ribbons etc | - Page-11-14  |
| vi.  | Evaluation Criteria                                       | - Page-15     |
| vii. | Purchaser's Notification of Award                         | - Pages 16-17 |