



**National Disaster Risk Management Fund**  
A company set up under section 42 of the Companies Act, 2017  
**Making Pakistan Resilient**

**EXPRESSIONS OF INTEREST**  
**Hiring of Individual Consultants**

Country: Islamic Republic of Pakistan  
Project Name: Pakistan Hydromet and Climate Services Project (PHCSP)  
Implementing Agency: National Disaster Risk Management Fund  
Credit No: IDA: 6246- PAK  
Project ID No: P163924

The **Government of Pakistan** has obtained a “**Credit**” from the International Development Association (IDA) towards the cost of Pakistan Hydromet and Climate Services Project and intends to apply part of the proceeds of this credit to payments for following “**National Individual Consultants’ Services**”, to be procured under this project. The Project aims at strengthening delivery of reliable and timely, climate and hydro-meteorological services besides enhancing community resilience to shocks. Shocks include socio-economic disruptions caused to communities by climate risks, health emergencies, food security and natural disasters.

**National Disaster Risk Management Fund** now invites eligible individuals to indicate their interest in providing the services. Interested consultants must provide detailed CVs indicating that they are qualified to perform the services. The Consultants shall be engaged on per month remuneration basis initially for the period of Two (02) years.

S #	Position	Required Qualification & Experience
1.	<b>Environment Consultant</b> [One (01) position]	<b>Qualifications:</b> Master’s Degree in applied Social Sciences, Economics, Sociology, Anthropology, Environmental Sciences, Development Studies or related fields. <b>Professional experience:</b> -Two (02) years’ professional experience with a national or international organization in the field of Environmental Safeguards Planning & Management(iii) good understanding of Climate Change; (iv) good understanding of the GoP and Development partners’ procedures;(v) Familiarity with legal frameworks on Environment Safeguards (vi) Experience of working with the Government counterparts, international donors and UN agencies will be an added advantage.
2.	<b>Social Safeguards Consultant</b> [One (01) position]	<b>Qualifications:</b> -Master’s Degree in Social Sciences, Economics, Project Management, Development Studies or related fields. <b>Professional experience:</b> -Two (02) years’ professional experience with a national or international organization in the field of Social Safeguards Planning & Management(iii) good understanding of Climate Change; (iv) good understanding of the GoP and Development partners’ procedures;(v) Familiarity with legal frameworks on Social Safeguards (vi) Hands on experience of developing DDRs, RAP/ LARP & Compliance Monitoring & Reporting. (Vii)Experience of working with the Government counterparts, international donors and UN agencies will be an added advantage.

Terms of Reference (TORs) for above consulting assignments can be accessed by the interested individuals from websites, [www.ndrmf.pk](http://www.ndrmf.pk) and [www.ppra.org.pk](http://www.ppra.org.pk). Further information may be obtained at the address given below during office hours from 0900 to 1700 hours (Pakistan Standard Time (PST)). This REOI is also available on the websites [www.ndrmf.pk](http://www.ndrmf.pk) and [www.ppra.org.pk](http://www.ppra.org.pk).

An attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 [Revised November 2017, July 2018 and November 2020] (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest, the same shall be observed while participating in the procurement process. The individual consultants shall be hired in accordance with the procedures set out in Para 7.36 of the World Bank’s Procurement Regulations. In

addition, the whole procurement process will be governed under the World Bank "Procurement Regulations for IPF Borrowers" July 2016 [Revised November 2017, July 2018 and November 2020] which can be perused at the website:<https://www.worldbank.org/en/projects-operations/products-and-services/brief/procurement-new-framework#framework>.

Applications, complete in all respects i.e. CVs along with education and experience certificates in sealed envelope, should reach Deputy Manager Procurement on or before **27<sup>th</sup> September, 2022** at **12:00 pm** through surface mail or by hand. Same shall be opened on the same day at 12:30 pm. Applicants are requested to ensure that they have provided updated contact details. **Position applied for must be mentioned clearly on the top right corner of envelop.**

**DEPUTY MANAGER PROCUREMENT**  
**National Disaster Risk Management Fund,**  
5<sup>th</sup> Floor, EOBI House, Mauve Area G-10/4,  
**Islamabad.**  
**Ph: +92(51)9108300 Ext: 416**

## Terms of Reference

Project:	Pakistan: National Disaster Risk Management Fund		
Expertise:	<b>Environment Consultant-II</b>	Contract Type:	Per month Remuneration (Time-Based)
Source:	National	Category:	Independent
Estimated Start Date:	15 <sup>th</sup> October, 2022	End Date:	31 <sup>st</sup> December, 2024
Reports to:	Head PHCSP		

### Background:

The National Disaster Risk Management Fund (NDRMF) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017. It is a government-owned non-banking financial intermediary with a corporate structure. NDRMF (hereinafter may also be referred to as "Fund") recently launched World Bank funded project "Pakistan Hydromet and Climate Services Project/PHCSP". The Project Development Objective is; to strengthen delivery of reliable and timely climate and hydro-meteorological services and enhance community resilience to shocks. Shocks include socio-economic disruptions caused to communities by climate risks, health emergencies, food security and natural disasters. The proposed objective is also aligned with World Bank's existing Country Partnership Strategy for Pakistan which identifies climate change adaptation and mitigation as a cross-cutting area. Under the project, Fund will provide the funds as "Grant Financing" to Fund Implementation Partners (FIPs), both from the public and non-public sectors, to implement project activities according to its devised/approved mechanisms and protocols.

In this regard, under the project's financing, Fund intends to hire services of Environment Consultant-II to perform following tasks:-

### Detailed Tasks:-

- 1) Coordinate the implementation of World Bank safeguards policies on the environment, involuntary resettlement and/or Indigenous Peoples
- 2) Provide operational coordination and specific inputs to World Bank projects to ensure compliance with safeguards policies during project preparation and implementation.
- 3) Contribute to the evaluation, improvement and dissemination of WB's safeguards policies.
- 4) Provide assistance as needed for applying safeguards knowledge to the development of tasks.
- 5) Work with safeguards team to ensure that appropriate resources and capacity are deployed to effectively cover the safeguards policies of projects in preparation and implementation within the Department.
- 6) Monitoring of safeguards policy compliance of World Bank projects during implementation.
- 7) Identify, and report on projects with high safeguards sensitivity.
- 8) Participate in safeguard policy/Operation Manual (OM) formulation and review.
- 9) Lead, identify, assess, and monitor overall capacity building needs on environmental safeguards of FIPs.
- 10) Lead, develop and administer as needed technical assistance (TA) and other training programs for capacity
- 11) Lead and work with safeguards team to develop projects or programs with a specific safeguards or environmental focus.

**Qualification and Experience:****Qualifications: -**

Master's Degree in applied Social Sciences, Economics, Sociology, Anthropology, Environmental Sciences, Development Studies or related field

**Professional experience: -**

Two (02) years' professional experience with a national or international organization in the field of Environmental Safeguards Planning & Management(iii) good understanding of Climate Change; (iv) good understanding of the GoP and Development partners' procedures;(v) Familiarity with legal frameworks on Environment Safeguards (vi) Experience of working with the Government counterparts, international donors and UN agencies will be an added advantage.

**Other knowledge, additional competences**

- Excellent project writing skills
- Good working knowledge of ICT technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office, database programmes)
- Working knowledge of communication systems e.g. MS-Teams, Skype for Business
- Proficiency in English and the local language of assignment
- Excellent communication and networking skills
- Good report writing skills

**Selection Method:**

Selection shall be done in accordance with Para 7.36 of "Procurement Regulations for IPF Borrowers" July 2016 [Revised November 2017, July 2018 and November 2020] ("Procurement Regulations")

## Terms of Reference

Project:	Pakistan: National Disaster Risk Management Fund		
Expertise:	<b>Social Safeguard Consultant-II</b>	Contract Type:	Per month Remuneration (Time-Based)
Source:	National	Category:	Independent
Estimated Start Date:	15 <sup>th</sup> October, 2022	End Date:	31 <sup>st</sup> December, 2024
Reports to:	Head PHCSP		

### Background:

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In this regard, under the project's financing, Fund intends to hire services of Social Safeguard Consultant-II to perform following tasks: -

### Detailed Tasks: -

- 1) Review and screen the proposals submitted by Fund Implementing Partners (FIPs) from social protection and social development.
- 2) To ensure that the Fund does not finance any category "A" sub-projects.
- 3) During screening, provide advice to the FIP to ensure that safeguard (involuntary resettlement, and indigenous peoples) impacts are avoided or minimized, and/or mitigated sufficiently.
- 4) Contribute to capacity building of the Fund and FIPs staff in planning and implementing social disaster prevention interventions.
- 5) Preparation of standalone Social Safeguard for every subproject.
- 6) Facilitate the FIPs in screening out the projects and compliance of social safeguard documents.
- 7) Facilitation to FIPs for preparation of VLD Safeguard documents and report. M&E of social safeguard compliance in the field.
- 8) In accordance with the ESMS ensure that safeguard documents as required are prepared.
- 9) Set financing conditions for subprojects and ensure all safeguards requirements are complied with.
- 10) Preparation of periodical progress reports of the projects for World Bank and NDRMF
- 11) Monitor subprojects to ensure safeguards compliance in accordance with safeguards documents prepared, in case of non-compliance assist FIPs on

preparation a time bound Corrective Action Plan and ensure its effective implementation.

- 12) Conduct outreach on the safeguards requirements and processes under the ESMS and provide training and capacity-building to NDRMF PHCSP FIPs.
- 13) Ensure the establishment and operations of similar mechanisms in the FIPs and facilitate/follow-up on the resolution of complaints related to the NDRMF operations and financed sub-projects.
- 14) Conduct periodic reviews of procedures, guidelines and checklists for continuous improvements in the light of lessons learnt.
- 15) Assist and coordinate in conducting due diligence for grant proposals and facilitate in preparation of the social safeguard-section of the DDRs to FIPs.
- 16) Carry out any other responsibilities as assigned by the management.

### **Qualification and Experience:**

#### **Qualifications: -**

Master's Degree in Social Sciences, , Economics, Project Management, Development Studies or related field;

#### **Professional experience: -**

Two (02) years' professional experience with a national or international organization in the field of Social Safeguards Planning & Management(iii) good understanding of Climate Change; (iv) good understanding of the GoP and Development partners' procedures;(v) Familiarity with legal frameworks on Social Safeguards (vi) Hands on experience of developing DDRs, RAP/ LARP & Compliance Monitoring & Reporting. (Vii)Experience of working with the Government counterparts, international donors and UN agencies will be an added advantage

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