



**GOVERNMENT OF PAKISTAN
OFFICE OF THE ACCOUNTANT GENERAL
PAKISTAN REVENUES, G-8/4, ISLAMABAD**

No.Admn-II /CT/A09701/F&F/

Dated: May 09, 2025

TENDER NOTICE
REGARDING OFFICE FURNITURE & FIXTURE

01. Office of the Accountant General Pakistan Revenues invites E-Bids from reputable experienced firms registered with PPRA on EPADS to provide Office furniture, for office of the AGPR located at G-8/4, Islamabad, for the period of one year, **through EPADS only**.
2. All bids received shall be opened and evaluated in the manner prescribed in the bidding document
3. Interested firms/dealers having GST/NTN number and on Active Taxpayers List of FBR may quote the prices of items as detailed in **Annexure A** of the tender documents they want to supply.
4. Tender document containing terms and conditions can be downloaded from AGPR website www.agpr.gov.pk. and EPADS (<https://eprocure.gov.pk>) PPRA's website www.ppra.org.pk free of cost.
5. Each bid accompanied by earnest money in the shape of pay order/demand Draft of Rs. **200,000/-** (Rupees: Tow Hundred Thousand Only) in favour of Branch Officer (Admn), AGPR, Islamabad which shall be submitted to the undersigned, in original. before the bid closing time. Copy of the pay order/demand draft shall be scanned and made part of proposal to be submitted electronically.
6. The bids must reached/uploaded latest by **May 29, 2025 at 11:00 AM**, which shall be opened through EPADS on the same day i.e. **May 29, 2025, at 11:30 AM** in presence of representative of the bidders/firms who may wish to present.

Branch Officer
Admin-II
AGPR, Islamabad
Phone No.9260325

OFFICE OF THE ACCOUNTANT GENERAL
PAKISTAN REVENUES, G-8/4,
ISLAMABAD.

TENDER
2024-25

FOR

SUPPLY OF OFFICE FURNITURE FOR AGPR, ISLAMABAD

NAME OF FIRM:

M/S_____

FURTHER TO OUR ADVERTISEMENT IN THE PPRA/EPADS AS WELL AS AGPR'S WEBSITE FOR SUPPLY OF OFFICE FURNITURE, YOU ARE INVITED TO SUBMIT YOUR E-BIDS IN LIGHT OF DETAILS GIVEN BELOW.

1.0 CONTRACT

The Contract shall mean the agreement entered between the parties i.e. “the purchaser” (AGPR on the behalf of the President) and the “Seller” (Bidder).

2.0 DETAILS OF ITEMS.

- As per Annexure “A”.
- A sample of the required furniture is available at the AGPR office and can be viewed during working days from 9:00 AM to 3:00 PM.

3.0 RECEIPT AND OPENING OF TENDER.

Bids should be uploaded on EPADS on or before **May 29, 2025**, by 11:00 A.M. and will be opened on the same day in the presence of the bidders or their representatives at 11.30 AM.

- For any clarification or further information, if necessary, the bidders may contact **Branch Officer** (Admn-II) Office of the AGPR Islamabad on phone No.9260325

4.0 RATE

Bidders should quote their rates in Pak Rupees inclusive of Government Taxes (where applicable). Sales tax where applicable may be shown separately. **Rates will be valid for 90 days.**

5.0 BID SECURITY

Bids security of Rs 200,000/- (Rupees: Two Hundred Thousand Only) (refundable) in the shape of call deposit/demand draft/pay order in the name of Branch Officer (Admn) AGPR, in original, must reach to (Branch Officer (Admn) O/o the AGPR, Islamabad on or before 11:00 AM by **May 29, .2025**.

BID VALIDITY

Bids shall be valid for a period of **90 days** after its receipt.

6.0 RIGHT RESERVED

- The A.G.P.R. reserves right to accept / reject any or all bids without assigning any reason.
- The competent authority reserves right to decide the quantity of the items listed in (**Annexure A**)

7.0 **DISQUALIFICATION:**

Bids/Offeres are liable to be rejected due to non-provision of the following documents:

- a) Experience certificate /award letter of supplying similar goods to any government department, at least five government department/Multinational companies.
- c) Business/Office address, telephone numbers.
- d) Copy of Certificate of Income Tax& Sales Tax registration.
- e) Affidavit on Judicial paper for not being blacklisted from any government or semi government department.
- f) List of clients where services have been rendered in current year.
- g) Bank statements of business/firm.

8.0 EVALUATION.

All the bids submitted would be evaluated by a committee constituted by the competent authority. Criteria of evaluation of financial bid will be **item wise lowest price.**

9.0 SUPPLY.

- Supply will have to be made within one week after receipt of supply order
- All defective items will be replaced immediately at supplier's cost.

10.0 **TERMS OF PAYMENT**

- The payment will be made in full after satisfactory delivery of the goods against invoices.
- Taxes at source will be deducted as per rules / orders on that date.

11. **GENERAL INFORMATION**

- Companies Name & Address.
- Year of establishment in Pakistan.
- Offices in Pakistan.

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Branch Officer
Office of the AGPR, Islamabad
Phone No.9260325

Annexure -A

Sr. No	Items Name	Description	Quantity	Remarks
1.	Office Chairs	As per sample available in office of the AGPR	36	Quantity can be increased or decreased, keeping in view the budget/office requirements
2.	Executive Chairs		15	
3.	Computer Chair		100	
4.	Visiting Chairs		50	
5.	Office Table		45	
6.	Side Table		20	
7.	Side Rack		20	
8.	Wall Cabinets		10	
9.	Wooden Partition		20	