



SOUTHERN DIRECTORATE  
DIRECTORATE GENERAL OF IMMIGRATION AND PASSPORTS, KARACHI  
TENDER NOTICE  
F.NO. 4/22/2025/ACCTTS  
FOR THE PURCHASE OF STATIONERY ITEMS

NOTICE INVITING BIDS/TENDERS

Sealed tenders are invited from NTN/GST registered Firms for the supply of Computer Papers in accordance with the **"Tender Document"**, which can be collected from the office of the Dy. Assistant Director (Admin), Admin Office, Regional Passport Office Saddar, Karachi, during office hours on a formal request on the Company's letterhead and payment of Rs.1000/- (non-refundable) in the form of PO/DD.

S.No	Particulars	Quantity
1	Computer Paper Reams A4 Size, 80Gsm	1000

TERM & CONDITIONS

1. Taxes shall be deducted as per the applicable relevant law.
2. GST/NTN certificate should be provided with the tender.
3. A tender security (2% of bid amount) shall be provided with the tender in the form of a call deposit from any scheduled bank in favor of the Southern Directorate of Immigration and Passports, Karachi.
4. The tender shall be evaluated based on the Single-Stage, One-Envelope procedure (Rule 36(a) of PPRA Rules 2004. Technical and financial proposals shall both be submitted in one sealed envelope. All received bids will be opened and evaluated according to the prescribed bidding methods.
5. The sealed tender should reach the office of the undersigned on or before 26-05-2025 at 12:00 noon.
6. Tender shall be opened on the same date at 15:00hrs in the presence of the interested bidders or their authorized representatives.
7. Incomplete and without tender security proposal shall not be entertained.
8. Directorate General Immigration & Passports reserves the right to accept or reject all bids or proposals at any time prior to acceptance in accordance with PPRA Rules 2004 (clause 33).

Dy.Assistant Director (Admin)  
Southern Directorate, Directorate General of Immigration and Passports, Regional Passports  
Office, Saddar, Karachi