



GOVERNMENT OF PAKISTAN  
DIRECTORATE GENERAL OF IMMIGRATION & PASSPORTS

TENDER NO. 1/83/2024-GEN  
"REQUEST FOR PROPOSALS"  
PROVISION OF JANITORIAL SERVICES THROUGH OUTSOURCING

Directorate General of Immigration and Passports invites "**Sealed Proposals**" on "**Single Stage Two Envelops Procedure**" from reputable service providers/firms who are on Active Tax Payer List (ATL) of FBR and are registered with sales tax/income tax department having GST/NTN numbers, AGPR vendor number for "Provision of Janitorial Staff for deployment at Directorate General of Immigration and Passports and its Regional Passport Offices across Pakistan" in accordance with the "**Tender Documents**" which can be collected from Deputy Director (Logistics) of Directorate General Immigration and Passports (HQ), G-8/1, Islamabad during office hours on a formal request on Company's letterhead and Payment of Rs.5,000/- (non-refundable) in the form of PO/DD in favor of Directorate General of Immigration and Passports.

**TERMS AND CONDITIONS OF THIS TENDER:**

1. Taxes shall be deducted as per applicable relevant law.
2. GST/NTN certificate should be provided with the tender.
3. A tender security of Rs.1,300,000/- shall be provided with the tender in the form of a call deposit from any scheduled bank in favor of Director General, Directorate General Immigration & Passports, Islamabad.
4. Technical and Financial proposals should be submitted in two separate envelopes properly sealed and with the clearly marked on each. Financial proposals of only technically qualified firms shall be opened.
5. The sealed tender should reach office of the undersigned on or before **27-11-2024** at 11:00hrs and shall be opened on same date at 11:30hrs in presence of the interested tenderers or their authorized representatives.
6. Incomplete tender shall not be entertained.
7. Directorate General Immigration & Passports reserves the right to accept or reject all bids or proposals at any time prior to acceptance in accordance with PPRA Rules 2004 (clause 33).
8. This advertisement is also available on PPRA's website i.e. [www.ppra.org.pk](http://www.ppra.org.pk) and DG I&P own website [www.dgip.gov.pk](http://www.dgip.gov.pk).

Aqsa Jamal  
Deputy Director (Logistics)  
Directorate General of Immigration & Passports (Headquarters)  
Sector G-8/1, Islamabad  
051-9107050

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