



GOVERNMENT OF PAKISTAN
NATIONAL INSTITUTE OF PUBLIC ADMINISTRATION

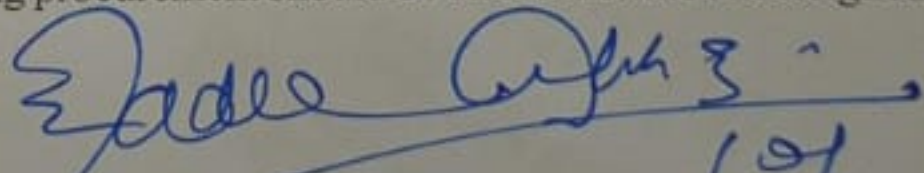
78-Shahrah-e-Quaid-i-Azam (Upper Mall), Lahore)
Ph: 042-99203885-86 Fax: 042-99204523-25

Dated: 10.03.2025

INVITATION TO TENDER

**PURCHASE OF STATIONARY, MISC CONSUMABLE ITEMS, PHOTOCOPIER
MACHINE TONERS, PRINTER TONERS, ELECTRICAL AND COMPUTER ITEMS.**

1. Electronic Bids through E-Pak Acquisition and Disposal System (EPADS) are invited from original manufacturers / authorized distributors / suppliers duly registered with Income Tax and Sales Tax Departments who are on active tax payers list of Federal Board of Revenue and Punjab Revenue Authority (PRA). Following are the general terms and conditions:
 - a. Tender documents alongwith details / specifications can be downloaded from NIPA Lahore websites nimlahore.gov.pk, PPRA website ppra.org.pk, EPADS website eprocure.gov.pk during the period from 12.03.2025 to 27.03.2025.
 - b. The bidding documents must be uploaded on PPRA-EPADS and also dropped physically in the tender box placed at the office of Additional Director (Admn & Fin), NIPA Lahore latest by **11:00 a.m, on 27.03. 2025**. The bid documents will be opened on EPADS on same day at the time mentioned in the presence of the Committee.
 - c. All the bids filled on prescribed Proforma should be duly endorsed, stamped, sealed and should comply with terms and conditions.
 - d. All the certificates pertaining to the registration of firm with tax authorities must also be enclosed.
 - e. 05 % of bids security shall be deposited along with the tender documents as earnest money in the form of Call Deposit Receipt (CDR)/Demand Draft / Pay Order issued by any scheduled bank of Pakistan in the name of Director General, NIPA, Lahore.
 - f. Prices quoted should be inclusive of all applicable taxes which will be deducted by NIPA Lahore as per prescribed rules. Rates quoted should remain valid for the Financial Year 2025 - 2026.
 - g. National Institute of Public Administration (NIPA) Lahore, reserves the right to accept or reject any or all bids in accordance with Public Procurement Rule 33.
 - h. All questions/ queries/clarifications regarding procurement should be directed to the undersigned.


(NADEEM ABBAS)

Additional Director (Admin & Finance)

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10/3/25