

**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

Tender Notice No. SLIC/KSZ/05/2024.

**PROCUREMENT OF FURNITURE ITEMS FOR  
AREA MANAGERS & QUALIFIER EOAs, KARACHI SOUTHERN ZONE**

State Life Insurance Corporation of Pakistan (SLIC) invites sealed technical and financial bids (through EPADS) in accordance with PPRA Rules under single stage two-envelopes procedure from well recognized firms dealing in supply of furniture items for Area Managers and EOAs qualifiers, Karachi Southern Zone. State Life Insurance Corporation of Pakistan. Intended bidders must be registered with Income Tax/Sales Tax Departments and having their own offices and telephone/Fax no (if found contrary Tender will be rejected).

Title of Work	Bid Security (Fixed)	Last date & time for submission of bids	Date & Time for Opening of Technical Bids
Supply of Furniture Items for Area Manager & EOAs qualifiers (specifications and Detailed terms and conditions as per Tender Document)	Rs.84000/-	24.12.2024. till 1100Hrs	24.12.2024 At 1130Hrs

- Tender Notice along with Tender Document can be seen/ downloaded from PPRA website i.e [www.ppra.org.pk](http://www.ppra.org.pk) also tender notice along with tender document has been uploaded on EPADS system and State Life website i.e [www.statelife.com.pk](http://www.statelife.com.pk) as well.
- Bids will be received only from those firms who are registered with PPRA for e-procurement on E-PADS system for tendering in SLIC through their e-mail addresses which were provided by them to PPRA at the time of their registration.
- Filled tenders must be submitted through their e-mail address latest by 24.12.2024 before 11:00 am. Technical Bids will be opened on the same day at 11:30 am.
- State Life Insurance Corporation of Pakistan reserves right to accept/ reject all bids in accordance with PPRA Rules.

(ASLAM PARVEZ)

H&R ADMIN,

AGM/SECRETARY ZPC,

State Life Insurance Corporation of Pakistan, 11<sup>TH</sup> FLOOR STATE LIFE  
BUILDING # 2, WALLACE ROAD KARACHI.

Phone # 021-9921704



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

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**BID DOCUMENT**

**FOR**

**PROCUREMENT OF FURNITURE ITEMS FOR AREA  
MANAGERS & EOAs**

**TENDER NOTICE No.SLIC/KSZ/05/2024**

**STATE LIFE INSURANCE CORPORATION OF PAKISTAN  
KARACHI SOUTHERN ZONE, KARACHI.**

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**2024**

**HR & ADMIN DEPARTMENT  
11<sup>TH</sup> FLOOR, STATE LIFE BUILDING NO.2  
WALLACE ROAD, KARACHI**

## 1. Introduction

The State Life Insurance Corporation of Pakistan is the largest life insurance institution in Pakistan providing life and group insurance protection to over 6 million people. Even after the introduction of private insurance companies, State Life still enjoys the lion's share of the Pakistan life insurance industry. Presently, Corporation intends to purchase of furniture items for Area Manager & EOAs Qualifiers.

## 2. Detail Specification & Quantities / Schedule:

Detailed specifications and estimated quantity for required Capital items is as under:-

S No	Furniture Items	Description	Qty
01	Office Table with Side Rack (Area Managers)	5 X 3 Full wood three drawer top glass 5mm	10
02	Office Table with Side Rack (EOAs)	4 X 2 ½ Full wood Two drawer top glass 5mm	37
03	Conference Table	8 X 4 X 2 ½ made with full wood	07
04	Revolving Chair (Area Managers & EOAs)	High Back imported Rexene Motly foam filled (Seat and Back) Taiwan Base Five Wheels	47
05	Sofa (Three Seat)	Three Seater Sofa full imported Rexene 6 Inchs Molty Foam with Separate cushions	10
06	Center Table	Wooden Base with Glass Top	10
07	Steel Filling Cabinet	Standard Size, 4 Drawer with lock Standard Size 20 inner and outer gauge	47
08	Armed Visitor Chair	Wood Seat Size 23 X 23 6 inch foam Height form seat and Back: 3 inc height (Motly Foam) Back Height 40 X 20	104

		<b>in from ground to top Full Rexene Or Poshash industrial cloth</b>	
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**Note: Successful bidders will be required to provide one ready sample of each furniture item before approval of committee for physical verification for approval of Tender to the said firm/bidder ( the items of sample for examination will be counted at the time of supply).**

**Tender Document For:**

**PURCHASE OF SPLIT ACs FOR AREA MANAGER AND QUALIFIERS EOAs,  
KARACHI SOUTHERN ZONE.**



Tender enquiry No	<b>SLIC/KSZ/05/2024</b>
Closing date & time for submission of bids	24.12.2024 before 03:00 p.m
Date & time of opening of Technical bids	24.12.2024 at 03:30 p.m

**Delivery and after sales service of Consignment:**

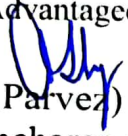
Delivery and after sales service of items at the SLB-02.

**TERMS AND CONDITIONS**

3. Bidders should provide the name of firm, complete postal address, Telephone No, Fax No, Email address and web address (if any).
4. Bidders are required to upload their bids on EPADS systems as per laid down PPRA procedure for single stage two-envelope method i.e separate "Technical Proposal" and "Financial Proposal" respectively and clearly marked as "**Purchase of Furniture Items for Area Managers and Qualifiers EOAs, Karachi Southern Zone**". However, bid security in shape of pay order must be submitted at the address given in tender notice before closing time else tender will be rejected.
5. Initially only Technical Proposals will be opened and downloaded from EPADS on the opening date and time as given in tender notice. Time and date for opening of Financial Proposals of technically qualified bidders will be announced after finalization of Technical Evaluation and will be announced on EPADS system accordingly.
6. There will be a two-stage evaluation of bids. Technical evaluation will be held first. Financial bid of only technically qualified bidders would be considered for further processing.  
**(Technical evaluation of bids / point scoring criteria is available with bidding document).**
  - i) Experience of bidders in sales / marketing of relevant equipment.
  - ii) Financial Capabilities.
  - iii) Number of existing clients provided with similar equipment.
  - iv) List of professionals on permanent strength- for installation and after sales services.

8. Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after issuance of purchase order/ signing of contract. However, successful bidder will be required to submit performance guarantee of 03% in shape of pay order (valid for entire warranty period) in favor of SLIC at the time of issuance of purchase order/ signing of contract and will be released after expiry of warranty period.
9. No bid will be accepted without bid security.
10. All the bids must include all government taxes.
11. Most Advantageous bidder will be required to deliver items within (02) weeks after issuance of Purchase Order.
12. The bids submitted shall hold good for a minimum period of 30 days from the date of bid opening.
13. The quantity of items may vary at the time of issuing purchase order.
14. Warranty of the items will start from the date of delivery.
15. Bids shall be quoted with supply of all items along with installation. Bids quoted with partial supply of items/ partial installation units will not be accepted.
16. Most advantageous bidder will be selected the basis of lowest quoted rates for entire project subject to completion of all other criteria of tender documents.
17. If the successful bidder fails to supply the items as per purchase order, the bid security will be forfeited.
18. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
19. Quoted bids shall be inclusive of all items and accessories required for complete installation of all units.
20. All the information provided by the bidder must be verifiable.
21. Bid Security of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of state Life.

22. If the 1<sup>st</sup> lowest evaluated/ Most Advantageous bidder fails to supply the items and bid money is confiscated by the State Life then the old Purchase order will be cancelled and new Purchase Order will be issued to the 2<sup>nd</sup> lowest Evaluated Bidder/ Most Advantageous bidder with approval of the Competent Authority.

  
(Aslam Parvez)

AGM/Incharge (HR&Admin),

State Life Insurance Corporation of Pakistan, , Karachi.

**Phone # 021- 99217044**



# STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

## TECHNICAL EVALUATION OF BIDS / POINT SCORING CRITERIA

	<u>Max.Points</u>
1. Experience of bidder in sales / marketing of relevant equipment <i>(05 points for each complete year)</i>	25
2. Financial Capabilities <i>(Annual Report for each year/ Tax Return for each year =5 points)</i>	25
3. Number of Existing Clients provided with similar Equipment <i>(05 points for each Corporate / Multinational / Govt./ Semi- Govt. Client)</i>	25
4. List of Professionals on permanent strength- for installation and after Sales services <i>05 points for each qualified personnel)</i>	25
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	Total Points: 100

Note:

Minimum 60 % score is required Technically Qualify in each category and over-all as well.



پاکستان کاسب  
سے بڑا لائف اور  
ہیلتھ انشورنس کا ادارہ

# اسٹیٹ لائف



انشورنس کارپوریشن آف پاکستان

## ٹینڈرنس

ٹینڈرنس #HR&A/KSZ/05/2024

سپلائی آف فرنیچر برائے ایریا نیچر اور ای او اے ایس

PPRA رولز کے مطابق (بذریعہ ای بی اے ڈی ایس) سنگل اسٹیج ٹوانویپ طریقہ کار کے تحت سر بمبر ٹیکنیکل اور فنانشل بولیاں مطلوب ہیں۔ ایسی معروف فرموں سے جو سپلائی فرنیچر میں ڈیلنگ کرتی ہوں۔ ٹینڈرنس کو PPRA کی ویب سائٹ یعنی [www.ppra.org.pk](http://www.ppra.org.pk) پر دیکھا رڈاؤن لوڈ کیا جاسکتا ہے۔ ٹینڈر دستاویزات کیساتھ EPADS سسٹم اور اسٹیٹ لائف کی ویب سائٹ [www.statelife.com.pk](http://www.statelife.com.pk) پر بھی اپ لوڈ کیا گیا ہے۔

بولیاں صرف ان فرموں سے وصول کی جائیگی جو ای بی اے ڈی ایس سسٹم پر ای پروکورمنٹ کیلئے اسٹیٹ لائف انشورنس کارپوریشن (SLIC) میں ٹینڈرنگ کیلئے PPRA کیساتھ بذریعہ ای میل ایڈریس رجسٹرڈ ہیں جو انہوں نے رجسٹریشن کے وقت PPRA جو فراہم کیلئے تھے۔ ٹینڈر بذریعہ ای میل ایڈریس 24-12-2024 کو 3:00pm دن تک جمع کرائے جائیں۔ ٹیکنیکل بولیاں اسی دن 3:30pm بجے کھولی جائیگی۔

اسلم پرویز ڈیپارٹمنٹ ہیڈ (HR & Admin) اسٹیٹ لائف انشورنس کارپوریشن آف پاکستان، کراچی ساؤتھ زون، گیارہویں منزل، اسٹیٹ لائف بلڈنگ نمبر 2 ویلسن روڈ کراچی فون نمبر 021-99217044



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

Pakistan's  
Largest Life  
& Health  
Insurer

## TENDER NOTICE

**TENDER NOTICE # HR & ADMIN/KSZ/05/2024**

**SUPPLY OF FURNITURE AREA MANAGER  
& EOA's KSZ**

Sealed technical & financial Bids are invited in accordance with PPRA rules (through EPADS), under "Single Stage-Two Envelope Procedure" from authorized dealer/firms for purchase of Furniture at State Life Insurance, Karachi Southern Zone, Tender Notice can be seen/downloaded from PPRA website i.e [www.ppra.org.pk](http://www.ppra.org.pk) also tender site i.e [www.statelife.com.pk](http://www.statelife.com.pk) as well. Bids will be receivable only from those registered firms with PPRA for E-Procurement on EPADS system for tendering and send through their e-mail addresses which were provided by them to PPRA at the time of registration. Filled tenders must be submitted through e-mail address latest by 24-12-2024 before 3:00 am. Technical bids will be opened on the same at 3:30 am.

For any information contact the Tendering Officer (HR & Admin) State Life Insurance Corporation of Pakistan, Karachi Southern Zone 11th Floor Slb # 2, State Life Insurance Building, Karachi. Phone # 99217044



سونی ناردرن گیس پائپ لائنز لمیٹڈ

Gas House, 21-Kashmir  
Road, Lahore.

[www.sngl.com.pk](http://www.sngl.com.pk)