

TENDER NOTICE # SLIC/NWL/PRINTERS/ZONAL OFFICE/02/2025

State Life Insurance Corporation of Pakistan (SLIC) Narowal Zone, invites bids for supply of Laser Printers in accordance with **EPADS procurement system of PPRA** from well recognized firms/contractors having past experience in Laser Printers supply. Intended bidders **must be registered with relevant Federal/ Provincial Tax Departments and having its own offices and telephone (if found contrary Tender will be rejected).**

Title of Work	Qty	Last date & time for submission of bids	Date & Time for Opening of Bids
hp Laser Jet Pro 4003dn or Equivalent, Black Print 1200x1200 dpi resolution, hi speed USB 2.0 connectivity, 01 host USB rear side With relevant accessories as per details and Terms and Conditions mentioned in the Tender Documents. (In case of Equivalent Brand Equivalency Certificate must Required)	05 Printers	28-04-2025 up to 11:00 am	28-04-2025 at 11:30 am

- Bids may accompany a Pay Order / Bank Draft of **Rs.25,000/-** in favor of State Life Insurance Corporation of Pakistan as **earnest money, no Bid will be accepted without earnest money.**
- Bids will be received only from those firms who are registered with **PPRA for e-procurement on E-PADS System.**
- Single Stage 01-Envelope** procedure will be followed
- The **validity period of Bid will be 03-months** from the date of bids opening date and may be extendable on mutual consent
- The quoted rate/service charges should be inclusive of all applicable Government Taxes**
- General Sales Tax and Withholding Tax will be deducted from the Source as per the rule of the Government
- Bidding documents are available on **EPAD and PPRA official website** which can be downloaded by the interested parties.
- Competent Authority reserves the right to reject all bids or proposals at any time prior to acceptance of a bid or proposal. However State Life on request shall communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejections of all bids or proposals.

Sh. Tariq Mehmood)

Zonal Incharge (HR&Admin)

State Life Insurance Corporation of Pakistan

Zonal Office,

Sardar Plaza, Kashmir Boulevard Narowal

Phone: 0542-920096



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN
Zonal Office

Kashmir Boulevard Road, Narowal

Tender DOCUMENT

TENDER NOTICE No.

SLIC/NWL/PRINTERS/ZONAL OFFICE/02/2025

1. Details of Laser Printers

S. No.	Item
01	<i>hp</i> Laser Jet Pro 4003dn or Equivalent, Black Print 1200x1200 dpi resolution, hi speed USB 2.0 connectivity, 01 host USB rear side with relevant accessories.
02	<i>Quantity : 05 Nos.</i>

2. Date and Time of Bid Closing / Opening

Tender enquiry No	SLIC/NWL/PRINTERS/ZONAL OFFICE/02/2025
Closing date & time for submission of Bids	28-04-2025 up to 11:00 am
Date & Time of Opening of Financial Bids	28-04-2025 at 11:30 pm

TERMS AND CONDITIONS

- Bidders should provide the name of firm, complete postal address, Telephone No, email address and web address (if any).
- Bidders are required to upload their proposals on EPADS systems as per laid down PPRA procedure.
- Bid security in shape of pay order must be submitted at the address given below by the Bidders before the closing date and time. However, only qualified bidder will be required to submit performance guarantee of 05% of the total quoted rates at the time of signing of agreement.
- Financial Proposals will be opened and downloaded from EPADS on the opening date and time as given in tender notice and after necessary evaluation list of qualified bidder will be uploaded on **PPRA and EPADS** system as well.
- Qualifying bidder has to ensure Complete Supply of Printers as per specification mentioned in Tender Documents.

8. It will be the entire responsibility of the qualifying bidder to safely and securely complete supply of Printers in the Zonal Office Building. In case of any loss or damage repair/replacement charges of the respective item will be borne by the qualifying bidder and may be deducted from his bill.
9. Rates shall be submitted for Complete Supply of printers
10. **The Most Advantageous Bid would be accepted.**
11. Bid Security will be returned to un-successful bidders after completion of formal procedure bidder after issuance of purchase order/ signing of contract.
12. No bid will be accepted without bid security.
13. All the bids must include all applicable Government Taxes.
14. If the qualified bidder fails to Supply Printers as per purchase order/ agreement, the performance security will be confiscated. Further, administrative punitive action may also be
15. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
16. All the information provided by the bidder must be verifiable.
17. Performance Guarantee of the successful bidder will be forfeited if the assignment not completed within due time or extended time. In case of a genuine reason regarding delay in Supply of Printers the successful bidder shall inform immediately and the supply time may be extended at the discretion of State Life Management.
18. If the 1st lowest evaluated/ Most Advantageous fails to provide Printers within due time or extended time, the bid security will be confiscated by the State Life and the previous Purchase order will be cancelled and new Purchase Order will be issued to the 2nd lowest Evaluated Bidder/ Most Advantageous.

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