

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY(PPRA)**

CONTRACT AWARD PROFORMA-I

**To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of
Works, Services and Goods Worth Fifty Million or More**

1)	NAME OF THE ORGANIZATION / DEPTT.	PAKISTAN PETROLEUM LIMITED		
2)	FEDERAL / PROVINCIAL GOVT. / OTHER	Other		
3)	TITLE OF CONTRACT	Office 365 Licenses 3rd Year Subscription		
4)	TENDER NUMBER	NA		
5)	BRIEF DESCRIPTION OF CONTRACT	Office 365 licenses were purchased for three years		
6)	TENDER VALUE	NA		
7)	ENGINEER'S ESTIMATE (For civil works only)	N/A		
8)	ESTIMATED COMPLETION PERIOD	31-May-20		
9)	WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?	YES	✓	NO
10)	ADVERTISEMENT :			
	i) PPRA Website (Federal Agencies) (If yes, give date and PPRA's tender number)	YES		NO
		NA		
	ii) News Papers (If yes, give names of newspapers and dates)	YES		NO
		NA		
11)	TENDER OPENED ON (DATE & TIME)	Date: 21.06.2017 Time: 1530hrs		
12)	NATURE OF PURCHASE	LOCAL	✓	INT.
13)	EXTENSION IN DUE DATE (If any)	YES		NO
		N/A		

14) NUMBER OF TENDER DOCUMENTS SOLD
(Attach list of Buyers)

Four (04) (1) M/s. InfoTech (2) M/s. TechAccess (3) Premier System (4) M/s. IOP

15) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

YES		NO	
N/A			

16) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

YES		NO	
N/A			

17) WHICH METHOD OF PROCUREMENT WAS USED :- (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE		<input type="checkbox"/>
b) SINGLE STAGE – TWO ENVELOPE PROCEDURE		<input checked="" type="checkbox"/>
c) TWO STAGE BIDDING PROCEDURE		<input type="checkbox"/>
d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE		<input type="checkbox"/>

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

Direct bids were invited from authorized LSPs after obtaining approval from Procurement Committee

- WHO IS THE APPROVING AUTHORITY

PROCUREMENT COMMITTEE

18) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

YES	✓	NO	

19) NUMBER OF BIDS RECEIVED

Four (04) (1) M/s. InfoTech (2) M/s. TechAccess (3) Premier System (4) M/s. IOP

20) WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUATED BIDDER?

YES	✓	NO	

21) WHETHER INTEGRITY PACT WAS SIGNED?
(If yes, enclose a copy)

YES	✓	NO	

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CONTRACT AWARD PROFORMA-II

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1)	NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	None								
2)	NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	M/s Premier System Mumtaz Hasan Rd, 2nd Floor, Business Plaza, I.I.Chundrigar Road, Karachi , Pakistan								
3)	RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID)	1st Lowest Evaluated Bidder								
4)	NEED ANALYSIS (Why the procurement was necessary)	Annual Subscription required for the continuation of services								
5)	IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td align="center" colspan="4">NA</td> </tr> </table>	YES		NO		NA			
YES		NO								
NA										
6)	WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%;"></td> </tr> </table>	YES	✓	NO					
YES	✓	NO								
7)	DATE OF CONTRACT SIGNING (Attach a copy of agreement)	4500091940 Dated 12 June 2019								
8)	CONTRACT AWARD PRICE	USD 521,560.49								
9)	WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS (Attach copy of the bid evaluation report)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%;"></td> </tr> </table>	YES	✓	NO					
YES	✓	NO								
10)	ANY COMPLAINTS RECEIVED (If yes, result thereof)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
11)	ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
12)	DEVIATION FROM QUALIFICATION CRITERIA (If yes, give details)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
13)	SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> </table>	YES		NO	✓				
YES		NO	✓							

Signature & Official Stamp of
Authorized Officer

