

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)**

CONTRACT AWARD PROFORMA – I

(As Per Rule 47 of PP Rules, 2004)

**To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services and Goods.**

- NAME OF THE ORGANIZATION/DEPTT. **NADRA HEADQUARTER ISLAMABAD**
- FEDERAL / PROVINCIAL GOVT. **FEDERAL**
- TITLE OF CONTRACT: **Procurement of Miscellaneous Items**
- TENDER NUMBER: **NADRA-HQ-RFB-242/2023**
Dated 13th December, 2023
- BRIEF DESCRIPTION OF CONTRACT **Procurement of Miscellaneous Items**
- TENDER VALUE **623,040/-**
- ENGINEER'S ESTIMATE **N/A**
(For civil Works only)
- CONTRACT PERIOD **4-6 weeks**
- ESTIMATED COMPLETION PERIOD **4-6 weeks**
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL
PROCUREMENT PLAN? Yes /No **YES**
- ADVERTISEMENT **527719**
- (Federal Agencies) (If yes give date and PPRA's tender number)

(i) **PPRA Website Tender # NADRA-HQ-RFB-242/2023 dated 13th Dec, 2023**

- TENDER OPENED ON (DATE & TIME) **1st January, 2024 at 1130 Hrs**
- NATURE OF PURCHASE **NATIONAL**
- EXTENSION IN DUE DATE (If any) **NO**
- NUMBER OF TENDER DOCUMENTS SOLD **6 No**

M/s Al Hamid Traders
M/s Shoaib International
M/s Spartan Engineering Services
M/s Nouman Business Corporation
M/s MMS Contractors
M/s Jassal Brothers



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- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS (If yes enclose a copy). YES
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS YES
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
 - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____
 - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. _____
 - c) TWO STAGE BIDDING PROCEDURE. _____
 - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. _____
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.) NO
- WHO IS THE APPROVING AUTHORITY Chief Administrative Officer
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. N/A
- NUMBER OF BIDS RECEIVED 6
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER. Yes
- WHETHER INTEGRITY PACT WAS SIGNED N/A

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**PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)**

CONTRACT AWARD PROFORMA – II


(As Per Rule 47 of PP Rules, 2004)

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Public Contracts of Works, Services & Goods.**

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS
06 NO
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER:
• **M/s MMS Contractors Block 13-0, 2nd Floor Chaudhry Plaza, F-7 Markaz, Islamabad.
M/s Jassal Brothers Office # 13, Barrister Arcade, Opps High Court, G-10/1, Islamabad.**
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATED BID). **Item Wise Lowest**
- NEED ANALYSIS (Why the procurement was necessary?) **Procurement of Miscellaneous
Items for the Establishment of
New Office.**
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE
REASONS (Briefly describe) **NO**
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT
AT THE TIME OF OPENING OF BIDS **YES**
- DATE OF SIGNING THE PURCHASE ORDER **21st March, 2024**
(Attach a copy of agreement)
- CONTRACT AWARD PRICE **Rs. 566,400/-**
Rs. 56,640/-
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS **YES**
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED **NO**
- ANY DEVIATION FROM SPECIFICATIONS GIVEN
IN THE TENDER NOTICE/DOCUMENTS **NO**
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA **NO**
(If yes give details)
- SPECIAL CONDITIONS, IF Any **NO**
(Give Brief Description)

[F.No.2/1/2008PPRA-RA.III]




Director
HQ NADRA Procurement
Alliya Abdul Razaq

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TS 527719E

Submission Date	13/12/2023
Receipt No	181221
Tender No	NADRA-HQ-RFB-242/2023
Sector	Miscellaneous
Tender Title	PROCUREMENT OF MISCELLANEOUS ITEM
Tender Note	PROCUREMENT OF MISCELLANEOUS ITEM
Description	<p>1. National database and Registration Authority (NADRA), Ministry of Interior, Government of Pakistan invites sealed bids from eligible bidders i.e. suppliers/contractors/firms having valid registration from Income Tax & Sales Tax and who are Active Tax payers List (ALT) of the FBR and for Procurement of Miscellaneous Item. 2. The bid documents contain detailed Specification, Instructions, Conditions and forms for participating in the Bid. The Bid Documents (complete set) can be purchased by the bidder upon a written request on Bidder's official letter head addressed to the Head of Department (NADRA Procurement & Stores) at given address from 0900 AM to 1600 PM (Monday to Friday) & upon payment of a non-refundable fee of Rs.2000/-. Payment of Tender document fee can be made through Bank Deposit Slip in Bank HBL Account Title: NADRA Headquarters. Account # 0004600051009601. 3. Rupees 250/-additional (courier charges) to be deposited, by the out stationed bidders for the purpose to purchase complete set of Bidding Documents. The complete set of Bidding Document will be send via Courier Services. Request for the same must reach at least 07 working days before closing date of Tender; else any delay liability cannot be claimed. The bidding documents are also available on NADRA official website for the interested bidders which can be viewed and downloaded from www.nadra.gov.pk free of cost. 4. All the vendors are requested to provide request for issuance of tender documents on company letterhead including nomination of authorized representative (Name & Designation) for presence at tender opening. At the time of tender opening company, rep must possess company employee card. 5. The bids, prepared in accordance with the instructions in the bidding documents must reach at below mentioned address on or before 11:00AM hours on 01/01/2024. Bids will be opened on the same day at 11:30AM hours. This advertisement is also available on PPRA website at www.ppra.gov.pk 6. NADRA reserves the right to reject all the bids as per Rule 33 of PPRA 2004. OCUREMENT D CONFERENCE ROOM - PROCUREMENT DEPARTMENT NADRA HQ NADRA RHO Building (Ground Floor) 30 - Mauve Area G-10/4, Islamabad - 44000. Telephone: 051-90392868 Fax No: 051-9108188</p>
Advertisement Date	13/12/2023
Closing Date	1/1/2024
Closing Time	11:00:00 AM
Opening Time	11:30:00 AM
Estimated Cost	
Tender Nature	National
Earnest Money	Rs.20,000/-
Bid Validity	120 Days
Bidding/Tender Document Cost	2000/-
Remarks	
Attach Document	
Person to be Contacted	Naveed A Channa
Designation	Head of Dept (Procurement)
Tel No.	051-9108145
Address	Ground Floor Procurement Department Regional HQ Building Mauve Area G10/4, Islamabad

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