

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY(PPRA)**

**CONTRACT AWARD PROFORMA-I**

To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts  
of Works, Services and Goods Worth Fifty Million or More

1)	NAME OF THE ORGANIZATION / DEPTT.	PAKISTAN PETROLEUM LIMITED								
2)	FEDERAL / PROVINCIAL GOVT. / OTHER	Other								
3)	TITLE OF CONTRACT	Group Life & Other Insurance Policies 2017 – 2020								
4)	TENDER NUMBER	GMP/SC/124/2017								
5)	BRIEF DESCRIPTION OF CONTRACT	Insurance for Group life MPT / NON MPT Staff, Group Life (Associates, Special Trainees & Special Trainee Diploma Holder, Personal Accident, Leased Car Comprehensive Policy, Leased Equipment & Computer Policy and Workmen Compensation (Non-Independent Contractor Labour) for a period of three years								
6)	TENDER VALUE	N/A								
7)	ENGINEER'S ESTIMATE (For civil works only)	N/A								
8)	ESTIMATED COMPLETION PERIOD	Three years								
9)	WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> </table>	YES	✓	NO					
YES	✓	NO								
10)	ADVERTISEMENT :									
	i) PPRA Website (Federal Agencies) (If yes, give date and PPRA's tender number)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">GMP/SC/124/2017 06 June 2017</td> </tr> </table>	YES	✓	NO		GMP/SC/124/2017 06 June 2017			
YES	✓	NO								
GMP/SC/124/2017 06 June 2017										
	ii) News Papers (If yes, give names of newspapers and dates)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">GMP/SC/124/2017 06 June 2017</td> </tr> </table>	YES	✓	NO		GMP/SC/124/2017 06 June 2017			
YES	✓	NO								
GMP/SC/124/2017 06 June 2017										
11)	TENDER OPENED ON (DATE & TIME)	23 June., 2017 (1530 hrs) (Technical) / 26 July, 2017 (1530 hrs) (Financial)								
12)	NATURE OF PURCHASE	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">LOCAL</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%;">INT.</td> <td style="width: 25%;"></td> </tr> </table>	LOCAL	✓	INT.					
LOCAL	✓	INT.								
13)	EXTENSION IN DUE DATE (If any)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
14)	NUMBER OF TENDER DOCUMENTS SOLD (Attach list of Buyers)	Five (5) (1) M/s. Jubilee Life Insurance Company. (2) M/s. Adamjee Life Assurance Company (3) M/s. EFU Life Insurance Company. (4) M/s. State Life Insurance Corporation of Pakistan (5) M/s. Adamjee Life Insurance Company Ltd.								
15)	WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> </table>	YES	✓	NO					
YES	✓	NO								

16)	WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)	YES	✓	NO	
17)	WHICH METHOD OF PROCUREMENT WAS USED : - (Tick one)				
a)	SINGLE STAGE – ONE ENVELOPE PROCEDURE				
b)	SINGLE STAGE – TWO ENVELOPE PROCEDURE			✓	
c)	TWO STAGE BIDDING PROCEDURE				
d)	TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE				
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)					
NA					
- WHO IS THE APPROVING AUTHORITY					
PROCUREMENT COMMITTEE					
18)	WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?	YES		NO	
NA					
19)	NUMBER OF BIDS RECEIVED	Five (05) (1) M/s. EFU Life Insurance Company. (Only for personal accident) (2) M/s. Adamjee Life Insurance Company (3) M/s. EFU Life Insurance Company. (4) M/s. State Life Insurance Corporation of Pakistan (5) M/s. Adamjee Life Insurance Company Ltd.			
20)	WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUATED BIDDER?	YES	✓	NO	
21)	WHETHER INTEGRITY PACT WAS SIGNED? (If yes, enclose a copy)	YES	✓	NO	

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- 1) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Four (4)
- 
- 2) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER 01) M/s. Adamjee Life Assurance Company Ltd Suite No 323 – 325, 3rd Floor, Plot # G-20 The Forum Block – 9, Clifton Karachi  
02)M/s. Adamjee Life Insurance Company Ltd Adamjee House, 6th Floor, I.I Chundrigar Road Karachi  
03) M/s. Jubilee Life Insurance Company Ltd 2nd Floor PNSC Building M.T Khan Road Karachi
- 
- 3) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID) 1st Lowest Evaluated Bidder
- 
- 4) NEED ANALYSIS (Why the procurement was necessary) For the insurance of staff and various assets
- 
- 5) IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)
- |     |  |    |   |
|-----|--|----|---|
| YES |  | NO | ✓ |
|     |  |    |   |
- 
- 6) WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?
- |     |   |    |  |
|-----|---|----|--|
| YES | ✓ | NO |  |
|     |   |    |  |
- 
- 7) DATE OF CONTRACT SIGNING (Attach a copy of agreement) 01) M/s. Adamjee Life Assurance Company Ltd WC # 4200044291  
02) M/s. Adamjee Life Insurance Company Ltd WC # 4200044293  
03) M/s. Jubilee Life Insurance Company Ltd WC # 4200044292
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- 8) CONTRACT AWARD PRICE 01) M/s. Adamjee Life Assurance Company Ltd **PKR 60 Million**  
02) M/s. Adamjee Life Insurance Company Ltd **PKR 60 Million**  
03) M/s. Jubilee Life Insurance Company Ltd **PKR 250,000/-**
- 
- 9) WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS (Attach copy of the bid evaluation report)
- |     |   |    |  |
|-----|---|----|--|
| YES | ✓ | NO |  |
|     |   |    |  |
- 
- 10) ANY COMPLAINTS RECEIVED (If yes, result thereof)
- |     |  |    |   |
|-----|--|----|---|
| YES |  | NO | ✓ |
|     |  |    |   |
- 
- 11) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)
- |     |  |    |   |
|-----|--|----|---|
| YES |  | NO | ✓ |
|     |  |    |   |
- 
- 12) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give details)
- |     |  |    |   |
|-----|--|----|---|
| YES |  | NO | ✓ |
|     |  |    |   |
- 
- 13) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)
- |     |  |    |   |
|-----|--|----|---|
| YES |  | NO | ✓ |
|     |  |    |   |

Signature & Official Stamp of  
Authorized Officer

