

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I  
(As Per Rule 47 of PP Rules, 2004)**

To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services and Goods.


- NAME OF THE ORGANIZATION/DEPTT. M/O. OVERSEAS PAKISTANIS & HRD
- FEDERAL / PROVINCIAL GOVT. FEDERAL
- TITLE OF CONTRACT PURCHASE OF FURNITURE, MACHINERY & HARDWARE
- TENDER NUMBER 01 F.Y 2021-22 <sup>ITEM</sup>
- BRIEF DESCRIPTION OF CONTRACT Purchase of furniture  
fixture, plant and machinery and hardware  
items for the CFY. 2021-22
- TENDER VALUE maximum upto 3 million
- ENGINEER'S ESTIMATE N.A  
(for civil Works only)
- ESTIMATED COMPLETION PERIOD 30 Days
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL  
PROCUREMENT PLAN? YES Yes / No
- ADVERTISEMENT :
  - (i) PPRA Website YES (TS481587E, dt. 21-5-22) Yes / No  
(Federal Agencies) (if yes give date and PPRA's tender number)
  - (ii) News Papers No Yes /  
No  
(if yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) 06-06-2022 at 11.00 a.m
- NATURE OF PURCHASE LOCAL  Local / International
- EXTENSION IN DUE DATE (If any) NO Yes /  No

**SYED ABBAS ALI SHAH**  
Section Officer (General)  
Ministry of Overseas Pakistanis &  
Human Resource Development  
Government of Pakistan, Islamabad

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- NUMBER OF TENDER DOCUMENTS SOLD (03) THREE LIST attached.  
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS YES  Yes / No  
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS YES  Yes / No  
(If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED. - (Tick one)
  - a) SINGLE STAGE - ONE ENVELOPE PROCEDURE
  - b)** SINGLE STAGE - TWO ENVELOPE PROCEDURE.
  - c) TWO STAGE BIDDING PROCEDURE.
  - d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE.
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)
- WHO IS THE APPROVING AUTHORITY SECRETARY (PAD)
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. No
- NUMBER OF BIDS RECEIVED 03
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER  Yes / No
- WHETHER INTEGRITY PACT WAS SIGNED No  Yes  No

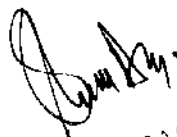
  
SYED ABBAS ALI SHAH  
Section In-charge  
Ministry of Labour & Manpower  
Human Resource Development  
Government of Pakistan, Islamabad

**PUBLIC PROCUREMENT REGULATORY**  
**AUTHORITY (PPRA)**  
**(As Per Rule 47 of PP Rules, 2004)**

**CONTRACT AWARD PROFORMA – II**

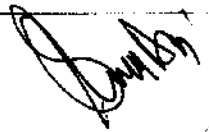
To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services & Goods.

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER  
i) AL-HAMD TRADERS, MADINA MKT, SHOP NO. 86, Raja Bazar, RWP  
ii) Margala Entp, 17-B, Khyber Plaza, Blue Area, ISD
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID).  
AL HAMD TRADERS — 1st  
MARGALA ENTP — 3RD
- NEED ANALYSIS (Why the procurement was necessary?)  
An urgent need for the purchase, which are a  
dire need and significant for smooth functioning  
of the official work of the ministry.
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) NA

  
**SYED ABBAS ALI SHAH**  
Section Officer (General)  
Ministry of Overseas Pakistanis &  
Human Resource Development  
Government of Punjab, Lahore


- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS YES Yes / No
- DATE OF CONTRACT SIGNING 15-06-2022  
(Attach a copy of agreement) MARSAHA AL-HAMD
- CONTRACT AWARD PRICE 668407/- X 23,32,690/-
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS YES Yes / No  
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED No Yes / No  
(If yes result thereof)
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS No Yes / No  
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA No Yes / No  
(If yes give details)
- SPECIAL CONDITIONS, IF Any (Give Brief Description) No

[F.No.2/1/2008PPRA-RA.II]

  
SYED ABBAS ALI  
Section Officer (I),  
Ministry of Overseas  
Human Resource Dev.  
Government of Pakistan, Islamabad

**List of bidders, received tender documents**

<b>Sr.No</b>	<b>Name of Firms</b>
1.	M/S Al Hamd Traders, Islamabad
2.	M/s Margalla Enterprises, Islamabad
3.	M/S. Imran Brothers, Islamabad

  
**SYED ABBAS ALI SHAH**  
Section Officer (Contract)  
Ministry of Overseas Pakistanis &  
Human Resource Development  
Government of Pakistan, Islamabad

Government of Pakistan  
Ministry of Overseas Pakistanis &  
Human Resource Development

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SUPPLY OF FURNITURE, PLANT & MACHINERY AND HARDWARE ITEMS

The M/O OPHRD hereby invites bids from Suppliers for the supply of Furniture, Plant & Machinery and Hardware items.

General Terms & Conditions:

- 1) The bids should be submitted in two envelopes. The first envelope should contain the technical proposal, proposals, drawings and the other envelope should contain the Financial Proposal (Annex-i), and marked as "PRE-QUALIFICATION PROPOSAL" and "FINANCIAL PROPOSAL" respectively.
- 2) The firm should be registered with Income Tax and Sales Tax Departments (Registration Numbers should be clearly mentioned and validly dated tax payment status documentary evidence should be attached with pre-qualification proposal).
- 3) The firm should have a minimum of three (03) years experience should have a proper workshop/office at Islamabad.
- 4) The bidder should submit a list of references of similar work done during the last three (3) years. Colour pictures of the items should be attached with pre-qualification proposal.
- 5) The bidder will be required to submit Security Deposit in the shape of Bank Draft/Pay Order/Cash Deposit @ 2% of the bid price payable to the account in favour of DPO Ministry of Overseas Pakistanis & Human Resource Development, in a list of the said bid. Deposit should be submitted with the Pre-qualification proposal. It will not be considered for further evaluation and the financial proposal will be returned un-opened. The security of non-qualified bidders will be released after completion of the process. Cash/Cheque will not be accepted.
- 6) The bidder will be required to submit a performance bond @ 5% of the contract amount from successful bidder.
- 7) Sealed tenders are required to be delivered in the Room No. 024 (Store Room) by 10:00 a.m on (Monday) 6<sup>th</sup> June, 2023.
- 8) The bids will be opened immediately after the pre-qualification proposals (Annex-i) as the first instance for evaluation as per criteria, on the said day at 1:00 p.m in the presence of the bidders or their authorized representatives (if they may like to be present).
- 9) The firm who will be found to be the lowest bidder (Annex-ii) of the bidders whose pre-qualification proposal is found to be acceptable will be invited to submit a bid. The firm who will be invited to submit a bid, who will be required to attend.
- 10) Only one authorized representative per bidder will be allowed to attend the opening of bids. A representative from the bidder will be required to submit an authority letter in his favour by the respective bidder for attending the opening of bids.
- 11) The bid validity period will be three (03) months starting from the last date of bid submission.
- 12) The tenders should not have any alteration or cutting (preferably typed). Bids with any of the above mentioned conditions will be rejected.
- 13) The bidder should submit a list of references of similar work done during the last three (3) years.
- 14) The delivery period would be maximum one month from the date of receipt of Purchase Order from Ministry. The supplier will be bound to deliver the goods of the approved quality at Ministry situated at B Block Pak Secretariat Islamabad. The bidder will be required to submit a bid in the form of a Purchase Order from Ministry, failing which the bid will be rejected.

All the above conditions shall be written in reverse side of all bids. Payment of the bills will be subject to the deduction of any applicable taxes.

The bidder should submit a list of references of similar work done during the last three (3) years. Colour pictures of the items should be attached with pre-qualification proposal.

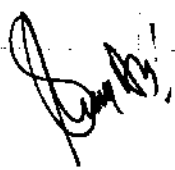
**SYED ABBAS ALI SHAH**  
Section Officer (General)  
Ministry of Overseas Pakistanis &  
Human Resource Development  
Government of Pakistan, Islamabad

(Syed Abbas Ali Shah)  
Section Officer (General)

**PRE-QUALIFICATION PROPOSAL**

Name of the Firm	
Address E-mail: _____ & _____	
Telephone No. _____ Mobile No. _____ Fax No. _____ E-mail: _____ Website: _____	
National Tax No. _____ (attach documentary evidence)	
Bank account details (through BR attach documentary evidence)	
All related documents (Certificates attach necessary evidences)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Previous contract details	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Whether firm is a Joint Venture/ Consortium If yes, provide details with in the pre-qualification proposal.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Number of projects supported by govt. of the country (FY 2020-2021)	If yes: Number _____ Date _____ Amount _____ <input type="checkbox"/> No
Experience of similar assignments (attach necessary evidences)	
Assignments in hand (presently) (attach evidences)	
Turnover (attach necessary evidence)	
Financial statements (Profit & Loss Statement) (attach necessary evidence)	
Whether the firm has not been blacklisted by Government of Pakistan, Ministry of Human Resource Development	
Contract Period	Name & Designation _____ Authorized Signature & Stamp _____

**SYED ABBAS ALI SHAH**  
 Section Officer (General)  
 Ministry of Overseas Pakistanis &  
 Human Resource Development  
 Government of Pakistan, Islamabad



**EVALUATION CRITERIA**

The pre-qualification proposals evaluated as per the following criteria;

Criteria	Marks	Following Firms submitted technical proposal on 06-06-22 at 11.00 am in the office of JS (A)		
		M/S. Margalla Enterprises	M/S. Imaan Brothers	M/S. Al-Hamd Traders
Marks obtained				
Registration Number	10	05	05	05
Local tax payer status	10	10	10	10
Registered/Pro Order/Call Book/Book of Telephone numbers	10	10	10	10
Experience related to similar assignments	10	05	05	10
Valid authorized dealership certificate	10	00	00	00
Financial & Technical Capabilities	10	05	05	05
Availability of Equipment/Workshop Facilities	10	00	00	10
Availability of the proposed job by project	10	05	05	10
Clientage	10	10	10	05
Remarks	10	00	05	00
<b>Total</b>		<b>50</b>	<b>55</b>	<b>65</b>
		Qualified	Qualified	Qualified

Note: Minimum score required to pass for Pre-qualification is 40%.

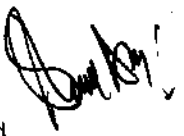
Four bidders qualified as per approved pre-qualification proposal and the Purchase Committee is recommended to open financial bid.

**Syed Abbas Ali Shah)**  
S.O (GA)/Member

**(Hammad Nazr)**  
S.O (Law)/Member

**(Mir Rehman)**  
DS (Admn)/Member

**SYED ABBAS ALI SHAH**  
Section Officer (General)  
Ministry of Overseas Pakistanis &  
Human Resource Development  
Government of Pakistan, Islamabad



**(S. Iftikhar Amir Khan)**  
S.O (Law), Chairman

**(Iftikhar Amir Khan)**  
Deputy Secretary (Admin)  
Ministry of Overseas Pakistanis &  
Human Resource Development  
Government of Pakistan, Islamabad