

**PUBLIC PROCUREMENT REGULATORY**  
**AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I**

To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services and Goods Worth Fifty  
Million or More

- NAME OF THE ORGANIZATION/DEPTT: Oil & Gas Development Company Limited (OGDCL).
- FEDERAL / PROVINCIAL GOVT. FEDERAL
- TITLE OF CONTRACT: Procurement of Chairs.
- TENDER NUMBER: OGDCL-SCM-LC-PT-EXPL-205462802-2023
- BRIEF DESCRIPTION OF CONTRACT Procurement of Chairs
- TENDER VALUE: PKR:2,415,522/=
- ENGINEER'S ESTIMATE: Not Applicable  
(for civil Works only)
- ESTIMATED COMPLETION PERIOD: 60 plus 7 days grace period days from issuance of LPO.
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes Yes / No
- ADVERTISEMENT :
- (i) PPRA Website Yes (Federal Agencies) (If yes give date and PPRA's tender number)  
TS506556E
- (ii) News Papers Yes  
(If yes give names of newspapers and dates)
- The case was press advertised in Business Recorder & Rpnznama Jang on 27<sup>th</sup> March, 2023.
- TENDER OPENED ON (DATE & TIME): 12<sup>th</sup> April, 2023 @ 12:00 PM
- NATURE OF PURCHASE: Local Local / International
- EXTENSION IN DUE DATE (If any) No Yes / No

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- NUMBER OF TENDER DOCUMENTS SOLD: Free of Cost Uploaded on Ariba  
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes / No  
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes / No  
(If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
  - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_
  - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. \_\_\_\_\_
  - c) TWO STAGE BIDDING PROCEDURE. \_\_\_\_\_
  - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. \_\_\_\_\_
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)
- WHO IS THE APPROVING AUTHORITY: Not Applicable.
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.
- NUMBER OF BIDS RECEIVED One (01) \_\_\_\_\_
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER YES Yes / No
- WHETHER INTEGRITY PACT WAS SIGNED YES Yes / No

**PUBLIC PROCUREMENT REGULATORY**  
**AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – II**

To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services & Goods Worth Fifty  
Million Rupees or More

➤ NUMBER OF BIDDERS PRESENT AT THE TIME OF  
OPENING OF BIDS: ONE (01).

➤ NAME AND ADDRESS OF THE SUCCESSFUL BIDDER:

M/s Master Offisys Pvt Ltd.,  
Plot No:8-A, First Floor Marina Home Plaza,  
Khayaban-e-Suharwardy, G-6/1, Abpara,  
Islamabad.  
Phone No.051-2624773, 0323-8330027  
Email: asif.hussainoffisys@gmail.com

➤ RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup> & 2<sup>nd</sup>, EVALUATED BID). 1<sup>st</sup>

➤ NEED ANALYSIS (Why the procurement was necessary?) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE  
REASONS (Briefly describe) \_\_\_\_\_  
\_\_\_\_\_

N/A

- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ YES \_\_\_\_\_ Yes / No
- DATE OF CONTRACT SIGNING \_\_\_\_\_ 21<sup>st</sup> July, 2023 \_\_\_\_\_  
(Attach a copy of agreement)
- CONTRACT AWARD PRICE \_\_\_ Rs. 2,415,522.00 (Rupees Two Million Four Hundred Fifteen Thousand Five Hundred Twenty-Two only)
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS \_\_\_\_\_ YES \_\_\_\_\_ Yes / No  
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED \_\_\_\_\_ NO \_\_\_\_\_ Yes / No  
(If yes result thereof)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS \_\_\_\_\_ NO \_\_\_\_\_ Yes / No  
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA \_\_\_\_\_ Yes / No  
(If yes give details)  
\_\_\_\_\_ NIL \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- SPECIAL CONDITIONS, IF Any  
(Give Brief Description)  
\_\_\_\_\_  
\_\_\_\_\_ NIL \_\_\_\_\_  
\_\_\_\_\_



OIL & GAS DEVELOPMENT COMPANY LIMITED  
OFFICE OF THE MANAGER (SCM)  
(LOCAL PO)



OGDCL House, Jinnah Avenue, Islamabad  
Pakistan

Phone: 492-51-920023983

Email: malik\_khalil@ogdcl.com

P.O No. /FOR/SCM/4400000248/2023

To MASTER OFFISYS PVT. LTD

Supp. No 1006779

Address PLOT NO-8-A, FIRST FLOOR, MARINA HOME PLAZA, G-6/1, ABPARA, ISLAMABAD, Islamabad,

Subject: **Purchase Order No. 4400000248**

Effective Date:

Date: 21.07.2023

Attachments:

Reference PR: 30000883

Dear Sir,

Reference to your Quotation # dated regarding procurement of OFFICE CHAIRS.

A/C Code: SCM LOCAL(296)

Item No.	Material No.	Material Description	Unit	Qty	Unit Price (PKR)	Value Price (PKR)	Sales Tax (GST)		CVT Value (PKR)	Net Price (PKR)	Delivery Date	Delivery Location		
							Rate	Value				Plant Code	Plant Name	
00010		EXECUTIVE CHAIR- For WORKSTATIONS	NO	23	38,664.00	889272.00	0 %	0.00	0.00	889272.00	20.09.2023	0111	I 9 Base Store	
00020		EXECUTIVE CHAIR- Conference Room	NO	37	41,250.00	1526250.00	0 %	0.00	0.00	1526250.00	20.09.2023	0111	I 9 Base Store	
Total								0.00			2,415,522.00			

Amount in Words:

TWO MILLION FOUR HUNDRED FIFTEEN THOUSAND FIVE HUNDRED TWENTY-TWO RUPEES AND ZERO PAISAS Only

TERMS & CONDITIONS:

Delivery Place:

Material will be Supplied to above mentioned locations

Delivery Period:

60 DAYS AFTER ISSUANCE OF LPO

Payment Terms:

Payment after delivery.

Performance Bond:

SUBMITTED

Additional Note:

ALL THE CONTENTS OF TENDER, YOUR TECHNICAL/FINANCIAL BID AND SUBSEQUENT CLARIFICATIONS ARE INTEGRAL PART OF THIS PURCHASE ORDER.

GST WILL BE PAID AS PER ACTUAL BY OGDCL

FOR OIL AND GAS DEVELOPMENT COMPANY LIMITED

**MALIK KHALIL**  
Manager (Local) Procurement  
Oil & Gas Development Co. Ltd  
Islamabad