

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I  
(As Per Rule 47 of PP Rules, 2004)**

To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services and Goods.

- NAME OF THE ORGANIZATION/DEPTT. Trade Dispute Resolution organization
- FEDERAL / PROVINCIAL GOVT. Federal Government
- TITLE OF CONTRACT Provision of Janitorial Services.
- TENDER NUMBER TS.512724E.
- BRIEF DESCRIPTION OF CONTRACT Provision of Janitorial  
Services of the office Premises of Trade Dispute  
Resolution organization (TDRO)
- TENDER VALUE 166,000/-
- ENGINEER'S ESTIMATE N/A  
(for civil Works only)
- ESTIMATED COMPLETION PERIOD One year
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL  
PROCUREMENT PLAN? FY, 2023-24 Yes / No
- ADVERTISEMENT :
  - (i) PPRA Website 6<sup>th</sup> June, 2023 (Tender No. TS.512724E.) Yes / No  
(Federal Agencies) (If yes give date and PPRA's tender number)
  - (ii) News Papers \_\_\_\_\_ Yes /  
No  
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) 21<sup>st</sup> June, 2023 at 11.00 hrs
- NATURE OF PURCHASE \_\_\_\_\_ Local / International
- EXTENSION IN DUE DATE (If any) \_\_\_\_\_ Yes / No

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PO 5262

➤ NUMBER OF TENDER DOCUMENTS SOLD (68) given Free of cost  
(Attach list of Buyers)

➤ WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS \_\_\_\_\_ Yes / No  
(If yes enclose a copy).

➤ WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS \_\_\_\_\_ Yes / No  
(If yes enclose a copy).

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_

b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. \_\_\_\_\_

c) TWO STAGE BIDDING PROCEDURE. \_\_\_\_\_

d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. \_\_\_\_\_

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY EDG (BPS-21) Head of the Department

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.

➤ NUMBER OF BIDS RECEIVED 06

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER \_\_\_\_\_ Yes / No

➤ WHETHER INTEGRITY PACT WAS SIGNED \_\_\_\_\_ Yes / No

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**CONTRACT AWARD PROFORMA – II**

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- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Three (03)
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Mr. Shamim  
Ahmed Khan, CEO, Global Enterprises, State Life Building  
No-05, 13<sup>th</sup> Floor, Jinnah Avenue Blue Area Islamabad-
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID).  
1<sup>st</sup> Lowest Evaluation Bid.
- NEED ANALYSIS (Why the procurement was necessary?) No Post of  
Janitorial Staff has been Sanctioned for TDRO in FY-2023-24  
Therefore, Janitorial services for cleaning/maintenance  
of office premises are required
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) N/A

➤ WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ Yes / No

➤ DATE OF CONTRACT SIGNING 26<sup>th</sup> June 2023  
(Attach a copy of agreement)

➤ CONTRACT AWARD PRICE 166,000/-

➤ WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS \_\_\_\_\_ Yes / No  
(Attach copy of the bid evaluation report)

➤ ANY COMPLAINTS RECEIVED \_\_\_\_\_ Yes / No  
(If yes result thereof)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS \_\_\_\_\_ Yes / No  
(If yes give details)

➤ DEVIATION FROM QUALIFICATION CRITERIA \_\_\_\_\_ Yes / No  
(If yes give details)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ SPECIAL CONDITIONS, IF Any  
(Give Brief Description)

\_\_\_\_\_  
NIL  
\_\_\_\_\_