

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – I

(As per Rule 47 of PP Rules, 2004)

(To Be Filled And Uploaded On PPRA Website in Respect of All Public Contracts of Works, Services and Goods)

Name of the organization/deptt.	State Bank of Pakistan-Banking Services Corporation Peshawar
Federal / provincial govt/other	Other
Title of contract	Supply of Stationery & Computer Consumables items at SBP BSC Peshawar
Tender number	GSU (Proc. Unit) /75339/ Stationery & Comp Cons/2022-23
Brief description of contract	Procurement of various stationery and computer consumables at SBP BSC Peshawar
Tender value	PKR 723,638/-
Engineer's estimate (for civil works only)	N/A
Estimated completion period	One year
Whether the procurement was included in annual procurement plan? (yes/no)	Yes
Advertisement: PPRA website (yes/no) (if yes give date and ppra's tender number)	Yes <u>TS499032E</u> dated 26-12-2022
Newspapers (yes/no) (if yes give names of newspapers and dates)	NA
Tender opened on (date & time)	<u>17-01-2023 – 03:30 PM</u>
Nature of purchase (local / international)	Local
Extension in due date (if any) (yes/no)	No
Number of tender documents sold (attach list of buyers)	Tender documents were available online free of cost. From participation it is evident that M/s Allied Computers, M/s Prime Enterprises and M/s Q. R. Enterprises downloaded bidding documents.
Whether qualification criteria was included in bidding/tender documents (yes/no) (if yes enclose a copy)	Yes
Whether Bid Evaluation Criteria was included in bidding/tender documents? (if yes enclose a copy)	Yes
Which method of procurement was used: A) single stage – one envelope procedure B) single stage - two envelope procedure C) two stage bidding procedure D) two stage – two envelope bidding procedure Please specify if any other method of procurement was adopted with brief reasons (i.e. emergency, direct contracting, negotiated tendering etc.)	Single Stage – One envelope procedure.
Who is the approving authority?	Chief Manager , SBP Banking Services Corporation, Peshawar
Whether approval of competent authority was obtained for using a method other than open competitive bidding.	N/A (open competitive bidding procedure was used)

Number of bids received	03 i. M/s Q. R. Enterprises ii. M/s Allied Computers iii. M/s Prime Technologies
Whether the successful bidder was lowest bidder (yes/no)	Least cost method was applied, wherein items quoted lowest by various bidders were procured i.e M/s Q. R. Enterprises, M/s Allied Computers and M/s Prime Technologies
Whether integrity pact was signed (yes/no)	Yes

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – II

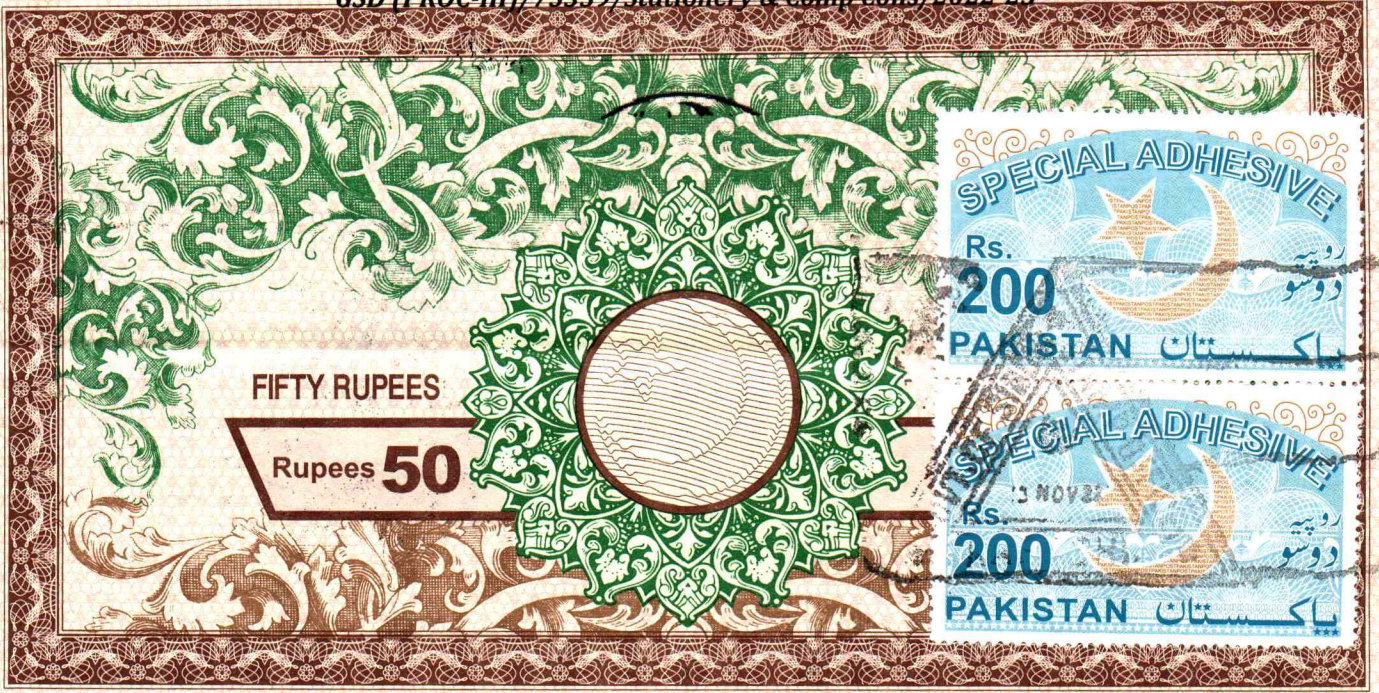
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Number of bidders present at the time of opening of bids	NIL
Name and address of the successful bidder	M/s Q. R. Enterprises, office no.805, 8 th Floor, Muhammad Trade Tower, Altaf Hussain Road, New Challi, Karachi.
Ranking of successful bidder in evaluation report (i.e. 1 st , 2 nd , 3 rd evaluated bid).	Lowest bidder for five items
Need analysis (why the procurement was necessary?)	To help manage day today stationery & computer consumables requirements at SBP BSC Peshawar
In case extension was made in response time, what were the reasons (briefly describe)	N/A
Whether names of the bidders and their prices were read out at the time of opening of bids	Yes
Date of contract signing (attach a copy of agreement)	08-05-2023
Contract award price	PKR 23,069/-
Whether copy of evaluation report given to all bidders (yes/no) (attach copy of the bid evaluation report)	Yes (Uploaded on PPRA & SBP websites) PPRA Reference: EV49668
Any complaints received (if yes result thereof)	No
Any deviation from specifications given in the tender notice/documents (yes/no) (if yes give details)	No
Deviation from qualification criteria (yes/no) (if yes give details)	No
Special conditions, if any (give brief description)	N/A

AK642820

GSD (PROC-III)/75339/Stationery & Comp Cons/2022-23



SARDAR ALI STAMP VENDOR
Licence # 18, Shop # 10, S.M.A. Bldg,
Karachi
511644

21 MAR 2023

OFFICE SUPERINTENDENT
Stamp Office, City Court
Karachi

20 MAR 2023

Form of Contract

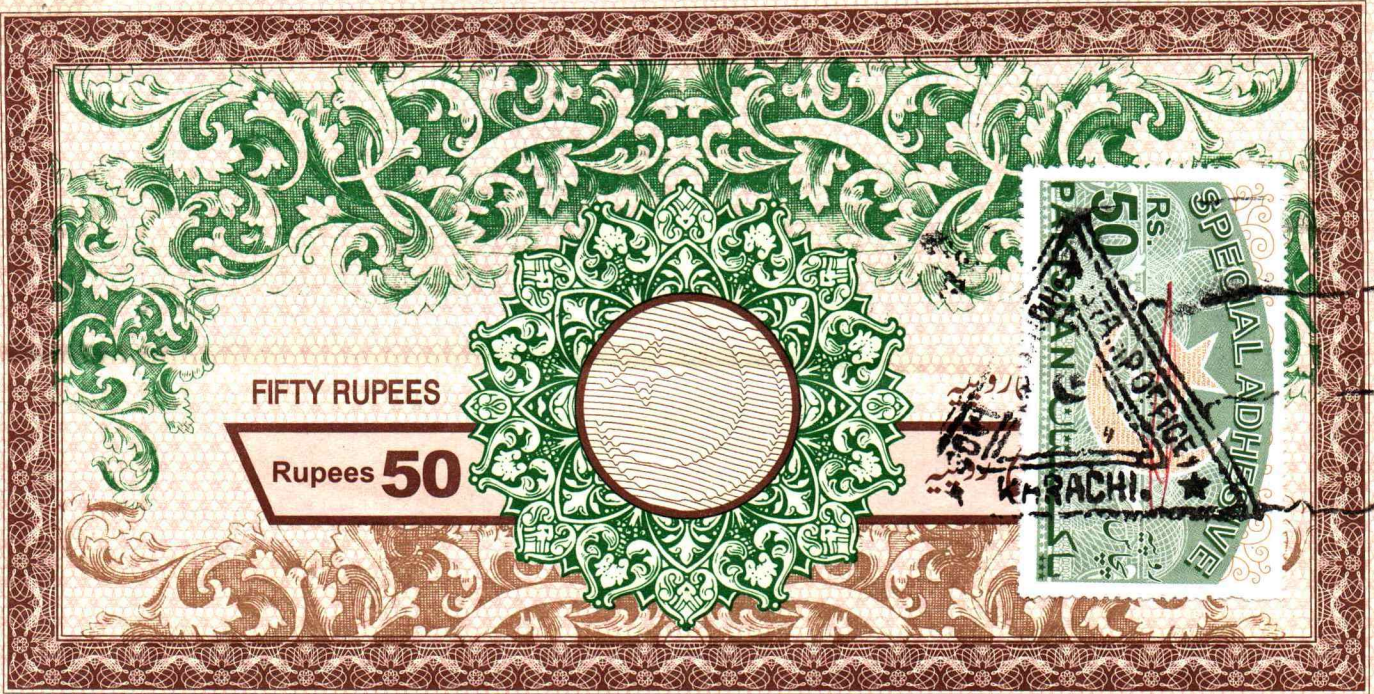
THIS AGREEMENT made the 8th day of May 2023 between *State Bank of Pakistan Banking Services Corporation of Pakistan* (hereinafter called "the Procuring Agency") of the one part and *Q.R. enterprise* of Karachi, Pakistan (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring Agency invited Bids for certain goods and related services, viz., *Issue Department Consumables* and has accepted a Bid by the Supplier for the supply of those goods and related services in the sum of *Rs.239,068/- (Rupees Two Hundred Thirty Nine Thousand Sixty Eight Only)* (hereinafter called "the Contract Price").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract





ABDUL KALEEM STAMP VENDOR
 LICENCE # 16,
 Plot No: 217, Shop No: 02, Near 100 Bed
 Hospital Steel Town Karachi
 R. NO. 94596 DATE.....
 ISSUED TO WITH ADDRESS MR.
 THROUGH WITH ADDRESS MR. A SHAHID QURESH
 PURPOSE..... Advocate
 VALUE RS. Ledger # 15129-SBC
 STAMP VENDOR'S SIGNATURE.....

OFFICE SUPERINTENDENT
 Stamp Office, City Court
 Karachi

23 DEC 2022

2 DEC 2022

Documents are listed below:-

- (h) This form of Contract;
 - (i) the Form of Bid and the Price Schedule submitted by the Bidder;
 - (j) the Schedule of Requirements;
 - (k) the Technical Specifications;
 - (l) the Special Conditions of Contract;
 - (m) the General Conditions of the Contract;
 - (n) the Procuring Agency's Letter of Acceptance; and
 - (o) Performance guarantee.
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.





SARDAR ALI STAMP VENDOR
Licence # 18, Shop # 98, SITE Market,
SITE Karachi

03 APR 2023

S No: DATE:
ISSUED WITH THROUGH
PURPOSE: VALUE RS:
STAMP VENDOR:
This Stamp Paper is valid for use only in the W. P. of Karachi

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by Ishtiaq Ahmed the Chief Manager (for the Procuring Agency)

ISHTIAQ AHMED
Chief Manager
State Bank of Pakistan
SPP SSC Peshawar

Witness to the signatures of the Procuring Agency:

Maryam Sher

Saad ulan

Signed, sealed, delivered by Raza the GR (for the Supplier)

Witness 1: [Signature]
Name: Asgher Ali
Designation: Sr. Officer

Witness 2: [Signature]
Name: Muhammad Ali
Designation: Jr. Officer



		The source of exchange rate shall be Not Applicable The date of exchange rate shall be: Not Applicable
30.	33.4 (h)	Other specific criteria are Nil
31.	33.5 (a)	Not Applicable
32.	33.5 (b)	Delivery schedule: The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and Bids offering delivery beyond this range will be treated as non-responsive.
33.	33.5 (c) (ii)	Deviation in payment schedule is Not Applicable.
34.	33.5 (d)	Cost of spare parts Not Applicable
35.	33.5(e)	Not Applicable
36.	33.5 (f)	Not Applicable
37.	33.5 (g)	Performance and productivity of Equipment Goods offered shall have a minimum productivity specified under the relevant provision to be considered responsive as specified in the Technical Specifications. Samples, as deemed necessary, will be tested by the Procuring Agency. Samples which are not in accordance with the required specifications will be rejected and the bidder shall be declared technically non- responsive for particular item/s only and bidder will not demand for cost of sample from the purchaser. The cost associated with the sample/s shall be borne by the bidder (either technical responsive or non-responsive) without any claim from the procuring agency at any stage.
38.	33.5 (h)	Specific additional criteria to be used in the evaluation and their evaluation method or reference to the Technical Specifications is Not Applicable.
39.	33.6	In case of award to a single Bidder of multiple items; the methodology of evaluation to determine the lowest evaluated Lot combinations, including any discounts offered in the Form of Bid is:- Bidder(s) can submit bid(s) for one or more items or for Complete Requirement, evaluation of bids and award of contract(s) will be done item wise separately. Bidder will not bid for partial quantities of individual item/s.
40.	34.1	Domestic preference Not Applicable.
41.	35	Evaluation Techniques Least Cost Based Selection (LCBS)



		<p>After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost (or financial proposal) shall be considered highest ranked bid.</p> <p>Note: Bidder(s) can submit bid(s) for one or more items or for Complete items / evaluation of bids and award of contract(s) will be done item wise separately. Bidder will not bid for partial quantities of individual item/s. in case of partial quantities the bid will be considered non-Responsive.</p>
A. AWARD OF CONTRACT		
42.	40.1	Percentage for quantity increase or decrease is 15%.
43.	43.1	05% Performance Security (Guarantee) is required of the total contract amount for the entire contract period.
44.	43.2	The Performance Security (Guarantee) shall be in the form of an unconditional Bank Guarantee enforceable in Pakistan as per Performance Security (Guarantee) form specified in the Bidding Documents .
45.	44.2	The Advance Payment is Not Applicable .
46.	45.1	Arbitrator shall be appointed by mutual consent of the both parties.
C. REVIEW OF PROCUREMENT DECISIONS		
47.	48.1	<p>The address of the Procuring Agency</p> <p>Chairman (Grievance Redressal Committee) SBP Banking Services Corporation 1st Floor, HRMD, BSC House, I.I. Chundrigar Road, Karachi - Pakistan</p>
	48.6	<p>The Address of PPRA to submit a copy of grievance:</p> <p>Grievance Redressal Appellate Committee, Public Procurement Regulatory Authority 1st Floor, G-5/2, Islamabad, Pakistan Tel: +92-51-9202254</p>



Form T3 – Bidder's Eligibility / Qualification Criteria

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

IFB No: GSD (PROC) / 75339 / Stationery & Comp Cons /2022-23
 Title: Supply of Stationery & Computer Consumables at SBP Banking Services Corporation Peshawar
 Bidder: [Name of Applicant / Entity]

#	Eligibility / Qualification Criteria	Means of Verifications	Reference in Bid**	Bidder's Assessment (Y/N)
a.	<i>Bidder must be an Original Equipment Manufacturer (OEM) or OEM(s) authorized agent or supplier for the offered equipment in Pakistan;</i>	Attach copy of Manufacturing Certificate in case of OEM or Valid Manufacturer Authorization certificate of OEM in case of authorized agent. For supplier please Attach Copies of Purchase Orders/ Contracts/completion certificates with contact details/ any other documentary proof acceptable to the Bank.		
b.	<i>Bidder must have supplied similar items to 02 (two) verifiable organizations in Pakistan during last 05 (five) years.</i>	Attach Copy of Purchase Orders/ Contracts/ acceptance letter/ completion certificates with contact details. Please attach a list of projects, contracts Annex-1 to Form-T3.		
c.	<i>Bidder must be registered with Income and Sales Tax Department and must appear on Active Taxpayer List of FBR.</i>	Attach copy of valid NTN, GST certificate and reference of Active Taxpayer list of FBR.		
d.	<i>Bidder must not be blacklisted or in breach of performance with SBP or any Organization(s).</i>	Provide affidavit as per Form T5 on stamp paper		
e.	<i>The bidder must provide Bid securing declaration as per Form T-9 on stamp paper</i>	Provide Bid securing declaration as per Form T-9 on stamp paper		

Seal & Signature of Bidder: _____

Date: _____



FINAL EVALUATION REPORT

(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: SBP Banking Services Corporation, Peshawar
2. Method of Procurement: PPR 2004 Rule 36(b), Single Stage Two Envelopes
3. Title of Procurement: Supply of Stationery and Computer Consumables at SBP-BSC, Peshawar
4. Tender Inquiry No.: GSD (Proc)/75339/Stationery and Computer Consumables/ 2022-23
5. PPRA Ref. No. (TSE): TS499032E
6. Date & Time of Bid Closing: 17.01.2023, 03:00 PM
7. Date & Time of Bid Opening: 17.01.2023, 03:30 PM
8. No of Bids Received: 03
9. Criteria for Bid Evaluation: Compliance based & item wise
10. Details of Bid(s) Evaluation:

Name of Bidder	<u>Technical</u>	<u>Financial</u>	Rule/Regulation/SBD*/Policy/
			Basis for Rejection /Acceptance as per Rule 35 of PP Rules, 2004.
M/s Allied Computer Services	Responsive	Computer Consumables: Rs. 73,544.68 Stationery: (N/A)	Accepted on basis of SBD Most-advantageous bid for the following items: <u>05. Ribbon Dot Matrix 136 (Lexmark-2591 Plus</u> <u>14. Computer Paper- Legal Size (8.5"X13.5")</u> Item # 10,11 & 15 scrapped from procurement.
M/s QR Enterprises	Responsive	Computer Consumables: Rs. 239.068.00 Stationery: (N/A)	Accepted on basis of SBD Most-advantageous bid for the following items: <u>02. Toner HP Laser Jet 600 M603 90A</u> <u>03. Toner Laser Printer-LEXMARK-MS811dn</u> <u>04. Ribbon OKI Micro Line 6300FB-SC (Red color)</u> <u>12. Epson PLQ-30</u> <u>13. Laser Paper A4 size</u> Item # 10,11 & 15 scrapped from procurement.
M/s Prime Technologies	Responsive	Computer Consumables: Rs. 113,834.60 Stationery: Rs. 297,190.08	Accepted on basis of SBD Most-advantageous bid for the following items: <u>01. Laser Jet HP-P2055d/P2035 (CE505A) Tone</u> <u>06. Xerox Phaser 3330</u> <u>07. Toner Canon NP-6130-3020 (NPG-8)</u> <u>08. Ribbon Epson LQ-310</u> <u>09. Ribbon Epson LQ-2190</u> Item # 10,11 & 15 scrapped from procurement. All stationery items except (samples not approved) : S#3,4,5,17,18,27,28,29,30 &37.

*Standard bidding document (SBD)

Most Advantageous Bidders (Item wise):

1. M/S Allied Computer Services
 2. M/s QR Enterprises
 3. M/s Prime Technologies
11. Any other additional / supporting information, the procuring agency may like to share.

Signature: _____

