

**PUBLIC PROCUREMENT REGULATORY**  
**AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I**

**To Be Filled And Uploaded on PPRA Website In Respect of All**  
**Public Contracts of Works, Services and Goods**

- NAME OF THE ORGANIZATION/DEPTT. **National Highways and Motroway Police, Sector M-14, Pai Khel**
- FEDERAL / PROVINCIAL GOVT. **Federal government**
- TITLE OF CONTRACT **PROCUREMENT OF LUBRICANTS FOR OFFICIAL VEHICLES OF SECTOR M-14.**
- TENDER NUMBER: 01/MTO/LHQ/M14/2022-23
- BRIEF DESCRIPTION OF CONTRACT: **Procurement of Lubricants for Official Vehicles of Sector M-14 as per rules.**
- TENDER VALUE: **Rs. 2,048,688/-**
- ENGINEER'S ESTIMATE: **(N/A)**
- ESTIMATED COMPLETION PERIOD: **30 days**
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? **Yes**
- ADVERTISEMENT :
  - (i) PPRA Website: **Yes (Public Procurement Regulatory Authority (PPRA) on 16-11-2022 (TS495586E) and NHMP on 15-11-2022**
  - (ii) News Papers: **No**
- TENDER OPENED ON (DATE & TIME): **12-12-2022 (1200 hours)**
- NATURE OF PURCHASE: **Local**
- EXTENSION IN DUE DATE: **No**

➤ NUMBER OF TENDER DOCUMENTS SOLD: **No (Bidders downloaded from website)**

➤ WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: **Yes**  
(If yes enclose a copy).

➤ WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: **Yes**  
(If yes enclose a copy).

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. \_\_\_\_\_
- c) TWO STAGE BIDDING PROCEDURE. \_\_\_\_\_
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE.\_\_\_\_

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY **The Additional Inspector General (North Region), NHMP, Islamabad.**

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. **(N/A)**

➤ NUMBER OF BIDS RECEIVED: **01 (One)**

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER: **Yes**

➤ WHETHER INTEGRITY PACT WAS SIGNED: **N/A**

**PUBLIC PROCUREMENT REGULATORY**  
**AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – II**

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**Public Contracts of Works, Services & Goods**

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: **01 (One)**
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER **M/S Total Parco PVT LTD, Plot No. 55-C, Ufone Tower-10 Floor, Blue Area Islamabad.**
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID): **1<sup>st</sup> in ranking**
- NEED ANALYSIS (Why the procurement was necessary?) **To provide the essential Lubricants to the Official Vehicles of Sector M-14 as per rules.**
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe): **(N/A)**

- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS: **Yes**
- DATE OF CONTRACT SIGNING: **18-01-2023**  
(Attach a copy of agreement)
- CONTRACT AWARD PRICE: **Rs. 2,048,688/-**
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS: **Yes**  
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED: **No**
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS: **No**  
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA: **No**
- SPECIAL CONDITIONS: **No**

**MINUTES OF THE MEETING OF TECHNICAL COMMITTEE HELD ON 12-12-2022 FOR  
PURCHASE OF LUBRICANTS FOR OFFICIAL VEHICLES OF SECTOR M-14, NHMP.**

An advertisement inviting tender bids from interested parties / firms for Purchase of Lubricants for Sector M-14 was uploaded on websites of the Public Procurement Regulatory Authority (PPRA) on 16-11-2022 and National Highways & Motorway Police (NHMP) on 15-11-2022.

**TECHNICAL PROPOSAL FOR PURCHASE OF LUBRICANTS FOR OFFICIAL VEHICLES OF  
SECTOR M-14.**

S#	Specification	Required standard
<b>10W40 API SN (Patrol Engine)</b>		
01	Flash point	177 Minimum
	Kinematic Viscosity @ 100 °C	9.3 Minimum & 16.3 Maximum
	Viscosity index (VI)	120 Minimum
	Pour point °C	-18
	Copper Strip Corrosion @100°C for 3hours	1
	Sulphated Ash wt%	To be reported
<b>20W50 API CF-4 (Diesel Engine)</b>		
02	Flash point	201 Minimum
	Kinematic Viscosity @ 100 °C	16.3 Minimum & 21.9 Maximum
	Viscosity index (VI)	120 Minimum
	Pour point °C	-18
	Copper Strip Corrosion @100°C for 3hours	1
	Sulphated Ash wt%	To be reported

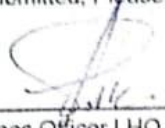
2. Sealed technical and financial bids of 01 firm were received in the office of the Secretary Purchase Committee on 12-12-2022 upto 1200 hrs.

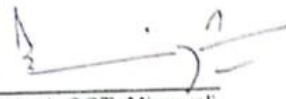
Sr. #	Name of Firm	Name of Representative	Contact No.	Time
1	M/S THE TOTAL PARCO PAKISTAN LTD.	Syed Mustajab Shah 13301-1343446-7	0300-8415389	1300hrs

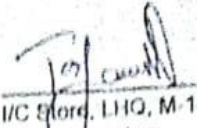
3. According to the prescribed procedure, technical bid of 01 firm was opened at 1300 hrs in the presence of Technical Committee of Sector M-14 and representative of the firm. The Technical Committee inspected the documents and the sealed samples provided by M/S THE TOTAL PARCO PAKISTAN LTD. The documents submitted by the firm in its technical bid were evaluated by the Technical Committee and found as per criteria mentioned in tender documents. Later on 15-12-2022 two (02) Samples provided by M/S THE TOTAL PARCO PAKISTAN LTD were sent to Hydrocarbon Institute of Pakistan (HDIP) Islamabad for lab test.

4. On 03-01-2023 a evaluation report of the samples already sent to HDIP was received to this office. On the basis of technical documents and the evaluation report received from HDIP Islamabad, M/S THE TOTAL PARCO PAKISTAN LTD fulfill the requirements and specifications already mentioned in tender documents. Therefore technical committee unanimously declared M/S THE TOTAL PARCO PAKISTAN LTD **recommended** for opening of financial bid. The evaluation report of HDIP is enclosed.

5. Submitted, Please

  
\_\_\_\_\_  
Lines Officer LHQ, M-14  
Member

  
\_\_\_\_\_  
Principal, GCT, Mianwali  
Co-Opted Member

  
\_\_\_\_\_  
HC Store, LHQ, M-14  
Member

  
\_\_\_\_\_  
MLO, LHQ, M-14  
Member

  
\_\_\_\_\_  
DSP/CPO LHQ, M-14  
Sector M-14  
Chairman

**HYDROCARBON DEVELOPMENT INSTITUTE OF PAKISTAN**  
**FTRL, Operations Office, Plot No.18, H-9, Islamabad**  
**Phone: 051-9265227 Fax: 051-9265228**



Form No. HDIP/PTRL/FORM 07 Issue Date 01.12.22 Revision No. 01


**TEST REPORT**

Test Report No.	HDIP/PTRL/C-5866/22	Code No.	C-5866/22
Sample Description	Lube Oil (20w50) Diesel Engine API CF-4	Tank/Nozzle No.	Nil
Client Name	DSP/Chief Patrol Officer NHMP		
Client Address	NHSMF, M-14 Daud Khel, near Manwali		
Available Quantity	-	Sampling Date	-
Location of Sample	-	Receiving Date	15.12.22
Sampling Method	-	Testing Date	28.12.22
Sampling Month	-	Report Issue Date	28.12.22
Client Ref.	-		
OGRA Ref.	-		

Method	Tests Description	Results
ASTM D-92	Flash Point (COC) °C	262
ASTM D-874	Sulphated Ash wt %	0.8
ASTM D-97	Pour Point °C	-21
ASTM D-445	Kin Viscosity @ 40 °C cSt	175.81
ASTM D-445	Kin Viscosity @ 100 °C cSt	19.39
ASTM D-2270	Viscosity Index (VI)	126
ASTM D-130	Copper Strip Corrosion @ 100 °C for 3 Hrs	1a

**REMARKS:** To the extent of tests carried out, the sample conforms to the specification notified by DG (Oil's) for automotive multigrade oil SAE 20W/50

  
Checked By

  
Officer Incharge

This test report is based solely on the sample(s) tested & Sample taken by laboratory or supplied by client at HDIP Labs.  
 If Sampling is not performed to HDIP representative then laboratory does not accept the responsibility that the sample(s) supplied is/are truly representative sample(s) of any batch or stock or entire lot.  
 The content of this certificate cannot be, in any manner, used for the publicity of the product in any advertisement.  
 All the testing is performed inside laboratory premises and if services of external laboratory are used then client will be informed prior to testing.  
 Expedited Measurements can be provided on request to client after not more than 30 days of issuance of report.  
 The report shall not be reprinted except in full without written approval of the Unit Head.

**HYDROCARBON DEVELOPMENT INSTITUTE OF PAKISTAN**  
**PTRL, Operations Office, Plot No.18, H-9, Islamabad**  
**Phone: 051-9265227 Fax: 051-9265228**



Form No.: HDIP/PTRL/FRM-07 Issue Date: 01.12.22 Revision No: 01

**TEST REPORT**

Test Report No.	HDIP/PTRL/C-5865/22	Code No.	C-5865/22
Sample Description	Lube Oil (10W40) Petrol Engine API SN	Tank/Nozzle No.	Nil
Client Name	DSP/Chief Patrol Officer NHMP		
Client Address	NH&MP, M-14 Daud Khel, near Mianwali.		
Available Quantity	-	Sampling Date	-
Location of Sample	-	Receiving Date	15.12.22
Sampling Method	-	Testing Date	28.12.22
Sampling Month	-	Report Issue Date	28.12.22
Client Ref.	-		
OGRA Ref.	-		

Method	Tests Description	Results
ASTM D-92	Flash Point (COC) °C	220
ASTM D-874	Sulphated Ash wt.%	0.7
ASTM D-97	Pour Point °C	-24
ASTM D-445	Kin. Viscosity @ 40 °C cSt	91.45
ASTM D-445	Kin. Viscosity @ 100 °C cSt	14.31
ASTM D-2270	Viscosity Index (VI)	162
ASTM D-130	Copper Strip Corrosion @ 100 °C for 3 Hrs	1a

**REMARKS:** To the extent of tests carried out, the sample conforms to the specification notified by PSI for SAE 10W/40.

**Checked By**

**Officer Incharge**

This test report is based solely on the sample(s) tested & Sample taken by laboratory or supplied by client at HDIP Labs.  
 If Sampling is not performed by HDIP representative then laboratory does not accept the responsibility that the sample(s) supplied is/are truly representative sample(s) of any batch or stock or entire lot.  
 The content of this certificate cannot be, in any manner, used for the publicity of the product or any advertisement.  
 All the testing is performed inside laboratory premises and if services of external laboratory are used then client will be informed prior to testing.  
 Uncertainty Measurements can be provided on request to client after not more than 30 days of issuance of report.  
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**MINUTES OF THE MEETING OF FINANCIAL COMMITTEE HELD ON 10-01-2023 FOR PURCHASE OF LUBRICANTS FOR OFFICIAL VEHICLES OF SECTOR M-14.**

An advertisement inviting tender bids from interested parties / firms for Purchase of Lubricants for Sector M-14 was uploaded on websites of the Public Procurement Regulatory Authority (PPRA) on 16-11-2022 and National Highways & Motorway Police (NHMP) on 15-11-2022.

2. According to the prescribed procedure, technical bid of 01 firm was opened at 1300 hrs in the presence of Technical Committee of Sector M-14 and representative of the firm. The Technical Committee inspected the documents and the sealed samples provided by M/S THE TOTAL PARCO PAKISTAN LTD. The documents submitted by the firm in its technical bid were evaluated by the Technical Committee and found as per criteria mentioned in tender documents. Later on 15-12-2022 two (02) samples (petrol & diesel engine oil) provided by M/S THE TOTAL PARCO PAKISTAN LTD were sent to Hydrocarbon Institute of Pakistan (HDIP) Islamabad for lab test.


On the recommendation of technical committee financial bid of M/S Total Parco Pakistan LTD was opened in the presence of financial committee and the representative of the firm on 10-01-2023 at 1300hrs. The financial bid of M/S Total Parco Pakistan LTD is as under:

Sr. #	Description	Required Quantity as mentioned in tender documents	M/S Total Parco Pakistan LTD (Per Ltr Price in PKR)	Total Price Quoted by M/S Total Parco Pakistan LTD
1	10W40 API SN (Patrol Engine) Quartz 5000	1200 ltrs	681.79/-	818,148/-
2	20W50 API CF-4 (Diesel Engine) Rubia fleet HD 300	2000 ltrs	615.27/-	1,230,540/-
3	Grand Total	3200 ltrs	-	2,048,688/-

3. Being a sole bidder a market survey was carried out under the PPRA Rules para 38 (B), the rates offered by M/S Total Parco Pakistan LTD (in tender), and the rates offered by M/S Pakistan Oil Traders Mianwali, M/S Paradise Petroleums Rawalpindi, M/S New Irfan Autos Rawalpindi during market survey are as under:

Sr. #	Particulars	M/S Total Parco Pakistan LTD (Per Ltr Price in PKR)	M/S Pakistan Oil Traders Mianwali (Per Ltr Price in PKR)	M/S Paradise Petroleums Rawalpindi (Per Ltr Price in PKR)	M/S New Irfan Autos Rawalpindi (Per Ltr Price in PKR)
1	10W40 API SN (Patrol Engine)	(Quartz 5000) 681.79/-	(SHELLHX6) 1,199.25/-	(DELO) 1,200/-	(SHELL) 1,275/-
2	20W50 API CF-4 (Diesel Engine)	(Rubia fleet 300) 615.27/-	(SHELL HX3) 899.73/-	(HAVOLINE) 987/-	(SHELL) 950/-

4. On the basis of market survey it has been observed that the price/rate offered by M/S Total Parco Pakistan LTD in the tender is the most advantageous/lowest.
5. The financial committee recommends to award the contract for procurement of Lubricants to M/S Total Parco Pakistan LTD as a most advantageous/lowest bidder under the PPRA Rules para 36 (B) IX, after fulfilling of all codal formalities.



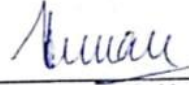
Lines Officer LHO, M-14  
Member



Sector Accountant, M-14  
Member



DSP/CPO Beat-03, M-14  
Member



DSP/CPO Lines HQ, M-14  
Secretary



Sector Commander  
Sector M-14  
Chairman

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMUNICATIONS  
NATIONAL HIGHWAYS & MOTORWAY POLICE  
LINES HQ M-14, MIANWALI  
\*\*\*\*\*

Dated: 18-01-2023

**CONTRACT AGREEMENT**

1. Supplier's name and address: - *M/s Total Parco Petroleum Ltd Rawalpindi.*
2. Purchaser's name and address:- *DSP/CPO Lines HQ Sector M-14, Mianwali.*
3. **Particulars of items.**

Item Description and specification	Quantity	Per liter Price with GST	Total Bid Cost (Inclusive of all taxes)
Rubia Fleet HD 300 API-CF-4 20W50	2000 Ltrs	615.27	Rs. 1,230,540/-
Quartz 5000 10W40 API SN	1200 Ltrs	681.79	Rs. 818,148/-
<b>Total</b>			<b>Rs.2,048,688/-</b>

4. **Delivery:** - DSP/CPO Lines HQ Sector M-14, Mianwali(Pai khel), will issue work order as per requirements for the financial year 2022-23. The supplier shall deliver all the items free of cost at Lines HQ office Mianwali(Paikhel) within 15 days from the date of issuance of work order.
5. **Suppliers Guarantee:** - Supplier must supply and clearly state that the items being supplied by them are brand new, as per samples, absolutely free from the material, manufacturing defects, are in accordance with the specification and the supply shall be ensured by the supplier accordingly. Any item / part showing immature mortality shall be replaced by the supplier free of cost.
6. **Payment:** - The amount of bill shall be paid within 60 days (subject to clearance from AGPR) after delivery of items as per specifications and conditions given in the preceding Paras and production of relevant documents.
7. **Taxes / Duties:-** All the taxes and duties shall be paid by supplier.
8. **Liquidated damages:-** If the supplier fails to deliver any or all items of the specified standards within the time period specified, the purchaser shall, without prejudice to other remedies under the contract, deduct from the contract price liquidated damages, i.e. sum of equivalent to 0.5% per week of the delayed goods, maximum up to 20%.

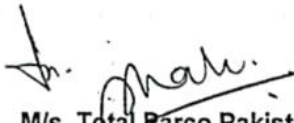
**Failure of supply:** - If the firm fails to supply any or the entire item as per specification and required standard, 5% security will be forfeited, apart from that blacklisting the firm for further business with any Govt. Organization shall be initiated.

10. **Security Deposit:** - The supplier shall furnish security deposit equivalent to 5% of the total value in favor of DSP/CPO Lines HQ Sector M-14, Mianwali, NHMP.

11. The supplier will submit an undertaking that he will be responsible for any damages occurred to vehicle engine due to poor quality of engine oil.

12. The agreement has been executed with the approval of Chairman Purchase Committee, Sector Commander Sector M-14, Mianwali, NHMP.

**NOTE:** If the above instructions are not followed the responsibility for any loss or damages will be on firm.



M/s Total Parco Pakistan Ltd.  
Representative of Firm  
Syed Mustajab Shah  
Contact Number 0300-8415389




(Qaisar Abbas)  
DSP/Chief Patrol Officer  
Lines HQ, Sector M-14  
Secretary Purchase Committee



Witness 1 M. Ashraf Khan  
38302 1195474-5



BSP/CPO QAISAR ABBAS KHAN  
Drawing & Disbursing Officer  
NHMP, Sector M-14  
Mob: 0333-5234321



Witness 2 TASAWER HUSSAIN  
38302-3102285-3