

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY(PPRA)**

CONTRACT AWARD PROFORMA-I

**To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of
Works, Services and Goods Worth Fifty Million or More**

1)	NAME OF THE ORGANIZATION / DEPTT.	Pakistan Petroleum Limited								
2)	FEDERAL / PROVINCIAL GOVT. / OTHER	Other								
3)	TITLE OF CONTRACT	Travel Agent Services (For Domestic & International) On Call-Out Basis								
4)	TENDER NUMBER	PD/LTA/PT/20049/22 (PPRA's tender number TS471543E)								
5)	BRIEF DESCRIPTION OF CONTRACT	Travel Agent Services (For Domestic & International) On Call-Out Basis for the period of two years and further extendable for one year (three years)								
6)	TENDER VALUE	N/A								
7)	ENGINEER'S ESTIMATE (For civil works only)	N/A								
8)	ESTIMATED COMPLETION PERIOD	Three (03) Years								
9)	WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;">-</td> </tr> </table>	YES	✓	NO	-				
YES	✓	NO	-							
10)	ADVERTISEMENT :									
	i) PPRA Website (Federal Agencies) (If yes, give date and PPRA's tender number)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;">-</td> </tr> <tr> <td colspan="4">01-Feb-2022 & PPRA's tender number TS471543E</td> </tr> </table>	YES	✓	NO	-	01-Feb-2022 & PPRA's tender number TS471543E			
YES	✓	NO	-							
01-Feb-2022 & PPRA's tender number TS471543E										
	ii) News Papers (If yes, give names of newspapers and dates)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;">-</td> </tr> <tr> <td colspan="4">01-Feb-2022 (Daily Jang, Dawn)</td> </tr> </table>	YES	✓	NO	-	01-Feb-2022 (Daily Jang, Dawn)			
YES	✓	NO	-							
01-Feb-2022 (Daily Jang, Dawn)										
11)	TENDER OPENED ON (DATE & TIME)	22 February 2022 at 1530 hrs								
12)	NATURE OF PURCHASE	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">LOCAL</td> <td style="width: 25%;">✓</td> <td style="width: 25%;">INT.</td> <td style="width: 25%;">-</td> </tr> </table>	LOCAL	✓	INT.	-				
LOCAL	✓	INT.	-							
13)	EXTENSION IN DUE DATE (If any)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;">-</td> <td style="width: 25%;">NO</td> <td style="width: 25%;">✓</td> </tr> </table>	YES	-	NO	✓				
YES	-	NO	✓							
14)	NUMBER OF TENDER DOCUMENTS SOLD (Attach list of Buyers)	Twelve (12)								
15)	WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;">-</td> </tr> <tr> <td colspan="4">(copy attached)</td> </tr> </table>	YES	✓	NO	-	(copy attached)			
YES	✓	NO	-							
(copy attached)										
16)	WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;">✓</td> <td style="width: 25%;">NO</td> <td style="width: 25%;">-</td> </tr> <tr> <td colspan="4">(copy attached)</td> </tr> </table>	YES	✓	NO	-	(copy attached)			
YES	✓	NO	-							
(copy attached)										

17) WHICH METHOD OF PROCUREMENT WAS USED :- (Tick one)

- | | | | |
|----|--|-------|-------------------------------------|
| a) | SINGLE STAGE – ONE ENVELOPE PROCEDURE | _____ | <input type="checkbox"/> |
| b) | SINGLE STAGE – TWO ENVELOPE PROCEDURE | _____ | <input checked="" type="checkbox"/> |
| c) | TWO STAGE BIDDING PROCEDURE | _____ | <input type="checkbox"/> |
| d) | TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE | _____ | <input type="checkbox"/> |

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

N/A

- WHO IS THE APPROVING AUTHORITY

PPL's Procurement Committee

18) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

YES	-	NO	-
N/A ✓			

19) NUMBER OF BIDS RECEIVED

Three (03)

20) WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUATED BIDDER?

YES	✓	NO	-
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21) WHETHER INTEGRITY PACT WAS SIGNED?
(If yes, enclose a copy)

YES	✓	NO	-
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- 1) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS N/A
- 2) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Quality Aviation Pvt. Limited,
Address: 1-A/ 1-B, Adam Arcade, Shaheed-e-Millat Road,
Karachi, Pakistan
- 3) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID) 1st Lowest Evaluated Bidder
- 4) NEED ANALYSIS (Why the procurement was necessary) This services were required to acquire Travel agent services for air travel requirements & establishment of travel desk (at PPL Head Office Karachi).
- 5) IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)
- | | | | |
|-----|---|----|---|
| YES | - | NO | ✓ |
| - | | | |
- 6) WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?
- | | | | |
|-----|---|----|---|
| YES | ✓ | NO | - |
|-----|---|----|---|
- 7) DATE OF CONTRACT SIGNING (Attach a copy of agreement) Work Contract No. 4600002386 Dated: 29.04.2022
- 8) CONTRACT AWARD PRICE Total PKR 300,000,000/-
- 9) WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS (Attach copy of the bid evaluation report)
- | | | | |
|-----------------|---|----|---|
| YES | ✓ | NO | - |
| (copy attached) | | | |
- 10) ANY COMPLAINTS RECEIVED (If yes, result thereof)
- | | | | |
|-----|---|----|---|
| YES | - | NO | ✓ |
|-----|---|----|---|
- 11) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)
- | | | | |
|-----|---|----|---|
| YES | - | NO | ✓ |
|-----|---|----|---|
- 12) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give details)
- | | | | |
|-----|---|----|---|
| YES | - | NO | ✓ |
|-----|---|----|---|
- 13) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)
- | | | | |
|-----|---|----|---|
| YES | - | NO | ✓ |
|-----|---|----|---|

