

**PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I**

**(As Per Rule 47 of PP Rules, 2004)**

**To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods.**


- NAME OF THE ORGANIZATION/DEPTT. **NADRA HEADQUARTER ISLAMABAD**
- FEDERAL / PROVINCIAL GOVT. **FEDERAL**
- TITLE OF CONTRACT:- **Provision of Official Chairs & Executive Chairs at HQ NADRA Islamabad**
- TENDER NUMBER:- **221/2023**
- BRIEF DESCRIPTION OF CONTRACT **Provision of Official Chairs & Executive Chairs at HQ NADRA Islamabad**
- TENDER VALUE **Rs. 3.64 MILLION**
- ENGINEER'S ESTIMATE (for civil Works only) **NA**
- CONTRACT PERIOD **8 WEEKS**
- ESTIMATED COMPLETION PERIOD **8 WEEKS**
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes /No **YES**
- **ADVERTISEMENT**  
(Federal Agencies) (If yes give date and PPRA's tender number)
- (i) PPRA Website Tender # 221/2023 dated 15<sup>th</sup> November, 2023  
(ii) Newspapers Jang, Islamabad dated 17<sup>th</sup> November, 2023  
(iii) Newspapers B.Recorder, Karachi dated 16<sup>th</sup> November, 2023
- TENDER OPENED ON (DATE & TIME) **21<sup>st</sup> December, 2023 at 11:30 hours**
- NATURE OF PURCHASE **NATIONAL**



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- EXTENSION IN DUE DATE (If any) No
  
- NUMBER OF TENDER DOCUMENTS SOLD /DOWNLOADED 04 Nos
  - 1. M/s Northedge Enterprises
  - 2. M/s Capital Engineering Services
  - 3. M/s Khurram Enterprises
  - 4. M/s Karore Traders
  
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS (If yes enclose a copy). Yes
  
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS (Please refer RFP copy attached) Yes
  
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
  - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_
  - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. \_\_\_\_\_
  - TWO STAGE BIDDING PROCEDURE. \_\_\_\_\_
  - c) TWO STAGES – TWO ENVELOPE BIDDING PROCEDURE. \_\_\_\_\_
  
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING NEGOTIATED TENDERING ETC.) No
  
- WHO IS THE APPROVING AUTHORITY CHIEF ADMINISTRATION OFFICER
  
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. N/A
  
- NUMBER OF BIDS RECEIVED (1. M/s Northedge Enterprises, 2. M/s Capital Engineering Services 3. M/s Khurram Enterprises, 4. M/s Karore Traders) 04
  
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER. Yes
  
- WHETHER INTEGRITY PACT WAS SIGNED NA



 Deputy Director  
NADRA HQ Procurement  
(Imran Hashim)

**PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – II**

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➤ NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS **01 Nos**

NAME AND ADDRESS OF THE SUCCESSFUL BIDDER RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT

i) **M/s Northedge Enterprises,**  
**Shaheen Plaza, 2<sup>nd</sup> Floor, Near Rose Marriage Hall,**  
**KRL Road, Rawalpindi.**

(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID). **1<sup>st</sup>**

➤ NEED ANALYSIS (Why the procurement was necessary?) **Provision of Official Chairs and Officer Chairs at HQ NADRA Islamabad**

➤ IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) **No**

➤ WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS **Yes**

➤ DATE OF SIGNING THE PURCHASE ORDER **29<sup>th</sup> March, 2023**  
(Attach a copy of agreement)

➤ CONTRACT AWARD PRICE **Rs. 881,474.16/-**

➤ WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS **Yes**  
(Attach copy of the bid evaluation report)

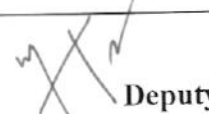
➤ ANY COMPLAINTS RECEIVED **No**

➤ ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS **No**  
(If yes give details)

➤ DEVIATION FROM QUALIFICATION CRITERIA **No**  
(If yes give details)

➤ SPECIAL CONDITIONS, IF Any **No**  
(Give Brief Description)

[F.No.2/1/2008PPRA-RA.III]

  
Deputy Director  
NADRA HQ Procurement  
(Imran Hashim)

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Issuance Date	15/11/2023
Receipt No	180331
Order No	NADRA-HQ-RFB-221/2023 <span style="float: right;">73525409E</span>
Category	Ammunition
Order Title	PRPCUREMENT OF OFFICE CHAIRS
Order Note	PRPCUREMENT OF OFFICE CHAIRS
Description	<p>1. National database and Registration Authority (NADRA), Ministry of Interior, Government of Pakistan invites sealed bids from eligible bidders i.e. Suppliers/Contractors/Firms having valid registration from Income Tax &amp; Sales Tax and who are active on Tax Payers List (ATL) of the FBR for Procurement of Office Chairs at NADRA (Qty: 72). 2. The bid documents contain detailed Specification, Instruction, conditions and forms for participating in the bid. The bid documents (complete set) can be purchased by the bidder upon a written request on Bidder's official letter head addressed to the Head of Department (NADRA Procurement &amp; Stores) at given address from 0900 hr to 1600 hr (Monday to Friday) &amp; upon payment of a non-refundable fee of Rs.2,000/- into NADRA bank account and provision of deposit slip to NADRA Office. Detail of NADRA bank account is: Bank HBL Account Title: NADRA Headquarters Account # 0004600051009601. The bidding documents are also available on NADRA official website for the interested bidders which can be viewed and downloaded from www.nadra.gov.pk without any cost. 3. Rupees 250/- additional (courier charges) to be deposited by the out stationed bidders for the purpose to purchase complete set of bidding documents. The complete set of Bidding Documents will be sent via Courier Services. Request for the same must reach at least 07 working days before closing date of tender else any delay liability cannot be claimed. 4. The bids, prepared in accordance with the instructions in the bidding documents, must reach at the address mentioned below on or before 1100 hours on 21st December, 2023. Bids will be opened on same day at 1130 hours. This advertisement is also available on PPRA website at www.ppra.org.pk. 5. All the vendors are requested to provide request for issuance of tender documents on company letter head including nomination of authorized representative (Name &amp; Designation) for presence at tender opening. At the time of tender opening company representative must possess company employee card. 6. NADRA reserves the right to reject all the bids as per Rule 33 of PPRA 2004. CONFERENCE ROOM PROCUREMENT DEPARTMENT NADRA HQ NADRA RHO Building (Ground Floor) 30 - Mauve Area G-10/4, Islamabad - 44000. Telephone: 051-90391854 Fax No: 9108188</p>
Advertisement Date	15/11/2023
Closing Date	21/12/2023
Closing Time	11:00:00 AM
Opening Time	11:30:00 AM
Estimated Cost	
Tender Nature	National
Earnest Money	100,000/-
Bid Validity	90 days
Bidding/Tender Document Cost	2000/-
Remarks	

h Document	
on to be Contacted	Naveed A Channa
ignation	Head of Dept (Procurement)
No.	051-9108145
dress	Ground Floor Procurement Department Regional HQ Building Mauve Area G10/4, Islamabad

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