

**PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)**  
**CONTRACT AWARD PROFORMA – I**

- NAME OF THE ORGANIZATION / DEPTT. : External Publicity Wing, M/o Information & Broadcasting
- FEDERAL / PROVINCIAL GOVT. : Federal
- TITLE OF CONTRACT : Annual Tender for Stationery, Misc. Items, Tonners / Cartridges & Renovation of Office Premises
- TENDER NUMBER : TS488969E
- BRIEF DESCRIPTION OF CONTRACT : Supply of Stationery, Misc. Items, Tonners / Cartridges & Renovation of Office Premises
- TENDER VALUE : On Need Basis
- ENGINEER'S ESTIMATE : NA
- ESTIMATED COMPLETION PERIOD : Within 10 days after issuance of supply order
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT : Yes
- ADVERTISEMENT : i. PPRA Website on 31.08.2022  
ii. Newspapers: The Nation & Daily Express on 31.08.2022
- TENDER OPENED ON (DATE & TIME) : 19.09.2022 at 11:30 AM
- NATURE OF PURCHASE : Local
- EXTENSION IN DUE DATE (IF ANY) : Corrigendum was issued on the observation of PPRA vide letter F.No.9-1/31-08/IT/2022, dated 05.09.2022
- NUMBER OF TENDER DOCUMENTS SOLD : 10
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS : Yes
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS. : Yes
- WHICH OF THE PROCUREMENT METHOD WAS USED : Single Stage – One Envelope Procedure
- WHO IS THE APPROVING AUTHORITY : Executive Director General (External Publicity Wing), M/o I&B, Islamabad
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING : NA
- NUMBER OF BIDS RECEIVED : 05 (One Bid of M/s. Firdous & Brother was regretted due to incomplete documents)
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDING : Yes
- WHETHER INTEGRITY PACT WAS SIGNED : Agreements were signed with qualified firms

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**PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)**  
**CONTRACT AWARD PROFORMA – II**

- NUMBER OF BIDDERS PRESENT AT THE : **03**  
 TIME OF OPENING OF BIDS
- NAME AND ADDRESS OF THE : **Sr. Description Lowest Successful Bidders**  
 SUCCESSFUL BIDDER
- |   |                               |  |
|---|-------------------------------|--|
| 1 | Stationery                    | 1) M/s. Al-Hafiz Corporation, Office # 7/A, Mezzanine Floor, A-1 Building, Jinnah Avenue, Islamabad<br>2) M/s. T.R. Enterprises, Shop No. 1&3, Basement No. 2, Sardar Begum Chamber, 109-West, Jinnah Avenue, Blue Area, Islamabad<br>3) M/s. Atique Traders, Shop No. 30 G-F Badri Building I.I. Chundrigar Road, Karachi |
| 2 | Miscellaneous Items           | 1) M/s. Al-Hafiz Corporation (address as mentioned above)<br>2) M/s. Pakistan Development Corporation, Office No. 27, Main Carriage Factory Road, Near Railway Hospital, Rawalpindi<br>3) M/s. T.R. Enterprises (address as mentioned above).  |
| 3 | Tonners / Cartridges          | 1) M/s. T.R. Enterprises (address as mentioned above).<br>2) M/s. Al-Hafiz Corporation (address as mentioned above)  |
| 4 | Renovation of Office Premises | 1) M/s. Al-Hafiz Corporation (address as mentioned above)<br>2) M/s. Pakistan Development Corporation (address as mentioned above)   |
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID) : **As above**
- NEED ANALYSIS (WHY THE PROCUREMENT WAS NECESSARY?) : **The items are required for day to day functioning of official business.**
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) : **The date was extended and corrigendum was published on the PPRA website as well as floated in the newspapers according to the observation of PPRA vide letter F.No.9-1/31-08/IT/2022, dated 05.09.2022.**
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS : **Yes**
- DATE OF CONTRACT SIGNING : **17.11.2022**
- CONTRACT AWARD PRICE : **NA**
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS : **Yes, and uploaded on PPRA's website as well.**
- ANY COMPLAINTS RECEIVED : **No**
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS : **No**
- DEVIATION FROM QUALIFICATION CRITERIA : **No**
- SPECIAL CONDITIONS, IF Any : **No**