

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA - I

(As per Rule 47 of PP Rules, 2004)

To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works,
Services and Goods

- NAME OF THE ORGANIZATION/DEPTT: Competition Commission of Pakistan
- FEDERAL / PROVINCIAL GOVT: Federal
- TITLE OF CONTRACT: Procurement of Stationery, Non-Stationery and Miscellaneous Items.
- TENDER NUMBER: CCP/ADMN-90
- BRIEF DESCRIPTION OF CONTRACT: Procurement of stationery/non-stationery and miscellaneous items for official use in the CCP. These items are likely to be used by CCP during the next 12 months.
- TENDER VALUE: Rs. 5,143,033.54/- (Rupees Five Million One Hundred Forty Three Thousand Thirty Three and Paise Fifty Four only).
- OWNER'S ESTIMATE: 5,462,179.20
- ESTIMATED COMPLETION PERIOD: 02 month commencing from signing of Contract.
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes
- ADVERTISEMENT :
 - (i) PPRA Website Yes TS503412E
(Federal Agencies) (If yes give date and PPRA's tender number)
 - (ii) News Papers Yes. Daily Dawn and Daily Ausaf dated 16-02-2023.
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME): March 03, 2023 at 03:30 p.m.
- NATURE OF PURCHASE: National
- EXTENSION IN DUE DATE (If any) No
- NUMBER OF TENDER DOCUMENTS SOLD: Tender documents were uploaded on PPRA and CCP's website for use of bidders without any cost. However, two buyers had purchased tender documents on payment of Rs.700 each. (i) M/s. SA Traders; (ii) M/s. Atique Traders (both these traders did not participate in the bidding).
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: Least Cost Method was used for evaluation of Bid. Yes
(If yes enclose a copy).


Arif Zaman
Joint Director (Admin)
Competition Commission of Pakistan
Government of Pakistan
Islamabad

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. _____
- c) TWO STAGE BIDDING PROCEDURE. _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. _____

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY: Chairperson CCP.

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.

➤ NUMBER OF BIDS RECEIVED: 01 Bid

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER: YES.

➤ WHETHER INTEGRITY PACT WAS SIGNED: No. The amount of contract is below 10 million. (If yes enclose a copy)



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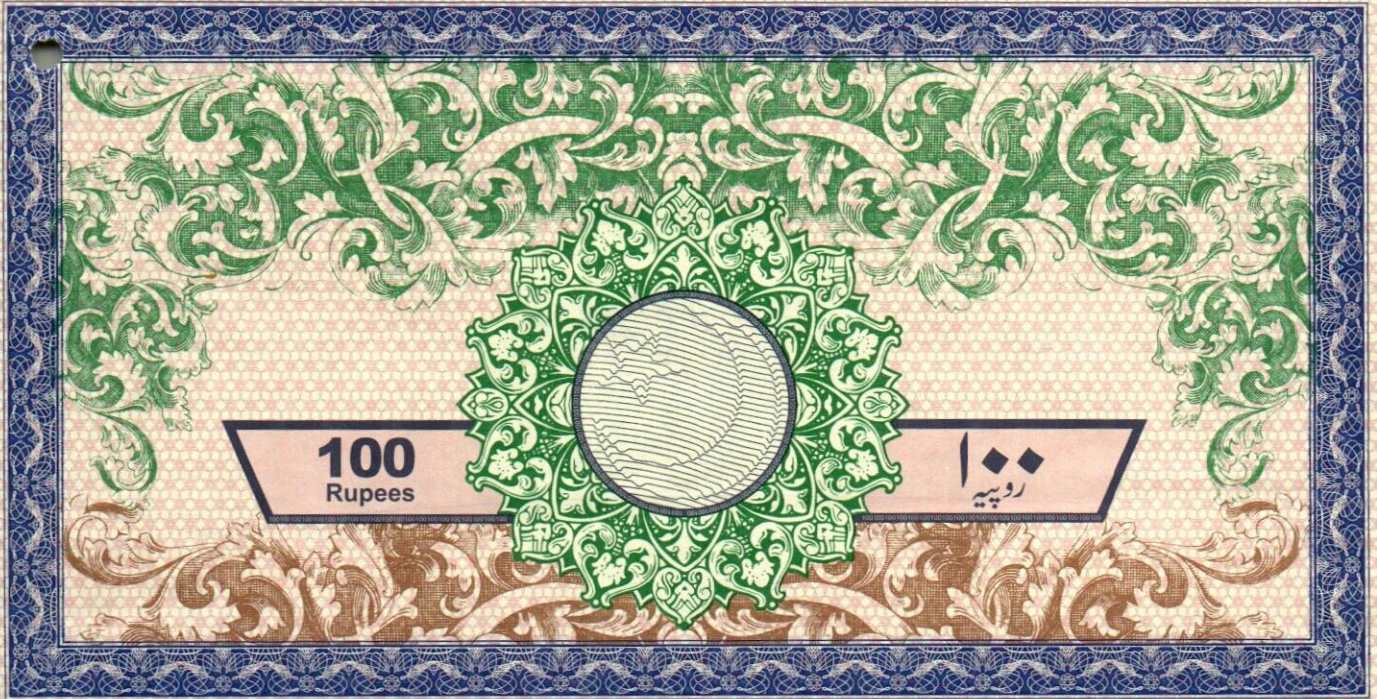
PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – II
(As per Rule 47 of PP Rules, 2004)

To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works,
Services & Goods.

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: 01
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER: M/s. United Stationers, Shop No.7, United Plaza, Blue Area, Islamabad.
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATED BID). The most advantageous bidder was selected in light of the PP Rules 38B.
- NEED ANALYSIS (Why the procurement was necessary?): The procurement is necessary to meet the need of daily use of stationery, non-stationery and miscellaneous items in the office.
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) N.A.
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WAS READ OUT AT THE TIME OF OPENING OF BIDS Yes
- DATE OF CONTRACT SIGNING: 15-04-2023
(Attach a copy of agreement)
- CONTRACT AWARD PRICE: 5,143,033.54/-
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS: YES
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED _____ No
(If yes result thereof)
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS _____ No
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA _____ No
(If yes give details)
- SPECIAL CONDITIONS, IF Any : _____ No.
(Give Brief Description)


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CONTRACT

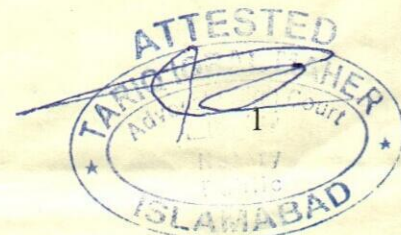
THIS AGREEMENT made the 14th day of April, 2023 between Competition Commission of Pakistan (hereinafter called "the Procuring Agency") of the one part and M/s. United Stationers, located at Shop No.7, United Plaza, Blue Area, Islamabad, through Raja Imran Shafi CNIC No.61101-4715337-1, (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring Agency invited Bids for certain goods and related services, viz., Procurement of Stationery, non-stationery and miscellaneous items and has accepted a Bid by the Supplier for the supply of those goods and related services in the sum of Rs.5,143,033.54 (Rupees five million one hundred forty three thousand thirty three and paise fifty four only (hereinafter called "the Contract Price").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-
 - a) This form of Contract;
 - b) the Form of Bid and the Price Schedule/Bill of Quantities submitted by the Bidder;
 - c) the Schedule of Requirements;
 - d) the Technical Specifications (means the details in the Column "Description of Item" in the Price Schedule/Bill of Quantities and Schedule of Requirements);
 - e) the Special Conditions of Contract;
 - f) the General Conditions of the Contract; and
 - g) the Procuring Agency's Letter of Acceptance;
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

R. Imran Shafi
 UNITED STATIONERS
 Shop # 7, United Plaza
 Blue Area, Islamabad



Registration No. 1099

14-04-23

Mrs. Shafi Q. Raja Sani & Sons

R/o 18 Number GHO 1-47 15337-1

btw CCP Poo Agum

نیشنل پوسٹل سروسز کے لیے رجسٹرڈ
کمیونٹی سٹامپ وینڈر



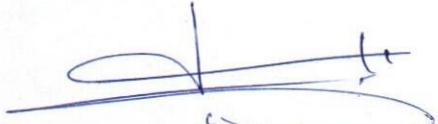
14.4-23

UNITED STATES
Zakia Aziz Plaza
Blue Area, Islamabad

4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

5. IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed by
Authorized Signatory of the Competition Commission of Pakistan (Procuring Agency)


ARIF ZAMAN


Arif Zaman
Joint Director (Admin)
Competition Commission of Pakistan
Government of Pakistan
Islamabad



Witness to the signatures of the Procuring Agency:
Name: ANWAR TABAL
Designation: PS
CNIC No. 34201-4606007-7

Signed, sealed, by/on behalf of, M/s. United Stationers (Supplier):
R. Imran Sharifi

RAJA IMRAN SHARIFI **UNITED STATIONERS**
R. Imran Sharifi (owner) **Shop # 7, United Plaza**
Blue Area, Islamabad
CNIC: 61101-4715337-1

 Waqas Akram

Witness to the signatures of the Supplier:
CNIC No. 82303-9331602-1 (copy of CNIC to be attached)
Cell No. 0347-4539692
Address:

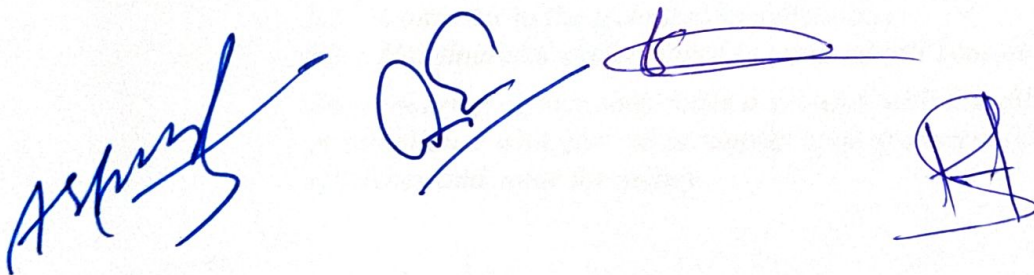
Scores obtained in Technical Evaluation by M/s. United Stationers

Passing marks in technical evaluation criteria is 60 marks.

S#	Criteria	Scale	Scores obtained by M/s. United Stationers
1	<p>The bidders shall have experience of minimum 02 years for the supply of stationery, non-stationery and miscellaneous items to Government or Semi-Government or Autonomous Bodies or multinational Companies in Pakistan.</p> <p>Maximum Marks: 40</p> <p>Pl. provide suitable documentary evidence or undertaking on letter head to obtain the marks in this category.</p>	<p>i) If bidders have 5 years or above of requisite experience then full marks (40 marks) will be provided.</p> <p>ii) If bidders have experience of 2 years and below 5 years, then marks will be calculated as per following formula.</p> <p>Marks = 8 * (Total Experience of bidder above 02 years and below 05 years).</p>	<p>40 marks</p> <p>(M/s. United Stationers have more than 11 years of experience)</p>
2	<p>The bidders should have executed minimum two (02) numbers of supply contracts of stationery and non-stationery items of each value above 1,000,000/- (one million rupees) in the last five years with Government or Semi-Government or Autonomous bodies or multinational companies in Pakistan.</p> <p>Maximum Marks: 30</p> <p>Please provide suitable documentary evidence or undertaking on letter head to earn the marks in this category.</p> <p>Explanation: For the purposes of this criteria, such supply contracts of stationery which are continuously in progress for the last five years shall be treated as executed contracts.</p>	<p>a) If bidders executed 05 numbers or above contracts related to supply of stationery and non-stationery items each above Rs.01 million rupees within the last five years as stipulated in the criteria, then full marks (30 Marks) will be provided.</p> <p>b) If bidders executed supply contracts between two (02) and five (05) numbers as stipulated in criteria related to supply of the stationery and non-stationery items, then following formula shall be used for the marks in the category.</p> <p>Marks = 6 * Total number of contracts between 02 to 05 numbers.</p>	<p>18 marks</p> <p>(Executed three contracts above 1 million each)</p>

3	<p>The bidder's minimum average total annual turnover should be around 01 million to 03 million of the supplies/sales of stationery, non-stationery and miscellaneous items in the last 3 years.</p> <p>Maximum Marks: 20</p> <p>Please provide documentary evidence or undertaking on letter head with respect to annual turnover for the last three years to earn the marks in this category.</p>	<p>a. If the average total annual turnover for the last 3 years is 03 million or above then 20 (twenty) marks will be given.</p> <p>b. If the average total annual turnover for the last 3 years is above 01 million and less than 03 million, then 10 marks will be given.</p>	<p>20 marks</p> <p>(Average turnover of last three year is more than 03 million)</p>
4	<p>Performance certificate(s) from the client(s) establishing satisfactory performance in respect of supplies of stationery, non-stationery and related miscellaneous items.</p> <p>Maximum Marks: 10</p>	<p>i) If bidder provides 02 or above performance certificates from clients then 10 marks will be awarded.</p> <p>ii) If bidder provides 01 performance certificate from client then 05 marks will be given.</p> <p>iii) If no performance certified is furnished then no marks will be given.</p>	<p>0 mark not attached</p>
			<p>Total Marks obtained: 78</p>

The Bidders who obtain less than 60 marks in Technical Evaluation shall not be considered in the further procurement process.



**FINAL EVALUATION REPORT
(AS PER RULE 35 OF PP RULES, 2004)**

1.	NAME OF PROCURING AGENCY	Competition Commission of Pakistan
2.	METHOD OF PROCUREMENT	Open Competitive Bidding as per Rule 36(a) of PP Rules 2004
3.	TITLE OF PROCUREMENT	Procurement of Stationery, non-stationery and miscellaneous items
4.	CCP'S TENDER NOTICE NO.	CCP-ADMN-90
5.	PPRA REF NO.	TS503412E
6.	DATE AND TIME OF BID CLOSING	03-03-2023 at 03:00 p.m
7.	DATE AND TIME OF BID OPENING	03-03-2023 at 03:30 p.m
8.	NUMBER OF BIDS RECEIVED	ONE (01)
9.	CRITERIA FOR BID EVALUATION	Least Cost Based Method
10.	DETAILS OF BID(S) EVALUATION	Details are as under:

Name of Bidders	Marks		Evaluated Cost	Rule/Regulation/SBD*/Policy/ Basis For Rejection / Acceptance As Per Rule 35 of PP Rules, 2004.
	Technical	Financial		
M/s. United Stationers	78	--	5,143,033.54	ACCEPTED AS PER PP RULE 38(b) BEING SINGLE RESPONSIVE BID.

11. The Procuring agency's cost estimate is: Rs. 5,462,179.20.

MOST ADVANTAGEOUS BIDDER: M/s. United Stationers.

12. Any other additional / supporting information, the procuring agency may like to share:

- (1) *The procuring agency shall consider single bid in goods, works and services if it-*
- (a) *Meets the evaluation criteria, ensures compliance of specifications and other terms & conditions expressed in advertisement or bid solicitation documents;*
 - (b) *Is not in conflict with any provisions of the Ordinance;*
 - (c) *Conforms to the technical specifications;*
 - (d) *Has financial conformance in terms of rate reasonability;*

The procuring agency shall make a decision with due diligence and in compliance with general principles of procurement like economy, efficiency and value for money.

Signature:

Official Stamp:

Arif Zaman
Joint Director (Admin)
Competition Commission of Pakistan
Government of Pakistan
Islamabad

29/3/2023

*Standard Bidding Documents (SBD)