

PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – I

To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services and Goods Worth Fifty
Million or More

- NAME OF THE ORGANIZATION/DEPTT. Universal Service Fund
- FEDERAL / PROVINCIAL GOVT. Federal
- TITLE OF CONTRACT Supply of Stationary, Toner and Miscellaneous Item
- TENDER NUMBER USF/TDRS/ADMIN/STATIONARY/2024-25/09
- BRIEF DESCRIPTION OF CONTRACT Supply of Stationary
Toner Miscellaneous Item
- TENDER VALUE Riz Technology Lot 2 As per Financial
Proposal Attached
- ENGINEER'S ESTIMATE N/A
(for civil Works only)
- ESTIMATED COMPLETION PERIOD one year
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL
PROCUREMENT PLAN? Yes Yes / No
- ADVERTISEMENT :
- (i) PPRA Website TS549929E Yes / No
(Federal Agencies) (If yes give date and PPRA's tender number)
- (ii) News Papers daily Express 15 sep Yes /
No (If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) 13-Nov-24 at 11:30 AM
- NATURE OF PURCHASE Local Local / International
- EXTENSION IN DUE DATE (If any) No Yes / No

- NUMBER OF TENDER DOCUMENTS SOLD N/A
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes / No
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes / No
(If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. ☐
- c) TWO STAGE BIDDING PROCEDURE. ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. ☐
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS
ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT
CONTRACTING, NEGOTIATED TENDERING ETC.)
- WHO IS THE APPROVING AUTHORITY CEO
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED
FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.
- NUMBER OF BIDS RECEIVED Five
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER Yes / No
- WHETHER INTEGRITY PACT WAS SIGNED N/A Yes / No

PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – II

To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services & Goods Worth Fifty
Million Rupees or More

- NUMBER OF BIDDERS PRESENT AT THE TIME OF
OPENING OF BIDS 3
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Mr. Muhammad
Rizwan M/s Riz Technology office 19, 3rd Floor
Pak Bond Business center Sector 1-8 Islamabad.
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATED BID).
1st
- NEED ANALYSIS (Why the procurement was necessary?) As per
The Policy of USF Approved Budget
and Requirement of the Department.
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE
REASONS (Briefly describe) N/A

- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS Yes Yes / No
- DATE OF CONTRACT SIGNING 26th Dec 2024^{To} Period of one year
(Attach a copy of agreement)
- CONTRACT AWARD PRICE As per Financial Proposal Attached
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS Yes Yes / No
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED No Yes / No
(If yes result thereof)
- _____
- _____
- _____
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS No Yes / No
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA No Yes / No
(If yes give details)
- _____
- _____
- _____
- SPECIAL CONDITIONS, IF Any
(Give Brief Description)
- No
- _____
- _____
- _____

Sales Quotation

M/s Universal Service Fund (USF)	Quotation No:	SQ00219
Office # 310-312, Third Floor, Evacuee Trust Complex, F-5/1,, 44000 Islamabad, Capital, Pakistan	Quotation Date:	11-11-2024
NTN No: 2931776-2	Sales Person:	RIZ Technology
STRN No:	NTN No:	1350928-4
Email Address: procurement@usf.org.pk	STRN No:	
Phone No: +92 51-9212308-9	Phone No:	111-749-749
Tender Ref:	Mobile No:	03111749749
Tender No:	Email Address:	info@riztechnology.com

S. No.	Description	Quantity	Unit Price With GST	Total Amount With GST
1	HP Color LaserJet M855 dn, Toner 826-A (Complete set)	1.00	Rs. 753430.0	753430.0
2	Toner Cartridge 039 (Printer Model No. LBP 351X)	1.00	Rs. 73278.0	73278.0
3	Toner for Printer HP Color LaserJet 1515n Original (125-A)	1.00	Rs. 118826.0	118826.0
4	Toner Laser Jet 80-A for Hp LaserJet PRO 400 M401DNHP Original	1.00	Rs. 39884.0	39884.0
5	Toner LaserJet Toner HP 1020 Original	1.00	Rs. 32804.0	32804.0
6	Toner LaserJet Toner HP 106-A Original	1.00	Rs. 17700.0	17700.0
7	HP LaserJet 404 DN, Toner 76-A	1.00	Rs. 35282.0	35282.0
8	Toner Laser Toner (HP Q7553A) for P2015 Printer Original	1.00	Rs. 42480.0	42480.0
9	Toner Hp LaserJet P1102 Original imported 85-A Original	1.00	Rs. 22302.0	22302.0
10	Toner HP LaserJet Toner 26A original	1.00	Rs. 40710.0	40710.0
11	Toner Canon Photocopier, NPG 50 For IR2545	1.00	Rs. 33187.5	33187.5
12	Canon LBP226dw B/W Printer, toner No: 057	1.00	Rs. 50887.5	50887.5
13	Canon LBP664Cx Color Printer , Toner No: 055 (set of four toner)	1.00	Rs. 174640.0	174640.0
14	HP Colour Laserjet Pro M454Dw, Toner 415A complete 4 Set	1.00	Rs. 147500.0	147500.0
			Grand Total	Rs.1582911.0

Amount In Words: One Million, Five Hundred And Eighty-Two Thousand, Nine Hundred And Eleven Only Only



Signature & Stamp

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 ☎ www.riztechnology.com

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 Fatima Jinnah Road
 Saddar, Karachi

☎ UAN: 042-111-749-749
 ☎ Office No. 3, 2nd Floor,
 IT Tower, Hall Road,
 Gulberg III,
 Lahore

☎ UAN: 051-111-749-749
 ☎ Office No.19 & 20,
 3rd Floor, Pakland Business
 Centre, I-8 Markaz,
 Islamabad

☎ Ph: +971 42285285
 ☎ Building A1, Dubai
 Digital Park, Silicon
 Oasis, Dubai,
 United Arab Emirates



**Hewlett Packard
Enterprise**

logitech

VERTIV

DELL Technologies

Microsoft

Lenovo

**ADNAM STAMP VENDOR**

Licence # 60, Shop # 19, Ruby Centre,
T. J. Road, Boulshan Market Karachi

DATE: 07 DEC 2024

WITH ADDRESS CHULAM HADIB

THROUGH WITH ADDRESS. ADVOCATE

Purpose..... (K.B.A) 63

VALUE RS. 200 (ATTACHED)

STAMP VENDOR'S SIGNATURE.....

FOR NOT RESPONSIBLE ANY DIVORCE & FAKE DOCUMENTS

07 DEC 2024

CONTRACT AGREEMENT

FOR

SUPPLY OF STATIONERY, TONERS AND OTHER MISCELLANEOUS ITEMS

TENDER ID; "USF/TDRS/ADMIN/STATIONARY/2024-25/09"
(LOT 2-HP TONERS)

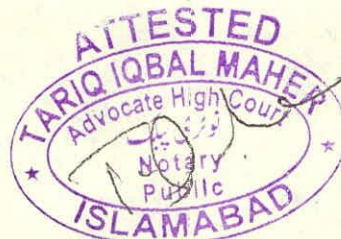
BY AND BETWEEN

UNIVERSAL SERVICE FUND

AND

M/S RIZ TECHNOLOGY

MADE AS OF

26th DAY OF DECEMBER 2024**AT ISLAMABAD**

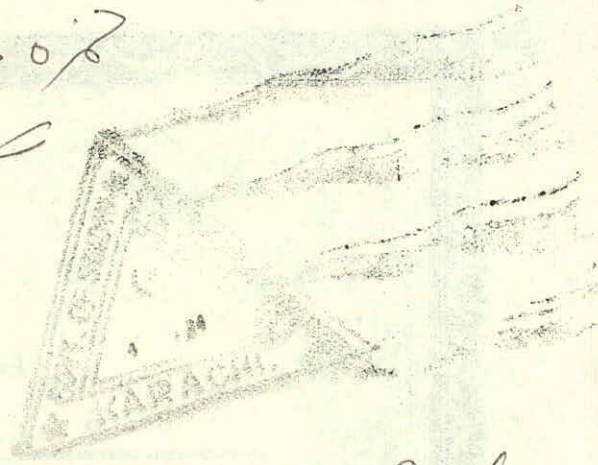
870721

جنرہ خان ولد اسحاق احمد کنہ

معادہ

کثرت کفیل و ضلع ہی پور

13302-4332810-5



0006

07-12-2024



جنرہ خان



01 DEC 2024

Form of Contract

This Agreement for "**Supply of Stationery, Toners and other Miscellaneous Items**", made on the 26th day of December, 2024, at Islamabad.

By and Between

Universal Services Fund a company incorporated under Section 42 of Companies Act 2017 (Previously known as the Companies Ordinance, 1984), having its registered office at 3rd Floor, Evacuee Trust Complex, Agha Khan Avenue, Islamabad, Pakistan (hereinafter referred to as "USF" which expression shall, unless repugnant to the context and contrary to the meaning thereof shall include its successors-in-interest, administrators, legal representatives, executors and assigns) of the FIRST PART.

And

M/S Riz Technology, company incorporated under Companies Act 2017 (Previously known as the Companies Ordinance, 1984), Having its registered office @ Office No. 19, 3rd Floor, Pakland Business Centre, I-8 Islamabad, Pakistan (hereinafter referred to as the "**Service Provider**" or "**Supplier**" which expression shall where the context so allows include his/its successors-in-interest, executors, administrators, heirs and permitted assigns) of the Other Part.

(USF and the Service Provider shall hereinafter be collectively referred to as 'Parties' and individually as 'Party' as the context of this Contract requires or permits).

WHEREAS the USF invited Bids for **Supply of Stationery, Toners and other Miscellaneous Items** and has accepted a Bid by the Supplier for the supply of those goods in the sum of [as per Attached List in Annex C] (hereinafter called "the Contract Price"). The Contract shall be valid for a period of One (01) year from the date of Signing of Contract.

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

- a) This form of Contract;
- b) the Form of Bid and the Price Schedule submitted by the Bidder;
- c) the Schedule of Requirements/TOR's; (if any)
- d) the Technical Specifications;
- e) the Special Conditions of Contract;
- f) the General Conditions of the Contract;
- g) Letter of Intent & Acceptance
- h) [add here: any other documents]



M

3. In consideration of the payments to be made by the USF to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the USF to provide the goods to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The USF hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS WHEREOF, hereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

Signed by

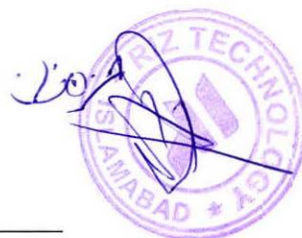


For and on behalf of
Universal Service Fund

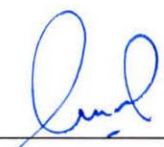
Signed by



For and on behalf of
M/S Riz Technology,



Witnesses:

1. 

Name: Zakir Hussain

Title: A/Chief Law officer

CNIC No: 35202-2195652-1

Witnesses:

1. 

Name: MUHAMMAD TANVEER

Title: OFFICE BOY

CNIC No: 82203-7651713-1

