



OFFICE OF THE
INSPECTOR GENERAL OF POLICE
NATIONAL HIGHWAYS & MOTORWAY POLICE
ISLAMABAD

No. NHMP-1052(Stationery Items)/2023-24/243 Islamabad the 7th February, 2024

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)**

CONTRACT AWARD PROFORMA – I
(As Per Rule 47 of PP Rules. 2004)

**To Be Filled And Uploaded on PPRA Website In Respect of
All Public Contracts of Works, Services and Goods**

- NAME OF THE ORGANIZATION./ DEPTT. National Highways & Motorway
Police (NHMP), Islamabad
- FEDERAL/ PROVINCIAL GOVT. Federal Government
- TITLE OF CONTRACT Procurement of Stationery Items
- TENDER NUMBER 01/LOG/NHMP/2023-24/
- BRIEF DESCRIPTION OF CONTRACT Procurement of Stationery Items i.e.
Color Paper, Peon Book, Envelope 9x4, Highlighter, Diary Register # 6, Tape
Dispenser, Post it Pad 4", Leave Register, Stapler Pin (M), Schneider Pen
- TENDER VALUE Rs. 225,304/- (Rupees Two Hundred Twenty Five Thousand
Three Hundred Four Only)
- ENGINEER'S ESTIMATE Not Applicable
(for civil Works only)
- ESTIMATED COMPLETION PERIOD 60 Days
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL
PROCUREMENT PLAN? Yes/ No Yes
- ADVERTISEMENT :
- (a) PPRA Website Yes TS522488E (11-10-2023)
Yes / No (Federal Agencies) (If yes give date and PPRA's tender number)
- (b) News Papers Yes, 92 News, Pak Observer on 11-10-2023 Yes / No
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) Technical Opening on 02-11-2023 (1130
hrs) and Financial Opening on 05-12-2023 (1100 hrs)

- NATURE OF PURCHASE Local Local / International
- EXTENSION IN DUE DATE (If any) No Yes / No
- NUMBER OF TENDER DOCUMENTS SOLD Not Applicable (The procurement was made through EPADS and all the bidders downloaded the tender documents from EPADS) (Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes / No (If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes / No (If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
 - (a) SINGLE STAGE – ONE ENVELOPE PROCEDURE
 - (b) **SINGLE STAGE - TWO ENVELOPE PROCEDURE**
 - (c) TWO STAGE BIDDING PROCEDURE
 - (d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)
- WHO IS THE APPROVING AUTHORITY Inspector General, NHMP
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING N/A
- NUMBER OF BIDS RECEIVED 05
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER) Yes Yes/ No
- WHETHER INTEGRITY PACT WAS SIGNED No Yes/ No

**Assistant Director (Logistics)
For Inspector General, NHMP**



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CONTRACT AWARD PROFORMA – II

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- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 05
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Sahara Traders,
Office # 213, 2nd Floor, City Centre, Bank Road, Saddar, Rawalpindi.
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd
EVALUATED BID)
1st
- NEED ANALYSIS (Why the procurement was necessary?) The items are
required to meet the day to day requirements of the Headquarters Zone.
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE
REASONS (Briefly describe) No extension was made
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT
AT THE TIME OF OPENING OF BIDS Yes Yes/ No
- DATE OF CONTRACT SIGNING 24-01-2024
(Attach a copy of agreement)
- CONTRACT AWARD PRICE Rs. 225,304/- (Rupees Two Hundred Twenty Five
Thousand Three Hundred Four Only)
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS
Evaluation report was published on EPADS and uploaded on the websites
of PPRA & NHMP Yes/ No
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED No Yes/ No
(If yes result thereof)

➤ ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/
DOCUMENTS _____ **No** _____ Yes/ No
(If yes give details)

➤ DEVIATION FROM QUALIFICATION CRITERIA _____ **No** _____ Yes/ No
(If yes give details)

➤ SPECIAL CONDITIONS, IF Any
(Give Brief Description)
Not Applicable



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