

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I  
(As Per Rule 47 of PP Rules, 2004)**

**To Be Filled and Uploaded on PPRA Website in Respect of All  
Public Contracts of Works, Services and Goods Worth Fifty Million  
or More**

➤ NAME OF THE ORGANIZATION/DEPTT **CONTROLLER GENERAL OF  
ACCOUNTS**

➤ FEDERAL / PROVINCIAL GOVT. **FEDERAL**

➤ TITLE OF CONTRACT: **PURCHASE OF OFFICE STATIONERY**

➤ TENDER NUMBER TS525385E

➤ BRIEF DESCRIPTION OF CONTRACT.

**PURCHASE OF OFFICE STATIONERY ITEMS**

➤ TENDER VALUE: **RS. 2,500,000/-**

➤ ENGINEER'S ESTIMATE \_\_\_\_\_  
(for civil Works only)

➤ ESTIMATED COMPLETION PERIOD: **ONE YEAR**

➤ WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL  
PROCUREMENT PLAN? **Yes**

➤ ADVERTISEMENT:

(i) PPRA Website: **TS525385E, DATED 15.11.2023** (Federal Agencies) **YES**  
(If yes give date and PPRA's tender number)

(ii) News Papers NO Yes / No  
(If yes give names of newspapers and dates)

➤ TENDER OPENED ON (DATE & TIME) **30.11.2023 (11.00am)**

➤ NATURE OF PURCHASE: **LOCAL**

➤ EXTENSION IN DUE DATE (If any) \_\_\_\_\_ Yes / No

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- NUMBER OF TENDER DOCUMENTS SOLD -Nil-  
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS. As per specifications Yes  
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS. As per specifications Yes /  
(If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
  - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  **SINGLE**
  - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. \_\_\_\_\_
  - c) TWO STAGE BIDDING PROCEDURE. \_\_\_\_\_
  - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. \_\_\_\_\_
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)
- WHO IS THE APPROVING AUTHORITY CONTROLLER GENERAL OF ACCOUNTS
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.
- NUMBER OF BIDS RECEIVED. 05
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER. Item-wise lowest.
- WHETHER INTEGRITY PACT WAS SIGNED.

**PUBLIC PROCUREMENT REGULATORY  
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**CONTRACT AWARD PROFORMA – II  
(As Per Rule 47 of PP Rules, 2004)**

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Public Contracts of Works, Services & Goods Worth Fifty Million  
Rupees or More

➤ NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS  
\_\_\_\_\_ **No** \_\_\_\_\_

➤ NAME AND ADDRESS OF THE SUCCESSFUL BIDDER.

**M/s Prime Traders, Islamabad.**

Address: Shop # 02, Block # 21, Melody Market, Near GPO, Islamabad

➤ RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID). **Item-wise lowest**

➤ NEED ANALYSIS (Why the procurement was necessary?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE  
REASONS (Briefly describe) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ **Yes**
- DATE OF CONTRACT SIGNING. 30.01.2024  
(Attach a copy of agreement)
- CONTRACT AWARD PRICE. Rs.2,500,000/-
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS \_\_\_\_\_ **(upload on EPADS/PPRA Website)**  
(Attach copy of the bid evaluation report)
- ANY COMPLAINTS RECEIVED \_\_\_\_\_ **No**  
(If yes result thereof)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS \_\_\_\_\_ **Yes / No**  
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA \_\_\_\_\_ **Yes / No**  
(If yes give details)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- SPECIAL CONDITIONS, IF Any  
(Give Brief Description)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_