

**PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I**

**(As Per Rule 47 of PP Rules, 2004)**

**To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods.**

- NAME OF THE ORGANIZATION/DEPTT. Industry Facilitation Centre (Pvt.) Ltd.
- FEDERAL/PROVINCIAL GOVT. Federal (Islamabad)
- TITLE OF CONTRACT Janitorial Services
- TENDER NUMBER IFC-1-2021
- BRIEF DESCRIPTION OF CONTRACT The contract for hiring Janitorial Services at IFC New Building, Islamabad,  
\_\_\_\_\_  
\_\_\_\_\_
- TENDER VALUE Nil
- ENGINEER'S ESTIMATE Nil  
(for civil works only)
- ESTIMATED COMPLETION PERIOD Nil
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes  Yes/No
- ADVERTISEMENT
- (i) PPRA Website Receipt No. TS462016E  Yes/No  
(Federal Agencies) (If yes give date and PPRA's tender number)
- (ii) News Papers Through Press Information Department (PID)  Yes/No  
(If yes give names of newspapers and dates)
- a. The Express (Urdu Newspaper)
- b. The Nation (English Newspaper)
- TENDER OPENED ON (DATE & TIME) 29<sup>th</sup> October, 2021
- NATURE OF PURCHASE Local  Local / international

13 ifc 11222- G  
3396

- EXTENSION IN DUE DATE (if any) No Yes/No ✓
- NUMBER OF TENDER DOCUMENTS SOLD 11 Nos.  
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes Yes/No ✓  
(if yes enclose a copy)
- WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER DOCUMENT Yes Yes/No ✓  
(if yes enclose a copy)
- WHICH METHOD OF PROCUREMENT WAS USED: - (tick one)
- e) SINGLE STAGE - ONE ENVELOPE PROCEDURE \_\_\_\_\_
- f) SINGLE STAGE - TWO ENVELOPE PROCEDURE \_\_\_\_\_
- g) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- h) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS  
ADOPTED WITH BRIEF REASONS (I.E EMERGENCY, DIRECT  
CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY Committee constituted by Board

- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR  
USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. Yes Yes/No ✓
- NUMBER OF BIDS RECEIVED Six (6)
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER Yes Yes/No ✓
- WHETHER INTEGRITY PACT WAS SIGNED No Yes/No ✓

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**CONTRACT AWARD PROFORMA – II**

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➤ NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING  
OF BIDS. Two (2) and Third bidder reach after opening

➤ NAME AND ADDRESS OF THE SUCCESSFUL BIDDER ECS  
Engineering & Construction Services

Flat No. H, Block No. 20 D, G-8 Markaz,

Islamabad.

➤ RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID)

1<sup>st</sup> in Evaluation Report

➤ NEED ANALYSIS (why the procurement was necessary?) \_\_\_\_\_

Cleaning & Janitorial services are required for the newly

constructed IFC building

➤ IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE  
REASONS (Briefly Describe) \_\_\_\_\_

Nil

✓ WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS Yes Yes/No ✓

✓ DATE OF CONTRACT SIGNING After issuance of Award Letter  
(Attach a copy of agreement)

✓ CONTRACT AWARD PRICE Rs. 261,860/- per Month.

✓ WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS \_\_\_\_\_ Yes/No  
(Attach copy of the bid evaluation report)

✓ ANY COMPLAINTS RECEIVED No Yes/No ✓

✓ ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS No Yes/No ✓  
(If yes give details)

✓ DEVIATION FROM QUALIFICATION CRITERIA No Yes/No ✓  
(If yes give details)

✓ SPECIAL CONDITIONS, IF ANY  
(Give brief description)  
Nil