

**PUBLIC PROCUREMENT REGULATORY AUTHORITY**  
**(PPRA)**

**CONTRACT AWARD PROFORMA – I**  
**(As Per Rule 47 of PP Rules, 2004)**

To Be Filled and Uploaded on PPRA Website in Respect of All Public Contracts of Works, Services and Goods Worth Fifty Million or More

- NAME OF THE ORGANIZATION/DEPTT. CONTROLLER GENERAL OF ACCOUNTS
- FEDERAL / PROVINCIAL GOVT. FEDERAL
- TITLE OF CONTRACT: PURCHASE OF OFFICE STATIONERY (ITEMS)
- TENDER NUMBER TS489377E
- BRIEF DESCRIPTION OF CONTRACT.  
PURCHASE OF OFFICE STATIONERY (ITEMS) FOR OFFICIAL USE
- TENDER VALUE. RS.1,309,000/-.
- ENGINEER'S ESTIMATE \_\_\_\_\_  
(for civil Works only)
- ESTIMATED COMPLETION PERIOD. ONE YEAR
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? No
- ADVERTISEMENT:
- (i) PPRA Website. TS489377E, DATED 02.09.2022 (Federal Agencies) YES (If yes give date and PPRA's tender number)
- (ii) News Papers NO Yes / No  
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME). 20.09.2022 (11.30am)
- NATURE OF PURCHASE. LOCAL
- EXTENSION IN DUE DATE (If any) \_\_\_\_\_ Yes / No

2 cga 212m

4834

➤ NUMBER OF TENDER DOCUMENTS SOLD -Nil-  
(Attach list of Buyers)

➤ WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS. As per specifications Yes / No  
(If yes enclose a copy).

➤ WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS. As per specifications Yes / No  
(If yes enclose a copy).

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  SINGLE

b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. \_\_\_\_\_

c) TWO STAGE BIDDING PROCEDURE. \_\_\_\_\_

d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. \_\_\_\_\_

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY CONTROLLER GENERAL OF ACCOUNTS

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.

➤ NUMBER OF BIDS RECEIVED 02

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER Yes

➤ WHETHER INTEGRITY PACT WAS SIGNED.

**PUBLIC PROCUREMENT REGULATORY AUTHORITY**  
**(PPRA)**

**CONTRACT AWARD PROFORMA – II**  
**(As Per Rule 47 of PP Rules, 2004)**

To Be Filled and Uploaded on PPRA Website in Respect of All Public Contracts of Works, Services & Goods Worth Fifty Million Rupees or More

➤ NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS  
ONE (01)

➤ NAME AND ADDRESS OF THE SUCCESSFUL BIDDER.

M/s Oriel Enterprises,

Address: Office # 6, Sadiq Chamber, G-7 Markaz, Islamabad, Cell 0333-1020588

➤ RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID).

Lowest Evaluated bidder

➤ NEED ANALYSIS (Why the procurement was necessary?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS  
(Briefly describe) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ Yes

➤ DATE OF CONTRACT SIGNING. 31.10.2022  
(Attach a copy of agreement)

➤ CONTRACT AWARD PRICE. Rs.4,499,065/-

➤ WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS \_\_\_\_\_ No  
(Attach copy of the bid evaluation report)

➤ ANY COMPLAINTS RECEIVED \_\_\_\_\_ No  
(If yes result thereof)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS \_\_\_\_\_ Yes / No  
(If yes give details)

➤ DEVIATION FROM QUALIFICATION CRITERIA \_\_\_\_\_ Yes / No  
(If yes give details)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ SPECIAL CONDITIONS, IF Any  
(Give Brief Description)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Government of Pakistan  
**OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS**  
 CGA Complex, FBC Building, Sector G-5/2, Islamabad.  
 Tel:- 9207213, Exch:- 9201327-28, Ext-142 FAX:- 9245641

No.CGA/Gen/Proc/Stationery/2022-2023/57

Date: 31.10.2022

M/s Oriel Enterprises,

Office No.6, Sadiq Chamber,  
 G-7 Markaz, Islamabad  
 Cell 0333-1020588

Subject: AWARD OF CONTRACT FOR SUPPLY OF OFFICE STATIONERY (ITEMS) FOR THE FINANCIAL YEAR 2022-2023

Dear Sir,

Reference your bid No.NIL dated 20-09-2022 called through open tender on the above noted subject.

2. The Competent Authority approved rates of the following items which after analysis of bids & recommendations of the Purchase Committee, being found lowest/most advantageous are awarded to your firm for supply of Office Stationery (Items) for the financial year 2022-2023 subject to the terms and conditions supplied along-with tender documents.

S.# of Tender Doc.	Item Description	Specification of item being Offered by Firm (Lowest)	Unit Rate (with GST)
2	UNI BALL EYE (FINE) <u>Uniball (B/B/Red) or equivalent</u>	Uniball Eye	125.19
3	Uni ball Eye (Micro) (B/B) <u>or equivalent</u>	Uniball Eye Micro	125.19
5	Roller ball pen Pilot (BXGPN-V10) <u>Broad/large (1.0) Hi-techpoint V10 grip or equivalent</u>	Roller ball pen Pilot	272.78
10	BINDING TAPE 1" <u>Sensa or equivalent</u>	Equivalent	92.43
16	DAK PAD <u>Leather (Best Quality)</u>	Best quality	2299
18	Simple Register No 06 <u>Tayaba or equivalent</u>	Equivalent	713.7
20	Table Diary New Year <u>Best quality</u>	Best quality	184.86



21	Table Calendar New Year Best page quality	Best paper quality	264
22	Wall calendar New Year Best page quality	Best paper quality	427
23	ENVELOP 11x5 (M) Best Quality White	Best paper quality	5.26
34	FOOT SCALE STEEL 12" Dux or equivalent	Equivalent	52.65
36	HEAVY DUTY PUNCHER POWER (190 SHEETS) Best Quality	Best quality	23985
40	PAPER A-4 SIZE 80 GRAM Double A or equivalent	Paper A-4 80 gram AA	1649
41	PAPER LEGAL SIZE 80 GRAM Double A or equivalent	Paper legal 80 gram AA	1959
49	PLASTIC FILE FOLDER A-4 Cosmo or equivalent	Equivalent	22.23
50	PLASTIC FILE FOLDER LEGAL SIZE Cosmo or equivalent	Equivalent	39.78
53	SCOTCH TAPE 1" Best Quality	Best Quality	65.5
54	SCOTCH TAPE 2" Best Quality	Best Quality	132
56	SCOTCH TAPE DISPENSOR LARGE(Deli ) or equivalent	Deli	649
60	Ink Pen Dollar or equivalent	Dollar	134
66	STOCK REGISTER No.10 Tayyaba or equivalent	Equivalent	117
67	TABLE SET (LEATHER) Fine Quality	Fine quality leather	10588
69	VEHICLE LOG BOOK Fine Quality	Fine quality	93.6
71	WHITE FLUID WITH THINNER Pelikan or equivalent	Equivalent	345



31/10/22 *[Signature]*  
 (ABDUL RAUF)  
 Accounts Officer (General)



No.CGA/Gen/Proc /Other/2022-2023/53

Date: 31.10.2022

## CONTRACT FORM

THIS AGREEMENT made at Islamabad on 31<sup>st</sup> day of October 2022, between the President of the Islamic Republic of Pakistan through the office of Controller General of Accounts, FBC Building, Sector G-5/2, Islamabad, Government of Pakistan (hereinafter referred called the "Procuring entity") of the one part and M/s Oriel Enterprises, Office No.6, Sadiq Chamber, G-7 Markaz, Islamabad Cell 0333-1020588 (hereinafter called the "tenderer") of the other part.

WHEREAS the procuring entity invited tenders for certain materials and spares. viz procurement of Office Stationery (Items) and has accepted a tender by the tenderer for the supply of those materials and spares during the Financial Year 2022-2023.

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as integral part of this Agreement, viz:-
  - i. the Tender Form and the Price Schedule submitted by the tenderer;
  - ii. the Schedule of Requirements/Specifications;
  - iii. announcement of evaluation reports;
  - iv. the Purchaser's Notification of Award of Agreement; and
  - v. the Purchase Order
3. In consideration of the payments to be made by the Procuring entity to the tenderer as hereinafter mentioned, the tenderer hereby covenants with the Procuring entity to provide the materials and spares and to remedy defects therein in conformity in all respects with the provisions of this Contract.
4. The Procuring entity hereby covenants to pay the tenderer in consideration of the provision of the materials and spares and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by the contract.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.



Signed/ Sealed/delivered by the (for the Procuring entity)

Signature: 31/10/22 July

Name: Abdul Rauf

Designation: Accounts Officer (L1)

CNIC No. 3402-2573517-3



Oriol Enterprises Islamabad Sole Proprietor

Signed/ Sealed/delivered Signature: Mohsin Iqbal

Name: MOHSIN IQBAL

Designation: Sales Manager

CNIC No. 34103-3426971-7

in the presence of

Signature: [Signature]

Name: Abshad Mahmood

CNIC No. 61101-8701582-1

Address: CGA office