

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – I
(As Per Rule 47 of PP Rules, 2004)**

To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services and Goods.

- NAME OF THE ORGANIZATION/DEPTT. PASSCO
- FEDERAL / PROVINCIAL GOVT. Federal
- TITLE OF CONTRACT Printing & Supply of field Stationery item for import wheat 222
- TENDER NUMBER TS487758E
- BRIEF DESCRIPTION OF CONTRACT For Record
keeping of imported wheat
- TENDER VALUE RS. 1240400
- ENGINEER'S ESTIMATE N/A
(for civil Works only)
- ESTIMATED COMPLETION PERIOD 04.10.2022
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL
PROCUREMENT PLAN? Planned for Record Yes / No ✓
keeping of imported wheat
- ADVERTISEMENT :
- (i) PPRA Website TS487758E 15.08.22 Yes / No ✓
(Federal Agencies) (If yes give date and PPRA's tender number)
- (ii) News Papers The Nation 13.08.22 Yes / No ✓
No (If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) 29.08.22 & 31.08.22 at 1130 Hours
- NATURE OF PURCHASE Local / International ✓
- EXTENSION IN DUE DATE (If any) _____ Yes / No ✓

1 passco 22/22 ✓ 4473

➤ NUMBER OF TENDER DOCUMENTS SOLD 03
(Attach list of Buyers)

➤ WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes / No
(If yes enclose a copy).

➤ WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes / No
(If yes enclose a copy).

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE

b) SINGLE STAGE - TWO ENVELOPE PROCEDURE.

c) TWO STAGE BIDDING PROCEDURE.

d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE.

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY MD PASSCO

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. → NO

➤ NUMBER OF BIDS RECEIVED 03 Three

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER Yes / No

➤ WHETHER INTEGRITY PACT WAS SIGNED Yes / No

PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)
(As Per Rule 47 of PP Rules, 2004)

CONTRACT AWARD PROFORMA – II

To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services & Goods.

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03 Three

- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Al-Noor Traders, G-A Al-Dawar Center, 26 Kabis Street, Wadu Bazar, Lahore.

- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATED BID).
1st

- NEED ANALYSIS (Why the procurement was necessary?)
For documentation of imported wheat.

- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)
N/A

➤ WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS _____ Yes / No ✓

➤ DATE OF CONTRACT SIGNING 20.09.2022
(Attach a copy of agreement)

➤ CONTRACT AWARD PRICE RS. 1240400

➤ WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS _____ Yes / No ✓
(Attach copy of the bid evaluation report)

➤ ANY COMPLAINTS RECEIVED _____ Yes / No ✓
(If yes result thereof)

➤ ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS _____ Yes / No ✓
(If yes give details)

➤ DEVIATION FROM QUALIFICATION CRITERIA _____ Yes / No ✓
(If yes give details)

➤ SPECIAL CONDITIONS, IF Any (Give Brief Description)

N/A

11.2 Technical Proposal;-

The Tender / Bids, which meet the following minimum requisite requirement / criteria, would be declared eligible / qualified. Requisite documents must be attached in respect thereof. Bidders must provide the under mentioned documents:

- a. Firm must have valid experience in printing and supplying of Printed Stationery items.
- b. Firm must attach valid bank statement in original showing financial stability of the firm for the last six month.
- c. Copy of Income Tax / Sales Tax Registration.
- d. Affidavit on Stamp Paper of Rs.200/- or more that the firm is not black listed by any Government / Semi Government Department as per **Specimen at Annex-B**.
- e. Certificate on company's letter head pad that the firm shall deliver all "**Printed Stationery Items – 2022**". Noncompliance to the same may result in immediate termination of "**Acceptance / Supply Order and agreement**" leading to forfeiture of earnest money / performance guarantee and blacklisting of firm.
- f. Representative Samples of all items mentioned in these bidding documents which will be delivered to Technical Evaluation Committee.
- g. Original "**Cash Receipt**" issued by PASSCO in consideration of sale of Bidding Documents.

Note. The non-fulfillment of any of the above clauses will lead to technical disqualification of the firm/ Trader

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Note. The non-fulfillment of any of the above clauses will lead to technical disqualification of the firm/ Trader

before acceptance of stationery items will recommend whether any penalty/cut etc. is warranted or not and to what extent.

4. In case, printing & supply of Field stationery items-2022 does not confirm specifications, specimens/sample as mentioned in bidding documents, the second party will be responsible to replace the same at his own expense within the stipulated supply/delivery period.

5. Requisite Printed Field Stationery Items will be delivered / supplied at PASSCO Complex, Manga Mandi, Multan Road, Lahore, up to 04.10.2022, preferably earlier (2% penalty after 04.10.2022).

6. In case of late delivery PASSCO (buyer) will charge late delivery (LD) charges @ 2% of the cost of undelivered items for the delay. Otherwise, PASSCO may rescind the agreement and forfeit security deposited, additionally PASSCO may get printed the defaulted office and printed stationery items at the risk and cost basis, In that case extra expenses incurred by PASSCO shall be recoverable from the defaulting supplier (seller) either from pending payments, dues, security or through legal recourse.

7. The printer/party will strictly bound to deliver the requisite items within stipulated period as per contract clause, however, on specific and justified grounds on the request of the printer/party, MD PASSCO may extend delivery period with penalty or without penalty as deemed necessary on "case to case basis".

8. PASSCO has the right to repeat order up to 15 % (+/-) for all or part of the contracted items on the same rates and terms during the year - 2022.

9. The price agreed is firm and final. No claim on account of fluctuation in International/ Local market rates, which may arise out of any cause, shall be entertained. In case of any tax, duty, surcharge or levy is imposed on supply of such goods after signing the agreement the second party shall not be entitled to add the same to the agreed price.

10. Inspection Committee will inspect / check the quality / quantity & specifications, specimens/sample of the delivered office and printed stationery items and having satisfied itself, issue the Inspection Certificate. The supplier will get copy of Inspection Certificate to be issued by the Committee and attach it with the bill. Furthermore, Committee will also take other appropriate measures as deemed fit to complete the assigned task.

11. The party have deposited Rs.20,000 /- vide Banker Cheque No. 14105587 dated 26.08.2022 and Rs. 42,020/- vide Banker Cheque No.14105614 dated 19.09.2022 as performance guarantee and same had been forwarded to F&A Wing. The same will be refunded / released on successful completion of supply of contracted items within the stipulated period.

12. After successful supply of printing & supply of field stationery Items - 2022, payment will be made by F&A Wing within 15 days on production of bill, sales tax invoice, acknowledgement/receipt of stationery and inspection Certificate duly verified and issued by the Inspection Committee.

13. **Force Majeure**

a. Force majeure shall mean any event, act or other circumstances or considerations not being an event, act or circumstances under the control of the second party or of the Company, Firm, Party i.e. Earthquake, Flood, or any other Severe Climatic circumstances. Non-availability of material and those Items ancillary to material or any other event leads towards clear negligence of the Company, Firm and Party shall not constitute Force majeure.

b. If by reasons of Force Majeure, the required "Printing & supply of Field Stationery Items - 2022" cannot be delivered, by the due date, then the date may be extended appropriately by the first party on case to case basis keeping in view its all the circumstances and requirements.

The company, firm, party shall not be liable for liquidated damages, forfeiture of its Performance Guarantee, blacklisting for future , termination for default, if and to the extent of his failure / delay in performance / discharge of obligations is the result of an event of Force Majeure.






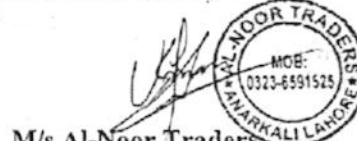
E-STAMP
CONTINUATION SHEET

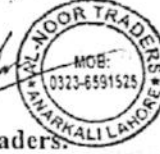
- d. If a Force Majeure situation arises, the Company, Firm & Party shall, by written notice served on the first party, indicate such condition and the cause thereof. Unless otherwise directed by the first party in writing, the Company, Firm and Party shall continue to perform under the acceptance letter, supply order, agreement as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
14. **Arbitration:** In case of any difference or dispute between the parties arising out of this contract agreement or in the matter enumerated therein, the same shall be referred to the sole arbitration of the Managing Director PASSCO or any person nominated by him whose award / decision shall be final and binding on the parties to this contract agreement.
15. **Jurisdiction of Court:** Regarding the issue of jurisdiction in case of litigation between parties, the court at Lahore shall have the exclusive jurisdiction to entertain such dispute.
16. All terms & conditions elucidated in advertisement (Invitation of Bid), Bidding document and Acceptance Letter are integral part of this agreement.
7. **Signature:** In Witness Whereof, the parties hereto have affixed their signatures at Lahore on the aforementioned date.

FOR & ON BEHALF OF FIRST PARTY



A/General Manager (Comm)


FOR & ON BEHALF OF SECOND PARTY

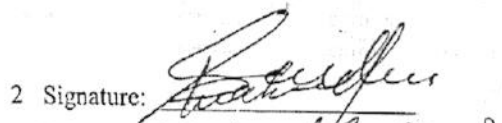

M/s Al-Noor Traders

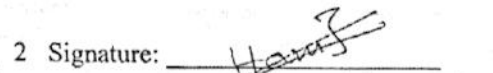


Witnesses

1 Signature: 
Name: MUNARAJ JAWID
CNIC NO. 34102-022486-9

1 Signature: 
Name: Usman Waqar
CNIC NO. 35202-4224143-7

2 Signature: 
Name: Waheed Sultan
CNIC NO. 37201-0298396-3

2 Signature: 
Name: Haris Ahmed
CNIC NO. 35202-1802704-8



Subject: - **TECHNICAL EVALUATION REPORT REGARDING PRINTING & SUPPLY OF FIELD STATIONERY ITEMS FOR IMPORTED WHEAT - 2022.**

The committee was constituted by commercial Wing vide letter No. 1694 dated 24.08.2022. Technical committee was constituted to evaluate, analyse, examine & check suitability of technical proposals. In the line of tender documents. The committee comprising the following officer/officials:

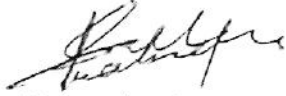
Sr #	Name & Designation	Status
a.	Muhammad Ayaz, PO, Audit Wing	Convener
b.	Muhammad Iqbal, Sr. Clerk, S&C Wing	Member
c.	Waheed Sultan, PI, Comm Wing	Member

2. The technical committee was assigned task in accordance with following requirements/criteria set forth for printing & supply of field stationary items for imported wheat - 2022. Technical Checklist is as under:-

Technical Evaluation Regarding Printing & Supply of Field Stationery Items for Imported Wheat - 2022				
Sr#	REQUIRED DOCUMENTS	M/s Al-Noor Traders	M/s Sultan & Co	M/s Khokhar Traders
a.	Firm must have valid experience in printing and supplying of Printed Stationery items.	Provided	Provided	Provided
b.	Firm must attach valid bank statement in original showing financial stability of the firm for the last six month.	Provided	Provided	Provided
c.	Copy of Income Tax / Sales Tax Registration	Provided	Provided	Provided
d.	Affidavit on Stamp Paper of Rs.200/- or more that the firm is not black listed by any Government / Semi Government Department as per Specimen at <u>Annex-B & C</u> .	Provided	Provided	Provided
e.	Certificate on company's letter head pad that the firm shall deliver all "Printed Stationery Items - 2022". Noncompliance to the same may result in immediate termination of "Acceptance / Supply Order and agreement" leading to forfeiture of earnest money / performance guarantee and blacklisting of firm.	Provided	Provided	Provided
f.	Representative Samples of all items mentioned in these bidding documents which will be delivered to Technical Evaluation Committee.	Provided	Provided	Provided
g.	Original "Cash Receipt" issued by PASSCO in consideration of sale of Bidding Documents.	Provided	Provided	Provided
h.	Tender Documents must be signed and stamp.	Provided	Provided	Provided

3. The committee technically evaluated and analyzed the documents and samples provided by the above said parties. Therefore, all parties are technically qualified.

4. Submitted for kind perusal, please.

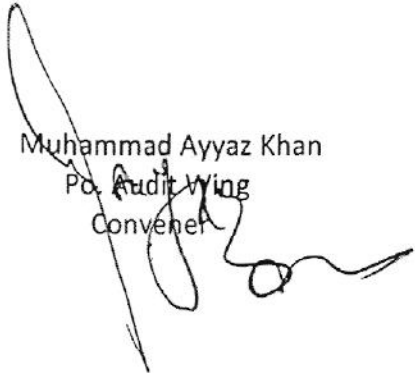


Waheed Sultan
PI Comm Wing
Member





Muhammad Iqbal
Sr. Clerk S&C Wing
Member



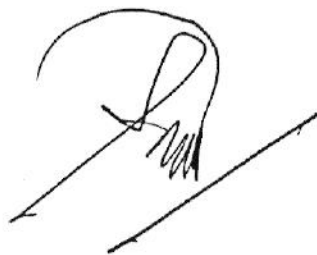
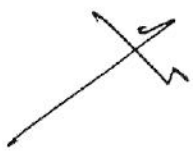
Muhammad Ayyaz Khan
Po. Audit Wing
Convener

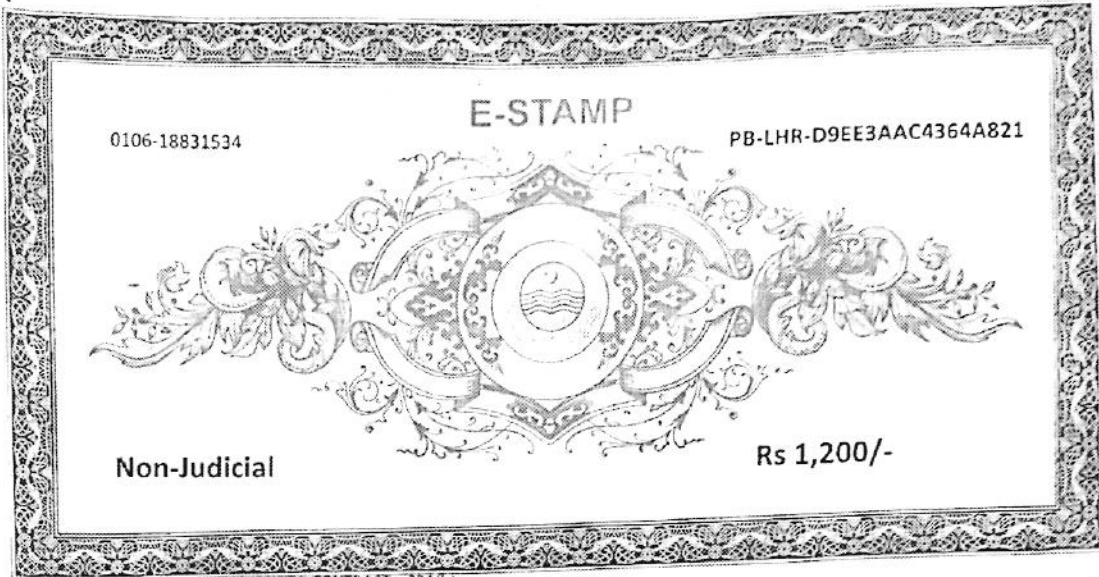


ATTENDANCE SHEET
TECHNICAL PROPOSAL

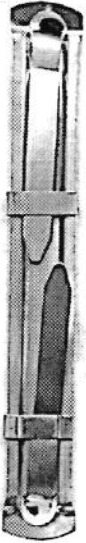
**TENDER REGARDING PRINTING AND SUPPLY OF FIELD STATOINMERY ITEMS
FOR IMPORTED WHEAT 2022
DATED 29.08.2022**

SR.	NAME OF FIRM	Name of Representative	CNIC	Contact Number	SIGNATURE
1	Al Noor Traders	Usman Warfar	35202-4224143-7	0322-6591525	
2	Al Noor Traders	Usman Warfar	3520283558063	0322452274	Signature
3	Sultan & Co.	Alam Saeed	35202-05309199	0304-6659548	



Description : CONTRACT - 22A(b)
 First Party : Al Noor Traders [30000-0000000-0]
 Second Party : The Passco [30000-0000000-0]
 Agent : Hamza Ahmed [35202:1802704-3]
 Stamp Duty Paid by : Al Noor Traders [30000-0000000-0]
 Issue Date : 19-Sep-2022, 01:52:23 PM
 Paid Through Challan : 20227DBA9D7CE96B
 Amount in Words : One Thousand Two Hundred Rupees Only



AGREEMENT

"Printing & Supply of Field Stationery Items for Imported Wheat- 2022"

This Agreement is made this day on *20th Sep*, 2022 at Lahore between M/ s Pakistan Agricultural Storage & Services Corporation Limited, (PASSCO) incorporated under the laws of Pakistan with its registered office at 11 – Kashmir Road, Lahore represented by it's A/General Manager (Commercial) (hereinafter referred to as the 'BUYER' which terms wherever the context so permits includes its successors in interest of the first party).

AND

M/s Al-Noor Traders, 6 – A Al-Qamar Centre, 26 - Kabir Street, Urdu Bazar, Lahore (hereinafter referred to as "SELLER" which terms wherever the context so permits includes its successors in interest of the second party).

Whereas, the second party has agreed to printing & supply of field stationary items – 2022(18 Items) at the total cost of Rs. 1,240,400/- (Rupees: One Million Two Hundred Forty Thousand and Four Hundred Only), inclusive of all taxes and duties on delivered basis at PASSCO Complex, Manga Mandi, Multan Road, Lahore.

And whereas the first party has agreed to buy the same at the cost of Rs. 1,240,400/- (Rupees: One Million Two Hundred Forty Thousand and Four Hundred Only) vide acceptance letter NO: PASSCO/Comm/ P-I/Stat/2022/1780 dated 02 Sep,2022 subject to the Terms & Conditions containing hereunder to which stipulation the seller has consented.

NOW THEREFORE, THIS AGREEMENT WITNESSES

1. This agreement comes into force with immediate effect.
2. The second party will undertake the printing work strictly in accordance with the instructions, specifications and specimens/samples. Prior to finalizing the printing of documents, the seller is required to get the proof checked/approved from S&C Wing PASSCO. Similarly, quality of the paper and printing will also be approved.
3. There will be no compromise by the first party on quality / quantity & specifications mentioned in tender documents, Ensure every Document, Register/Ledger, Reports/Returns are checked properly. In case, if any discrepancy is found in delivered printed items, Inspector will be the



before acceptance of stationery items will recommend whether any penalty/cut etc. is warranted or not and to what extent.

4. In case, printing & supply of Field stationery items-2022 does not confirm specifications, specimens/sample as mentioned in bidding documents, the second party will be responsible to replace the same at his own expense within the stipulated supply/delivery period.
5. Requisite Printed Field Stationery Items will be delivered / supplied at PASSCO Complex, Manga Mandi, Multan Road, Lahore, up to **04.10.2022, preferably earlier (2% penalty after 04.10.2022)**.
6. In case of late delivery PASSCO (buyer) will charge late delivery (LD) charges @ 2% of the cost of undelivered items for the delay. Otherwise, PASSCO may rescind the agreement and forfeit security deposited, additionally PASSCO may get printed the defaulted office and printed stationery items at the risk and cost basis, In that case extra expenses incurred by PASSCO shall be recoverable from the defaulting supplier (seller) either from pending payments, dues, security or through legal recourse.
7. The printer/party will strictly bound to deliver the requisite items within stipulated period as per contract clause, however, on specific and justified grounds on the request of the printer/party, MD PASSCO may extend delivery period with penalty or without penalty as deemed necessary on "case to case basis".
8. PASSCO has the right to repeat order up to 15 % (+/-) for all or part of the contracted items on the same rates and terms during the year - 2022.
9. The price agreed is firm and final. No claim on account of fluctuation in International/ Local market rates, which may arise out of any cause, shall be entertained. In case of any tax, duty, surcharge or levy is imposed on supply of such goods after signing the agreement the second party shall not be entitled to add the same to the agreed price.
10. Inspection Committee will inspect / check the quality / quantity & specifications, specimens/sample of the delivered office and printed stationery items and having satisfied itself, issue the Inspection Certificate. The supplier will get copy of Inspection Certificate to be issued by the Committee and attach it with the bill. Furthermore, Committee will also take other appropriate measures as deemed fit to complete the assigned task.
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12. After successful supply of printing & supply of field stationery Items - 2022, payment will be made by F&A Wing within 15 days on production of bill, sales tax invoice, acknowledgement/receipt of stationery and inspection Certificate duly verified and issued by the Inspection Committee.
13. **Force Majeure**
 - a. Force majeure shall mean any event, act or other circumstances or considerations not being an event, act or circumstances under the control of the second party or of the Company, Firm, Party i.e. Earthquake, Flood, or any other Severe Climatic circumstances. Non-availability of material and those Items ancillary to material or any other event leads towards clear negligence of the Company, Firm and Party shall not constitute Force majeure.
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The company, firm, party shall not be liable for liquidated damages, forfeiture of its Performance Guarantee, blacklisting for future , termination for default, if and to the extent of his failure / delay in performance / discharge of obligations is the result of an event of Force Majeure.





E-STAMP
CONTINUATION SHEET

d. If a Force Majeure situation arises, the Company, Firm & Party shall, by written notice served on the first party, indicate such condition and the cause thereof. Unless otherwise directed by the first party in writing, the Company, Firm and Party shall continue to perform under the acceptance letter, supply order, agreement as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

14. **Arbitration:** In case of any difference or dispute between the parties arising out of this contract agreement or in the matter enumerated therein, the same shall be referred to the sole arbitration of the Managing Director PASSCO or any person nominated by him whose award / decision shall be final and binding on the parties to this contract agreement.


15. **Jurisdiction of Court:** Regarding the issue of jurisdiction in case of litigation between parties, the court at Lahore shall have the exclusive jurisdiction to entertain such dispute.

16. All terms & conditions elucidated in advertisement (Invitation of Bid), Bidding document and Acceptance Letter are integral part of this agreement.

7. **Signature:** In Witness Whereof, the parties hereto have affixed their signatures at Lahore on the aforementioned date.

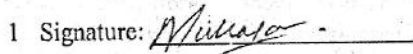
FOR & ON BEHALF OF FIRST PARTY


FOR & ON BEHALF OF SECOND PARTY

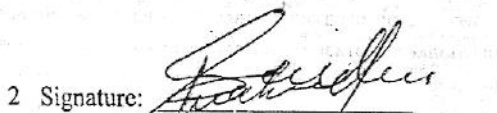

A/General Manager (Comm)

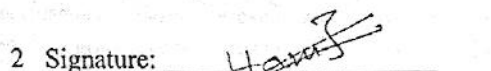

M/s Al-Noor Traders.

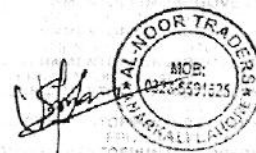
Witnesses

1 Signature: 
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CNIC NO. 34102-022486-9

1 Signature: 
Name: Usman Waqar
CNIC NO. 35202-4224143-7

2 Signature: 
Name: Waheed Sultan Pi
CNIC NO: 37201-0298396-3

2 Signature: 
Name: Haris Ahmed
CNIC NO: 35202-1802704-3



Subject: - **TECHNICAL EVALUATION REPORT REGARDING PRINTING & SUPPLY OF FIELD STATIONERY ITEMS FOR IMPORTED WHEAT - 2022.**

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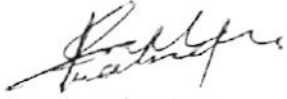
Sr #	Name & Designation	Status
a.	Muhammad Ayaz, PO, Audit Wing	Convener
b.	Muhammad Iqbal, Sr. Clerk, S&C Wing	Member
c.	Waheed Sultan, PI, Comm Wing	Member

2. The technical committee was assigned task in accordance with following requirements/criteria set forth for printing & supply of field stationary items for imported wheat - 2022. Technical Checklist is as under:-

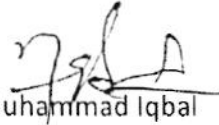
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h.	Tender Documents must be signed and stamp.	Provided	Provided	Provided

3. The committee technically evaluated and analyzed the documents and samples provided by the above said parties. Therefore, all parties are technically qualified.

4. Submitted for kind perusal, please.



Waheed Sultan
PI Comm Wing
Member



Muhammad Iqbal
Sr. Clerk S&C Wing
Member

Muhammad Ayyaz Khan
Po. Audit Wing
Convener

