

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)

CONTRACT AWARD PROFORMA – I

To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods Worth Fifty Million or More

- NAME OF THE ORGANIZATION/DEPTT. NATIONAL BANK OF PAKISTAN
- FEDERAL / PROVINCIAL GOVT. FEDERAL
- TITLE OF CONTRACT TENDER FOR JANITORIAL & CLEANING SERVICES.
- TENDER NUMBER NT-11/25/2019-2
- BRIEF DESCRIPTION OF CONTRACT HIRING OF JANITORIAL & CLEANING SERVICES APPROVED BY MANAGEMENT FOR NBP PAN PAKISTAN.
- TENDER VALUE PKR 903,258,303
- ENGINEER'S ESTIMATE N/A
(for civil Works only)
- ESTIMATED COMPLETION PERIOD: 21 Months
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes / No
- ADVERTISEMENT:
 - (i) PPRA Website TS407115E 26th November 2019
(Federal Agencies) (If yes give date and PPRA's tender number)
 - (ii) News Papers 24th Nov 2019 Dawn & Jung
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) 28th January 2020 at 11:30AM
- NATURE OF PURCHASE Local
- EXTENSION IN DUE DATE (If any) Yes

P on 31/4/20

1 n b p 22/12/19

- NUMBER OF TENDER DOCUMENTS SOLD 49
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS _____ Yes
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS _____ Yes
(If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
 - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____
 - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. Yes
 - c) TWO STAGE BIDDING PROCEDURE. _____
 - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. _____
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.) NO
- WHO IS THE APPROVING AUTHORITY: NBP EXPENSE APPROVAL COMMITTEE
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING. NOT APPLICABLE
- NUMBER OF BIDS RECEIVED 27
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER Yes
- WHETHER INTEGRITY PACT WAS SIGNED _____ Yes

PUBLIC PROCUREMENT REGULATORY AUTHORITY
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CONTRACT AWARD PROFORMA – II

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- **NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS:**
20 Participating bidders (List Attached)
- **NAME AND ADDRESS OF THE SUCCESSFUL BIDDER**

No.	Bidders Name	Address
1	M/s Pak Multi Services	Head Office : Office # 6th, 5th Floor, Rizwan Arcade, Adamjee Road, Saddar Rawalpindi-Pakistan
2	M/s The Caretakers Human Resource Services	702, Block- B, Creek Vista Apartment, Phase VIII, DHA Karachi.
3	M/s A.A. Janitorial	Office,6 ,7. China Plaza Near Burn Army Burnhall School & College for Girls, Gami Adda, Abbottabad.
4	M/s Ghulam Farid & Brothers	Office#2521-A, Ward# 9 Abdali Colony, Multan.
5	M/s Outriders Pvt Ltd	Suit No. 531, Muhammadi House, I I Chundrigar Road, Karachi.
6	M/s The Care Taker	Suit No. C-5-C, Office No.2 2nd Floor, Main Khayaban –e- Ittehad, DHA Phase VII Karachi.
7	M/s Super Care Service	250/F Eden Garden Executive Block Canal Road, Faisalabad

- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATED BID).

List Attached.

- NEED ANALYSIS (Why the procurement was necessary?)

Engagement of Janitorial & Cleaning Service providers for the purpose of providing services at various NBP offices, Branches and other allied premises across Pakistan.

IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)

Bidder sought clarification during pre-bid meeting which was duly addressed on time. Bidder asked for increased time for fulfillment of profile accordingly. Corrigendum were issued in newspaper in Daily Dawn & Jung in December 2019 & Daily Express Tribune & Roznama Express on 9th January 2020.

- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS

Yes

- DATE OF CONTRACT SIGNING

18th September 2020 (For All Regions Except Faisalabad Region) & 23rd October 2020 (For Faisalabad Region Only).

(Attach a copy of agreement) Attached

- CONTRACT AWARD PRICE_ PKR 903,258,303

- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS _____ Yes
(Attach copy of the bid evaluation report)

- ANY COMPLAINTS RECEIVED _____ Yes
(If yes result thereof)

Two participant raised grievances after evaluation which was duly resolved by Grievance Committee.

➤ ANY DEVIATION FROM SPECIFICATIONS GIVEN
IN THE TENDER NOTICE/DOCUMENTS No
(If yes give details)

➤ DEVIATION FROM QUALIFICATION CRITERIA No
(If yes give details)

N/A

➤ SPECIAL CONDITIONS, IF Any
(Give Brief Description)

N/A

[F.No.2/1/2008PPRA-RA.III]

Annexures

- Annex A1 (Advertisement in Dawn)
- Annex A2 (Advertisement in Jung)
- Annex A3 (NBP & PPRA Publication on websites)
- Annex A4 (Pre-bid Attendance & Minutes)
- Annex A5 (Corrigendum)
- Annex A6 (Technical Bid Opening- Attendance Sheet)
- Annex A7 (Financial Bid Opening- Attendance Sheet)
- Annex B (List of Tender Document Sold)
- Annex C (Bid Evaluation Criteria)
- Annex D (Evaluation Report)
- Annex E (Integrity Pact)
- Annex F (Bidding Document)
- Annex G (Contracts)