

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA - I**  
(As per Rule 47 of PP Rules, 2004)

**To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services & Goods**

- NAME OF THE ORGANIZATION/DEPTT.: Competition Commission of Pakistan (CCP).
- FEDERAL / PROVINCIAL GOVT.: Federal/ Autonomous Body.
- TITLE OF CONTRACT: Procurement of IT related Items (Laptops & related items).
- TENDER NUMBER: CCP-Admin 80
- BRIEF DESCRIPTION OF CONTRACT:  
Procurement of following items:  
Laptops, Mouses, Monitors & Hardware.
- TENDER VALUE: Rs. 1,388,849/-.
- ENGINEER'S ESTIMATE: N/A.  
(for civil Works only)
- ESTIMATED COMPLETION PERIOD: 01 Month.
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?: Yes
- ADVERTISEMENT:
  - (i) PPRA Website: Yes, No. TS469947E Date 3-01-2022  
(Federal Agencies) (If yes give date and PPRA's tender number)
  - (ii) News Papers: No  
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME): 2<sup>nd</sup> February, 2022 at 1515 hours.
- NATURE OF PURCHASE: Local
- EXTENSION IN DUE DATE (If any): No

4 CCP 281022. ✓

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➤ NUMBER OF TENDER DOCUMENTS SOLD: No cost for tender documents was involved. The interested bidders were allowed to download the bidding documents from the respective websites free of cost.

➤ WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: Yes  
(As per Bidding Documents already uploaded on PPRA & CCP websites).

➤ WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: Yes  
(As per Bidding Documents already uploaded on PPRA & CCP websites).

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE: Yes

b) SINGLE STAGE - TWO ENVELOPE PROCEDURE: No

c) TWO STAGE BIDDING PROCEDURE: No

d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE: No

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.): N/A.

- WHO IS THE APPROVING AUTHORITY: N/A.

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.  
N/A.

➤ NUMBER OF BIDS RECEIVED: 03 Bids.

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER: Yes

➤ WHETHER INTEGRITY PACT WAS SIGNED: No because procurement was below 10 million.  
(If yes enclose a copy)

**PUBLIC PROCUREMENT REGULATORY  
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**CONTRACT AWARD PROFORMA – II**  
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Public Contracts of Works, Services & Goods.**

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: 03 Bidders.
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER:  
M/s. Megabites Solutions (Pvt) Ltd., House No. 147D, Street 21, Bhatti Society, Koral, Islamabad.
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID).  
1<sup>st</sup> Evaluated Bid, M/s. Megabites Solutions (Pvt) Ltd.,.
- NEED ANALYSIS (Why the procurement was necessary?):  
The advocacy department required two Laptops with accessories for official use, therefore the competent authority approved the same.
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe): N/A.
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WAS READ OUT AT THE TIME OF OPENING OF BIDS: Yes.
- DATE OF CONTRACT SIGNING: 1<sup>st</sup> March, 2022.
- CONTRACT AWARD PRICE: Rs. 1,388,850/-
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS: Yes.

- ANY COMPLAINTS RECEIVED: No  
(If yes result thereof)
- ANY DEVIATION FROM SPECIFICATIONS GIVEN  
IN THE TENDER NOTICE/DOCUMENTS: No  
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA: No  
(If yes give details)
- SPECIAL CONDITIONS, IF Any: N/A.  
(Give Brief Description)



COMPETITION COMMISSION OF PAKISTAN

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MINUTES OF THE MEETING OF TENDER/ PURCHASE COMMITTEE

Sub: PROCUREMENT OF LAPTOP AND ACCESSORIES

To open bids for procurement of two units of laptops, two mouses, two monitors and three hard drives, a meeting of procurement committee was held on the 2<sup>nd</sup> February, 2022 in Library situated at the 9<sup>th</sup> floor (south) which, in addition to bidders, was attended by the following officers (Members of Purchase Committee):

<u>S. No</u>	<u>Name</u>	<u>Designation</u>	<u>Position</u>
1.	Mr. Shahzad Hussain,	DG(Finance&Admin)	Convener
3.	Mr. Asfandyar Khattak	DG (Adv.&Media)	Member
5.	Mr. M. Salman Zafar	Director (Internal Audit)	Independent Observer
6.	Mr. Adnan Saeed Malik	Sr. JD (Litigation)	Member

2. In response to the Tender Notice, posted on the websites of PPRA and CCP on the 13<sup>th</sup> February, 2022, total 3 vendors, i.e M/s. Document Solutions Pakistan (DSP), Dream Team and Megabits Solutions had submitted bids. These bids were examined in light of criteria given in the tender notice. Comparative technical and financial statements have been prepared which are placed F/D. Summary of the prices quoted by the said three vendors for the items as mentioned in the 1<sup>st</sup> paragraph is as under:

Item	DSP	Dream Team	Megabits Solutions
Two Laptops with Accessories	1,786,760	1,525,200	1,388,850
Marks Obtained	23.31	27.31	30

Synopses of the points-Technical +Financial obtained by each vendor is given below:-

S/No.	Category (Laptop & Accessories)	Score	DSP	Megabits Solutions	Dream Team
1	Technical Evaluation	70	56	70	56
2	Financial Evaluation	30	23.31	30	27.31
<b>Total Score</b>		<b>100</b>	<b>79.31</b>	<b>100</b>	<b>83.31</b>

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