

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA - I**  
(As per Rule 47 of PP Rules, 2004)

**To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services & Goods**

- NAME OF THE ORGANIZATION/DEPTT.: Competition Commission of Pakistan (CCP).
- FEDERAL / PROVINCIAL GOVT.: Federal/ Autonomous Body.
- TITLE OF CONTRACT: Procurement of IT related Items (Laptops & related items).
- TENDER NUMBER: CCP-Admin 80
- BRIEF DESCRIPTION OF CONTRACT:  
Procurement of following items:  
Laptops, Mouses, Monitors & Hardware.
- TENDER VALUE: Rs. 1,388,849/-.
- ENGINEER'S ESTIMATE: N/A.  
(for civil Works only)
- ESTIMATED COMPLETION PERIOD: 01 Month.
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?: Yes
- ADVERTISEMENT:
  - (i) PPRA Website: Yes, No. TS469947E Date 3-01-2022  
(Federal Agencies) (If yes give date and PPRA's tender number)
  - (ii) News Papers: No  
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME): 2<sup>nd</sup> February, 2022 at 1515 hours.
- NATURE OF PURCHASE: Local
- EXTENSION IN DUE DATE (If any): No

4 CCP 281022. ✓

2305

- NUMBER OF TENDER DOCUMENTS SOLD: No cost for tender documents was involved. The interested bidders were allowed to download the bidding documents from the respective websites free of cost.
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: Yes  
(As per Bidding Documents already uploaded on PPRA & CCP websites).
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS: Yes  
(As per Bidding Documents already uploaded on PPRA & CCP websites).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
  - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE: Yes
  - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE: No
  - c) TWO STAGE BIDDING PROCEDURE: No
  - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE: No
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.): N/A.
- WHO IS THE APPROVING AUTHORITY: N/A.
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.  
N/A.
- NUMBER OF BIDS RECEIVED: 03 Bids.
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER: Yes
- WHETHER INTEGRITY PACT WAS SIGNED: No because procurement was below 10 million.  
(If yes enclose a copy)

**PUBLIC PROCUREMENT REGULATORY  
AUTHORITY (PPRA)**

**CONTRACT AWARD PROFORMA – II**  
(As per Rule 47 of PP Rules, 2004)

**To Be Filled And Uploaded on PPRA Website In Respect of All  
Public Contracts of Works, Services & Goods.**

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: 03 Bidders.
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER:  
M/s. Megabites Solutions (Pvt) Ltd., House No. 147D, Street 21, Bhatti Society, Koral, Islamabad.
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID).  
1<sup>st</sup> Evaluated Bid, M/s. Megabites Solutions (Pvt) Ltd.,.
- NEED ANALYSIS (Why the procurement was necessary?):  
The advocacy department required two Laptops with accessories for official use, therefore the competent authority approved the same.
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe): N/A.
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WAS READ OUT AT THE TIME OF OPENING OF BIDS: Yes.
- DATE OF CONTRACT SIGNING: 1<sup>st</sup> March, 2022.
- CONTRACT AWARD PRICE: Rs. 1,388,850/-
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS: Yes.

- ANY COMPLAINTS RECEIVED: No  
(If yes result thereof)
- ANY DEVIATION FROM SPECIFICATIONS GIVEN  
IN THE TENDER NOTICE/DOCUMENTS: No  
(If yes give details)
- DEVIATION FROM QUALIFICATION CRITERIA: No  
(If yes give details)
- SPECIAL CONDITIONS, IF Any: N/A.  
(Give Brief Description)



COMPETITION COMMISSION OF PAKISTAN

\*\*\* \*\*\*\* \*\*

MINUTES OF THE MEETING OF TENDER/ PURCHASE COMMITTEE

Sub: PROCUREMENT OF LAPTOP AND ACCESSORIES

To open bids for procurement of two units of laptops, two mouses, two monitors and three hard drives, a meeting of procurement committee was held on the 2<sup>nd</sup> February, 2022 in Library situated at the 9<sup>th</sup> floor (south) which, in addition to bidders, was attended by the following officers (Members of Purchase Committee):

<u>S. No</u>	<u>Name</u>	<u>Designation</u>	<u>Position</u>
1.	Mr. Shahzad Hussain,	DG(Finance&Admin)	Convener
3.	Mr. Asfandyar Khattak	DG (Adv.&Media)	Member
5.	Mr. M. Salman Zafar	Director (Internal Audit)	Independent Observer
6.	Mr. Adnan Saeed Malik	Sr. JD (Litigation)	Member

2. In response to the Tender Notice, posted on the websites of PPRA and CCP on the 13<sup>th</sup> February, 2022, total 3 vendors, i.e M/s. Document Solutions Pakistan (DSP), Dream Team and Megabits Solutions had submitted bids. These bids were examined in light of criteria given in the tender notice. Comparative technical and financial statements have been prepared which are placed F/D. Summary of the prices quoted by the said three vendors for the items as mentioned in the 1<sup>st</sup> paragraph is as under:

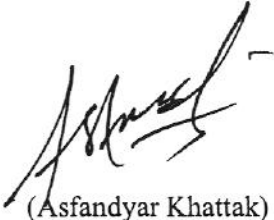
Item	DSP	Dream Team	Megabits Solutions
Two Laptops with Accessories	1,786,760	1,525,200	1,388,850
Marks Obtained	23.31	27.31	30

Synopses of the points-Technical +Financial obtained by each vendor is given below:-

S/No.	Category (Laptop & Accessories)	Score	DSP	Megabits Solutions	Dream Team
1	Technical Evaluation	70	56	70	56
2	Financial Evaluation	30	23.31	30	27.31
<b>Total Score</b>		<b>100</b>	<b>79.31</b>	<b>100</b>	<b>83.31</b>

 S.2

3. It is evident from the statements as given in the previous page that M/s. Megabits Solutions secured highest points (technical + financial) for supply of two units of laptops, two mice, two monitors and three hard drives, i.e Rs. 1,388,850.00 for all the said items . The Purchase Committee is of the view that In light of the provisions of Rule 36 (c) (viii) the bid of M/s. Megabits Solutions is most advantageous therefore, recommends procurement of said items from it.



(Asfandyar Khattak)  
Director General (Adv, Media)



(Mohammad Salman Zafar)  
Director (Internal Audit )



(Adnan Saeed Malik)  
Sr. JD (Litigation)



(Shahzad Hussain)  
Director General (Admn)

COMPETITION COMMISSION OF PAKISTAN  
GOVERNMENT OF PAKISTAN



TENDER NOTICE NO. CCP-ADMIN 80  
FOR PROCUREMENT OF IT RELATED ITEMS

Competition Commission of Pakistan invites sealed bids from authorized dealers/distributors, registered with Tax Department having valid/ active NTN and GST numbers, with relevant experience, to supply the following items:

S.No	Product	Specifications	Quantity
1.	Laptop	RAM: 16 GB Storage: 512 GB SSD Chipset: M1 Pro Screen Size: 16" Macbook Pro or equivalent	2
2.	Mouse	Apple Magic Mouse or equivalent	2
3.	Monitor	Screen size: 27" 4K support (UHD)	2
4.	Hard Drive	Storage: 1 TB USB 3.0	3

**Terms & Conditions**

- Bids for supply of laptops with related items are to be submitted on Single stage – one envelope procedure basis.
- Tender should accompany Earnest Money equal to 2% of the bid (refundable) through Pay Order, Draft, CDR in favor of Competition Commission of Pakistan, Islamabad.
- Earnest Money of unsuccessful bidders will be returned/ refunded after initial processing of the bids. However, earnest money of successful bidder/ firm will be retained up to completion of warranty period.
- Name/ trade mark and main features of the said items should be indicated in the bid clearly.
- Warranty period for all the above mentioned items is one year at spot, with parts, which should be mentioned clearly in the bid.
- While assessing the bids, quality of the items will be given proper weight. Lower rates for the lower, substandard or inferior quality will not be considered.
- The bidders should have their branches, offices, shops etc. in Islamabad/ Rawalpindi. Clear address with phone(s), fax number(s), NTN and GST number must be indicated on the letterhead pads of the bidders on which the bid is being made.
- The bid should accompany an undertaking on the stamp paper of Rs. 50/- to the effect that the company provides 100% original products; that the company has not been black



listed by any government, semi government or autonomous organization; that the company is not under litigation in any court of law or not at any stage of bankruptcy; and it has not supplied the same items to any department organization at the rates lower than offered in this tender during the same period.

- The successful vendor will provide maintenance service, after expiry of warranty, at agreed rates, if desired by the CCP.
- Rates without GST will not be considered.
- Bid validity period should be at least three months which is to be mentioned in the bid clearly.
- The successful bidder will be bound to supply the required number of items within 15 days of the issuance of supply order.
- Payment of the bill(s) will be subject to the deduction of all mandatory government taxes/levies.
- Submission of false statements/ documents as well as concealing of any information is liable to disqualify the respective firm(s).
- No cutting/overwriting in the offered prices shall be acceptable.
- The successful firm shall not re-submit the revised/ more than the accepted rates and shall be responsible for supply of the item as per approved prices failing which Security Deposit will be forfeited.
- The Commission has right to reject the bids or proposals at any time prior to acceptance of a bid or proposal, in light of the provisions of Rule 33 (1) of Public Procurement Rules, 2004.
- Only those bids will be considered which will contain offers for the items in accordance with specifications mentioned in the tender notice.

• **Evaluation Criteria**

(1) The proposal which secures the highest marks (Technical+ financial) after meeting the following technical requirement will be considered most reasonable/ advantageous:

- i. Low quality item/ brand will not be accepted.
- ii. 70% weight will be given to technical evaluation and 30% to financial evaluation.
- iii. The vendor/ bidder who fulfils all technical requirements, as given in this tender notice, will be given 100 marks which will be converted into 70 marks for final evaluation. Other bids will be awarded technical marks with the same ratio.

(2) 100 technical mark will be calculated as under:

- a). 50 points/ marks will be given to those bids wherein quoted items are in accordance with specifications given in this tender notice. No mark will be given to those proposals wherein quoted items are not in accordance with the given specifications;
- b). 20 points for tax/ GST certificates;
- c). 20 points for authorized dealership certificate;
- d). 10 points for compliance with the bid format.

(3) 30 points/ marks will be awarded to the lowest financial bid. The other bids will be evaluated with the formula:  $\text{Lowest bid} \times 30 / \text{higher bid}$ .

- Procurement contract will be awarded to the vendor(s) whose bid is evaluated as most reasonable.
- All bids should reach the undersigned at the given address by the 2<sup>nd</sup> February, 2022 up to 3:00 p.m which will be opened on the same date and venue at 3:15 p.m in presence of bidders or their authorized representatives.
- Bids are to be submitted in accordance with “Bid Format” given below.

Assistant Director (Admn)  
9<sup>th</sup> floor, 55 B-ISE Towers, Blue Area  
Jinnah Avenue, Islamabad.  
Phone # 051 9100260-3

**BID FORMAT**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Website: \_\_\_\_\_

Telephone/ fax numbers: \_\_\_\_\_

E mail address: \_\_\_\_\_

GST # \_\_\_\_\_

NTN: \_\_\_\_\_

Authorized Person \_\_\_\_\_

Phone/ Cell number of authorized person: \_\_\_\_\_

Detail of documents attached with the bid: \_\_\_\_\_

i. \_\_\_\_\_

ii. \_\_\_\_\_ .....

.....

Any other relevant information: \_\_\_\_\_

Name of Bidder	Item Name/ Trade Mark of the item	Specifications/ Features	Per Unit Rate without GST	GST @----	Per Unit Rate with GST	Quantity	Total Price with GST	Warranty
M/s.		i. ii.	Rs.	Rs.	Rs.		Rs.	
	1							
	2							
	3							
	4							
<b>Grand Total</b>							<b>Rs.</b>	