

# PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

## CONTRACT AWARD PROFORMA – I

### To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods Worth Fifty Million or More

- NAME OF THE ORGANIZATION/DEPTT. Pakistan State Oil (PSO)
- FEDERAL / PROVINCIAL GOVT. Federal Autonomous Body
- TITLE OF CONTRACT One year contract for Supply of Corrugated Cartons for Lubricants cans at LMT & LMPA
- TENDER NUMBER LT/14404-SSR
- BRIEF DESCRIPTION OF CONTRACT One year contract for Supply of Corrugated Cartons for Lubricants cans at LMT & LMPA on as and when required basis
- TENDER VALUE Rs. 98,655,805/-
- ENGINEER'S ESTIMATE (for civil Works only) Not Applicable
- ESTIMATED COMPLETION PERIOD 12 Months
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?
- |     |  |    |   |
|-----|--|----|---|
| Yes |  | No | - |
|-----|--|----|---|
- ADVERTISEMENT :
- (i) PPRA Website (Federal Agencies)  
(If yes give date and PPRA's tender #)
- |            |                               |
|------------|-------------------------------|
| <u>Yes</u> | <u>23-Aug-2020, TS429395E</u> |
|------------|-------------------------------|
- (ii) News Papers  
(If yes give names of newspapers and dates)
- |            |   |
|------------|---|
| <u>Yes</u> | <u>Business Recorder, The Nation, Express, Jahan e Pakistan</u> |
|            | <u>23-Aug-2020</u>  |
- TENDER OPENED ON (DATE & TIME) Technical Bid Opening: 17-Sep-2020 03:00 pm  
Commercial Bid Opening: 21-Dec-2020 03:00 pm
- NATURE OF PURCHASE
- |       |   |               |   |
|-------|---|---------------|---|
| Local | ✓ | International | - |
|-------|---|---------------|---|
- EXTENSION IN DUE DATE (If any)
- |     |   |    |   |
|-----|---|----|---|
| Yes | - | No | ✓ |
|-----|---|----|---|

*Sh*

➤ NUMBER OF TENDER DOCUMENTS SOLD  
(Attach list of Buyers)

06

➤ WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER  
DOCUMENTS  
(If yes enclose a copy).

Yes	✓	No	-
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➤ WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER  
DOCUMENTS  
(If yes enclose a copy).

Yes	✓	No	-
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➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE

b) SINGLE STAGE - TWO ENVELOPE PROCEDURE.

c) TWO STAGE BIDDING PROCEDURE.

d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE.

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

- WHO IS THE APPROVING AUTHORITY

Procurement Committee

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.

Yes	No	N/A	✓
-----	----	-----	---

➤ NUMBER OF BIDS RECEIVED

03

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST  
BIDDER

Yes	✓	No	-
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➤ WHETHER INTEGRITY PACT WAS SIGNED

Yes	✓	No	-
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# PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

## CONTRACT AWARD PROFORMA – II

### To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services & Goods Worth Fifty Million Rupees or More

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS *Tech:02/Comm: 00*
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER *FIRST TREET MANUFACTURING MODARABA, 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S, Karachi*
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID). *1st First Treet Manufacturing Modaraba*
- NEED ANALYSIS *Corrugated Cartons required for PSO's small packs of lubricants*  
(Why the procurement was necessary?)
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)
- |     |   |    |   |
|-----|---|----|---|
| Yes | - | No | ✓ |
|-----|---|----|---|
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS
- |     |   |    |   |
|-----|---|----|---|
| Yes | ✓ | No | - |
|-----|---|----|---|
- DATE OF CONTRACT SIGNING *22-Apr-2021*  
(Attach a copy of agreement)
- CONTRACT AWARD PRICE *Rs. 88,038,534/-*
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS
- |     |   |    |   |
|-----|---|----|---|
| Yes | ✓ | No | - |
|-----|---|----|---|
- Bid Evaluation Report was uploaded on PPRA and PSO websites*
- ANY COMPLAINTS RECEIVED (If yes result thereof)
- |     |   |    |   |
|-----|---|----|---|
| Yes | - | No | ✓ |
|-----|---|----|---|
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS (If yes give details)
- |     |   |    |   |
|-----|---|----|---|
| Yes | - | No | ✓ |
|-----|---|----|---|
- DEVIATION FROM QUALIFICATION CRITERIA (If yes give details)
- |     |   |    |   |
|-----|---|----|---|
| Yes | - | No | ✓ |
|-----|---|----|---|
- SPECIAL CONDITIONS, IF Any (Give Brief Description)
- |     |   |    |   |
|-----|---|----|---|
| Yes | - | No | ✓ |
|-----|---|----|---|

	<b>TENDER DOCUMENT COLLECTION SHEET</b>	P&S-F-03-05	
		Date:01/08/2017	Rev No. 0
		Page 1 of 1	

<b>TENDER #:</b>	<b>LT/14404-SSR</b>
<b>TENDER OPENING DATE:</b>	<b>17-SEP-2020</b>
<b>TENDER SUBJECT:</b>	<b>ONE YEAR CONTRACT FOR SUPPLY OF CORRUGATED CARTONS FOR LUBRICANTS CANS AT LMT &amp; LMPA</b>

S. No.	Vendor's Name
1.	M/s Khan Packages & Trading Co (Pvt) Ltd.
2.	M/s iPack Pro (Private) Ltd.
3.	M/s First Treet Manufacturing Modarba
4.	M/s The Expert
5.	M/s Crystal Printing Services
6.	M/s Mehran Commercial Enterprises



## BID EVALUATION CRITERIA

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One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

### Important Things to Note

- Bids not meeting mandatory requirements will be disqualified.
- Passing numbers for bids in each section is minimum 70% and also minimum 70% on overall basis.
- Bidders must submit only one duly filled "Technical Evaluation Criteria".
- Bidders must duly fill all relevant fields and SIGN/STAMP each page.
- Bid Evaluation is based on following areas;
  - **Mandatory requirement**
  - **Category based requirements:**
    - Status of the firm & General Requirements.
    - References & past experience
    - HSE Compliance & Miscellaneous Details
- PSO team may visit the plant for verification of the information, machinery or equipment.
- PSO may approach third party for independent verification of documents record submitted pertaining to third party. Submission of fake/fabricated document/information will lead to rejection of the bid and blacklisting of the party.
- Bidders have to submit along with Technical Bid minimum three sample of corrugated cartons, meeting the given specs and as per artwork provided by PSO along with test report from reputed 3<sup>rd</sup> party Lab ie. PCSIR



## BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

### SECTION -A

#### Mandatory Requirements

S. #	Description	Yes	No
1.	The company must not be blacklisted by PSO or another entity. Confirmation required. [Yes means 'Blacklisted' and No means 'Not Blacklisted']		
2	The company is not under litigation with PSO. Confirmation required. [Yes means 'Under Litigation' and No means 'Not Under Litigation']		
3.	The company must have NTN and GST # NTN# _____ GST # _____ (Please attach copy of NTN and GST Certificate )		
4	The company/plant must be in similar business of cartons manufacturing		
5	The plant must be operational and producing and supplying corrugated cartons		
6	Plant must have a back-up arrangement (machines etc.) for manufacturing of corrugated cartons of PSO sizes [0.7 L to 10 L] to ensure uninterrupted supply chain		
7	Plant must have an in-house Lab facility equipped with required and calibrated testing facility to perform required tests as mentioned in PSO specification of cartons		
8	Plant must have FLEXO printing facility		

For #1 please provide undertaking on Rs.100/- stamp paper that your firm is not currently blacklisted by any firm.

If the answer to point # 1 is yes, please provide details.

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# BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

Dated: \_\_\_\_\_

## SECTION -B

### Category Based Requirement

### RATING SUMMARY

COMPANY'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL. NO : \_\_\_\_\_ FAX \_\_\_\_\_ E MAIL : \_\_\_\_\_

S. No.	DESCRIPTION	RATING	
		MAX. (%)	OBTAINED
1	Status of the Firm & General Requirements	40	
2	References & Past Experience	40	
3	HSE Compliance & Other Details	20	
	<b>Total</b>	<b>100</b>	

### ADDITIONAL NOTES

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

### 1. STATUS OF FIRM & GENERAL REQUIREMENTS

Total Marks: 40

Marks Obtained:

Sr.	DESCRIPTION	%	MAX	OBTAINED
1.1	<b>Type of Firm</b> <input type="checkbox"/> Public / Private Limited <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <i>(Please provide certificate of incorporation)</i>	100% 70% 50%	5	
1.2	<b>Average Total Annual Turnover of company in last 3 years</b> <input type="checkbox"/> More than Rs. 600 Mil <input type="checkbox"/> Rs. 400 Mil - Rs. 600 Mil <input type="checkbox"/> Rs. 200 Mil - Rs. 400 Mil <input type="checkbox"/> Less than Rs. 200 Mil <i>(Please provide audit report / income tax return / bank statement as an evidence)</i>	100% 70% 40% 20%	5	
1.3	<b>Manufacturing Capacity [Operational]</b> <b>All Sizes of Carton (0.7 to 10L)</b> <input type="checkbox"/> More than 4 Mil / month <input type="checkbox"/> 3 Mil - 4 Mil / month <input type="checkbox"/> 2 Mil - 3 Mil / month <input type="checkbox"/> Less than 2 Mil <i>(Please provide machines booklet / POs [ 300 working days and 80% efficiency])</i>	100% 70% 40% 20%	10	
1.4	<b>Average number of corrugated cartons manufactured monthly during last year</b> <input type="checkbox"/> More than 3 Mil / month <input type="checkbox"/> 2 Mil - 3 Mil / month <input type="checkbox"/> 1 Mil - 2 Mil / month <input type="checkbox"/> Less than 1 Mil <i>(Please provide Monthly Production report / Work order etc.)</i>	100% 70% 40% 20%	5	
1.5	<b>Storage Capacity:</b> <b>All Sizes of Carton (0.7 to 10L)</b> <input type="checkbox"/> More than 400,000 Carton <input type="checkbox"/> 300,000 - 400,000 Carton <input type="checkbox"/> 200,000 - 300,000 Carton <input type="checkbox"/> Less than 200,000 Carton <i>(Please provide Daily production report /stock / inventory report etc.)</i>	100% 70% 40% 20%	5	
1.6	<b>Availability of qualified technical/professional resource i.e. Engineers, DAEs/MBAs etc. for management/ supervision of production, maintenance, and supply chain.</b> <input type="checkbox"/> Minimum 5 people <input type="checkbox"/> Minimum 4 people	100% 70%	5	





## BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

	<input type="checkbox"/> Minimum 3 people <input type="checkbox"/> (please provide evidence)	40%		
1.7	<b>Dedicated/Qualified Quality Assurance team/ arrangement available for regular/ rigorous quality checks of online production of cartons</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Please provide document as evidence of team and checking record for last 3 months)</i>	100% -	5	
	<b>Total (%)</b>		<b>40</b>	



## BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

### 2. REFERENCE AND EXPERIENCE

Total Marks: 40

Marks Obtained:

Sr.	DESCRIPTION	%	MAX	OBTAINED
2.1	<b>Work Experience in Corrugated Cartons manufacturing</b> <input type="checkbox"/> Over 5 Years <input type="checkbox"/> 3 - 5 years <input type="checkbox"/> 1 - 3 years <input type="checkbox"/> Less than 1 years <i>(Please provide work order/ document as an evidence)</i>	100% 70% 40% 20%	5	
2.2	<b>Maximum amount of work order/contract of Corrugated Cartons from any customer in last two year.</b> <input type="checkbox"/> More than Rs. 100 Mil <input type="checkbox"/> Rs. 80 Mil - Rs. 100 Mil <input type="checkbox"/> Rs. 60 Mil - 80 Mil <input type="checkbox"/> Less than Rs. 60 Mil <i>(Please provide copy of work order as an evidence)</i>	100% 70% 40% 20%	10	
2.3	<b>Number of similar contracts of corrugated cartons of OMCs / Lubricants Companies currently in hand [min. annual contract of Rs. 50 Million each]</b> <input type="checkbox"/> At least 3 contracts <input type="checkbox"/> At least 02 contracts <input type="checkbox"/> At least 01 contracts <i>(Provide the copies of contracts with various organization)</i>	100% 70% 40%	5	
2.4	<b>Number of similar contracts of corrugated cartons of OMCs / Lubricants Companies successfully executed in last three years [min. annual contract of Rs. 50 Million each]</b> <input type="checkbox"/> At least 3 contracts <input type="checkbox"/> At least 02 contracts <input type="checkbox"/> At least 01 contracts <i>(Provide the copies of contracts with various organization)</i>	100% 70% 40%	5	
2.5	<b>Number of successful contracts from clients other than given above [point No. 2.3 &amp; 2.4] for corrugated cartons supply during last three years [min. contract of Rs. 50 Million each]</b> <input type="checkbox"/> At least 3 contracts <input type="checkbox"/> At least 02 contracts <input type="checkbox"/> At least 01 contracts <i>(Provide the copies of contracts with various organization)</i>	100% 70% 40%	5	
2.6	<b>Customer appreciation/satisfaction letter/certificate from major clients (Major OMCs, Lubricants Cos, Multinational and reputed companies) to whom corrugated cartons have been supplied during last two years</b> <input type="checkbox"/> Minimum 3 clients <input type="checkbox"/> Min 2 clients <input type="checkbox"/> Min 1 client	100% 70% 40%	5	



## BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

2.7	Quality/Process Certification [i.e. ISO or international certification etc.] <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Please provide document as evidence)</i>	100 -	5	
	<b>Total (%)</b>		<b>40</b>	



## BID EVALUATION CRITERIA

One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) & LMPA (Kemari)  
Tender # LT/14404-SSR

### 3. HSE COMPLIANCE AND MISC. DETAILS

Total Marks: 20

Marks Obtained:

Sr.	DESCRIPTION	Marks Breakup	Total Marks	Obtained			
3.1	<ul style="list-style-type: none"> <li>▪ Does company provide any training on Safety Precautions to its workers? (Y/N)</li> </ul>	2	20				
	<ul style="list-style-type: none"> <li>▪ Fire Fighting Facility / Equipment available</li> </ul>	2					
	<ul style="list-style-type: none"> <li>▪ First aid facility [availability of first aid box with trained first aider(s)]</li> </ul>	2					
	<ul style="list-style-type: none"> <li>▪ Emergency Preparedness of team                             <ul style="list-style-type: none"> <li>○ Fire Extinguisher operation</li> <li>○ First Aid</li> </ul> </li> </ul>	2 2					
	<ul style="list-style-type: none"> <li>▪ Signed HSE Policy</li> </ul>	2					
	<ul style="list-style-type: none"> <li>▪ Use of PPEs at site:                             <ul style="list-style-type: none"> <li>○ Head Protection</li> <li>○ Foot Protection</li> <li>○ Hand Protection</li> <li>○ Standard uniform / Dungaree</li> </ul> </li> </ul>	2 2 2 2					
	<b>Total (%)</b>					<b>20</b>	



# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

1 OF 11

## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> & < )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
1	<u>CARTON - 700 ML BOTTLE</u>  CARTON - 700 ML BOTTLE 0.7 Liter cartons Size: 415mm x 216mm x 207mm Packaging: 0.7 Liter can X 12 cans per carton	<u>31.03.2022</u>	<u>LMT</u>	<u>EA</u>	182,320.000	43.0000	7,839,760.00
						Add: GST (17.00%)	1,332,759.20
						Sub Total	9,172,519.20
2	<u>CARTON - 1 LITER BOTTLES</u>  CARTON - 1 LITER BOTTLES 01 Liter cartons Size: 415mm x 245mm x 207mm Packaging: 1 Liter can X 12 cans per carton	<u>31.03.2022</u>	<u>LMT</u>	<u>EA</u>	176,449.000	45.5000	8,028,429.50
						Add: GST (17.00%)	1,364,833.02
						Sub Total	9,393,262.52
3	<u>CARTON - 3 LITER BOTTLE</u>  CARTON - 3 LITER BOTTLE 03 Liters cartons Size: 420mm x 280mm x 200mm Packaging: 3 Liter can X 4 cans per carton	<u>31.03.2022</u>	<u>LMT</u>	<u>EA</u>	55,902.000	48.3000	2,700,066.60
						Add: GST (17.00%)	459,011.32
						Sub Total	3,159,077.92
4	<u>CARTON - 4 LITER BOTTLE</u>  CARTON - 4 LITER BOTTLE 04 Liters cartons Size: 420mm x 323mm x 210mm Packaging: 4 Liter can X 4 cans per carton	<u>31.03.2022</u>	<u>LMT</u>	<u>EA</u>	853,722.000	55.0000	46,954,710.00
						Add: GST (17.00%)	7,982,300.70

For Pakistan State Oil Co.Ltd

Signed & Stamped Date

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date 21-04-2021





# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> &< )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
5	<b>CARTON - 10 LITER BOTTLE</b>  CARTON - 10 LITER BOTTLE 10 Liters cartons Size: 348mm x 400mm x 240mm Packaging: 10 Liter can X 2 cans per carton  All the above sizes & specifications are of carton strictly with Flex-o-graphic printing only.  The above given sizes are approximate and actual cartons sizes/specs will be as per actual cartons which can be collected from PSO Lubricants Manufacturing Terminal, Korangi.  Specifications of Carton: -----  Specifications of cartons for PSO range shall be applicable, unless advised by PSO in writing.  Thickness: 6.2 - 7.0 mm  Outer Line: Un-coated paper (Milky White) having 170 - 180 grams / sq. meter  Inner Line: Kraft having 125 - 130 grams / sq. meter  Middle Line: 115 - 120 grams / sq. meter  Fluting-1: 115 - 120 grams / sq. meter  Fluting-2: 115 - 120 grams / sq. meter	<u>31.03.2022</u>	<u>LMT</u>	<u>EA</u>	159,404.000	61.0000	9,723,644.00
						<b>Sub Total</b>	<b>54,937,010.70</b>

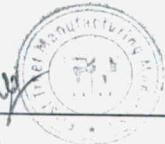
For Pakistan State Oil Co Ltd

Signed & Stamped Date

Vendor Signed, Stamped & Executed on

Date

21-04-2021





# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> &< )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
	<p>Nos. of Flutes per Linear Ft.: 45 - 50</p> <p>Bursting Strength: 660 - 720 Kpa</p> <p>Box Compression Test: 290 - 330 KgF</p> <p>Edge Crush Strength: 6 - 6.2 kN/m</p> <p>Moisture Contents: 6 - 8 %</p> <p>Ink: Gloss and higher quality.</p> <p>PSO logo: As per standard PSO color scheme/Pantone code.</p> <p>Printing: As per approved sample having "Flex-o-Graphic Printing"</p> <p>Special Terms &amp; Conditions:</p> <p>-----</p> <p>A) Vendor must have an in-house Lab facility equipped with required and duly calibrated testing facility to perform required tests as mentioned in PSO specification of cartons.</p> <p>B) Vendor is required to submit initial samples (min. 3 samples) along with test reports from their in-house lab confirming that the parameters as mentioned in the specifications are fully met. However, vendor is also required to submit the samples duly tested and verified from a recognized/independent lab e.g. PCSIR during technical evaluation process.</p> <p>C) Vendor shall ensure that the FLEXO printing is as per the correct/given Pantone codes mentioned in the artwork. Any clarification regarding Pantone Code(s) may be sought.</p> <p>D) In addition to above specs (white cartons), the vendor will also provide quotation against each variant the prices of cartons in brown color.</p>						

For Pakistan State Oil Co.Ltd

Vendor Signed, Stamped & Executed on

Signed & Stamped Date

Date 21-04-2021





# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. <b>FIRST TREET MANUFACTURING MODARABA</b> 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> &< )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
	<p>General Terms &amp; conditions:</p> <p>1) The prices of the cartons will remain fixed throughout the contract period.</p> <p>2) Rates are inclusive of all applicable taxes.</p> <p>3) In case, there is any revision of GST by Government of Pakistan, revised purchase order/ change order will be issued by PSO, subject to provision of the requisite documents by the vendor.</p> <p>4) 30 days mobilization period will be given to the supplier after issuance of LOI / Purchase order, whichever is issued earlier, for arranging and aligning resources and samples approvals.</p> <p>5) After expiry of mobilization period [30 days], the supplier must ensure to provide cartons [in case of requirement] not less than the average/month quantity against the total order [i.e. if total order is 120 and period is 12 months so average per month quantity will be 10]. After [60 days] after expiry of mobilization period, PSO can enhance monthly order quantity by 1.5 times of the average/month quantity of the total order and the vendor must ensure arrangement accordingly.</p> <p>6) If the supplier fails to mobilize and start supplying the cartons after expiry of mobilization period, PSO reserves the right to procure cartons from previous/other manufacturer and any additional cost will be borne by the supplier.</p> <p>7) PSO reserves the right to review its contract award decision in case samples submitted by supplier are not in line with specs and rejected by PSO team within three (03) trials or during fifteen days after completion of mobilization period.</p> <p>8) The artworks of cartons will be provided by PSO and supplier will be required to return all the artworks to PSO upon successful completion/termination of the contract as it is Intellectual property of PSO.</p> <p>9) Supplier will print at the bottom of the cartons or area advised by PSO the manufacturer's name or registered trade mark for identification purpose.</p> <p>10) PSO Lube Manufacturing plant will provide a monthly requirement for</p>						

For Pakistan State Oil Co.Ltd

Vendor Signed, Stamped & Executed on

Signed & Stamped Date

Date 21-04-2021

*[Handwritten Signature]*

*[Handwritten Signature]*

*[Handwritten Signature]*







# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan		Number	4110029314
		Created On	01.03.2021
		Indent No.	1030007860
		Vendor	7771002340
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> &< )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR
	<p>next month by maximum 28th day of current month containing quantities required on weekly/daily basis. In case of any change in requirement, PSO will re-confirm the revised quantities by 10th of the current month. Similarly, for any urgent business requirement, one week will be given to meet such requirement and supplier must ensure to meet the requirement.</p> <p>11) If supplier failed to execute the monthly production plan or the individual/specific requirement communicated in writing during the month or as per the delivery time period communicated in writing, PSO reserves the right to impose a penalty of 1% of the monetary value of the ordered quantity for each day the supplies are delayed/not provided as per plan with a maximum of penalty up to 5% of the value of the ordered quantity during first 90 days after award of PO and subsequently the penalty will be up to 10% of the value of the ordered quantity. The tolerance of + /-10% variation (variant wise) will be allowed for calculating the late delivery penalties unless specifically advised in writing for the 100% requirement. Additionally, in case of failure to provide the cartons as per requirement of PSO, PSO reserves the right to procure the cartons from any vendor and additional cost, if any, in addition to penalties [as above] will also be recovered from the supplier.</p> <p>12) In case of shipment of substandard/poor quality cartons, PSO reserve the right to reject the consignment and impose a penalty of 10% of the consignment amount.</p> <p>13) The supplier will provide quality certificate/test report/COA with every delivery/load from their in-house testing body/laboratory certifying that the supplied items meet the PSO specifications.</p> <p>14) In case of requirement, PSO may approach directly or ask supplier to provide quality certificate/ test report [at own expense] from any recognized / independent (other than manufacturer's own lab) testing body / laboratory agreed by PSO for testing and certifying that the supplied items meet the required and given specifications. In case of noncompliant report PSO may reject the entire/particular stock available in inventory and impose a penalty whichever is higher of equivalent to 10% of the cumulative amount of the last 3 months POs issued or 10% of</p>						

For Pakistan State Oil Co. Ltd

Signed & Stamped Date

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date

*21-04-2021*





# Pakistan State Oil Company Limited

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> &< )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
	<p>the cumulative amount of POs issued from the date when complaint(s) received regarding poor quality of material.</p> <p>15) Every delivery received at plant shall be accepted against the approved sample and specifications.</p> <p>16) Samples shall be taken from every delivery, and eight filled cartons of same pack size shall be stacked over it. This stacking shall be retained for at least 8 hours to test/verify strength of cartons.</p> <p>17) The supplier shall also ensure that the supplies are exactly as per specifications laid down in our bidding document / purchase order.</p> <p>18) All the cartons supplied must be clean and dust-free from inside and outside and packed properly in bundles.</p> <p>19) All the cartons supplied shall be subjected to inspection by respective PSO officials of Lube Manufacturing Plant and the lot/consignment will be rejected for not meeting the required specs.</p> <p>20) Unloading of supplied cartons at PSO plant (LMT/LMP-A or other designated area) shall be done by the supplier.</p> <p>21) All transportation charges for delivering cartons upto PSO locations shall be borne by the supplier.</p> <p>22) Vendor will make sure to maintain 15 days inventory of all the running cartons at his plant to ensure smooth supply chain of cans and finished lubricants in the market by PSO.</p> <p>23) PSO may reshuffle the quantities of different items during the currency of the agreement.</p> <p>24) Payment will be made on the basis of actual quantities received. Part Payment against Part Delivery is allowed</p> <p>25) PSO reserves the right to change the design, size, and/or color scheme of the cartons, or add new variant as per the marketing requirement, during the currency of the agreement/purchase order. However, PSO will at least provide 30 days as for the design change / development period. For any new variant of different size, the price will be adjusted (increase / decrease) proportionally based on the size of existing variant.</p> <p>26) Supplier will ensure same and consistent quality of material. Preferably, supplier to have own paper (raw material) manufacturing</p>						

For Pakistan State Oil Co. Ltd

Signed & Stamped Date

*[Handwritten Signature]*

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date

21-04-2021





# Pakistan State Oil Company Limited

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Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> & < )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
	<p>sourcing to ensure quality &amp; timely supplies of cartons during the currency of the contract. In case of any variation / change in source, prior approval from PSO [LMT] will be required prior to use of material. Final approval will be subject to the successful trial run at LMT.</p> <p>27) PSO will not make any payment if the supplier produces any thing over and above the order placed and/or beyond the quantities / overall amount of the contract mentioned in contract and/or any stock is leftover with supplier after the expiry of the contract/purchase orders.</p> <p>28) Based on the satisfactory performance of the supplier, the Contract may also be extended into another year (Second year for the proportionated quantity/amount) with mutual understanding of PSO &amp; Supplier on the same terms and conditions.</p> <p>29) PSO reserves the right to extend the time period of the contract in case the amount is available at the expiry of the contract period. PSO reserves the right to increase or decrease the quantities or extend or reduce the time period/validity during the currency of the purchase order in line with business requirement.</p> <p>30) PSO reserves the right to cancel PO/contract and forfeit the performance guarantee/ security amount after serving three notices to vendor on non-compliance/non-performance against PO/contract terms and conditions including failure on account of quality/ quantity / specs/ delivery/timing etc.</p> <p>31) The supplier will also provide integrity/confidentiality pact for data and copyright contents that the manufacturing facility is solely owned or in association with a third party and also they will not produce &amp; sell PSO cartons produced by the vendor to any other party. In case, it was established that the vendor is supplying the PSO artwork cartons to any other party, PSO will, in addition to other available remedies, may terminate the contract and forfeit the guarantee.</p>						
						Add: GST (17.00%)	1,653,019.48
						Sub Total	11,376,663.48

For Pakistan State Oil Co.Ltd

Signed & Stamped Date

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date 21-04-2021





# Pakistan State Oil Company Limited

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Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> &< )> LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR
	<p><b>TAXATIN &amp; DUTIES:</b> The Contractor/Supplier hereby represents that he has paid the requisite amount of stamp duty to the concerned revenue authority on this Purchase Order. The Contractor/Supplier shall indemnify and hold PSO and its officials harmless against any and all claims raised by the concerned revenue authority or any other authority, established under the law for the time being in force, in respect of any deficiency or non-payment of stamp duty or penalty on this Purchase Order.</p> <p>=====</p> <p><b>TERMS &amp; CONDITIONS:</b> =====</p> <p>1. Terms and Conditions of RFQ and PUR-03(P) attached with tender documents constitute part of this purchase order.</p> <p>2.,,Quality is the prime concern of PSO, no compromise shall be made in this regard. Only first class approved quality material, workmanship and supervision will be utilized by the contractor which shall strictly conform to the WO/PO specification.</p> <p>3.,,The supplied goods / works / services will only be accepted after inspection and approval by the Engineer Incharge.</p> <p>Complaint/Cancellation of Order/Blacklisting/Forfeiture of Earnest Money:</p> <p>4.,,PSO may take action that may include but not limited to restriction on participation in the procurement process, cancelation of Work Order/Service Order/Purchase Order or Letter of Intent or forfeiture of the earnest money/performance guarantee/security against the bidder/supplier/contractor on the following grounds:</p> <ul style="list-style-type: none"> <li>o.,Unsatisfactory general conduct;</li> <li>o.,Misrepresentation of facts in bid documents;</li> <li>o.,Refusal to replace defective material.</li> <li>o.,Failure to meet delivery schedule without giving any satisfactory justification resulting in loss to the Company or having adverse effect on operations of the Company;</li> </ul>						

For Pakistan State Oil Co.Ltd

Signed & Stamped Date

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date

21-03-2021





# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan		Number	4110029314
		Created On	01.03.2021
		Indent No.	1030007860
		Vendor	7771002340
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD
<b>Title:</b> One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> & < )> LMPA (Kemari).			

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
	<p>0.,Violating the terms and conditions of the Purchase/service Order;</p> <p>0.,Refusal or deny accepting WO/SO/PO/LOI issued by the Company.</p> <p>5.,,PSO also reserves the right to initiate the process of blacklisting (permanent or temporary) against the bidder/supplier/contractor if found to be indulged in corrupt or fraudulent practices or on consistent failure to provide satisfactory performance.</p> <p>In case of Blacklisting (permanent or temporary) in accordance with Rule 19 of the Public Procurement Rules, 2004, such action shall be posted on PSO's website and also communicated to the Public Procurement Regulatory Authority. The bidder/supplier/contractor shall not be eligible for contracts/participating in PSO's procurement proceedings in accordance with the Order passed in pursuance of the matter.</p> <p>6.,,As the quantities may vary (increase or decrease according to the job requirements), therefore, payment will be made as per actual quantity supplied.</p> <p>7.,,Vendor should strictly follow the safety and security rules of PSO. Contractor to follow Company's rules and procedures as well as HSE guidelines and safety procedures. Contractor will provide and ensure usage of PPEs i.e. Safety Shoes, Gloves, Helmets, Goggles, Safety Harness, Safety Belts etc during execution of work.</p> <p><b>PENALTY</b></p> <p>In the event of Contractor's/Supplier failure to deliver the Services/Goods within the time mention in purchase order/service order, in that event PSO shall be entitled to deduct from his bills /outstanding payments or other works done by him for PSO or from any amount due to him by PSO a sum of Rs.0.1% of Purchase Order/Service Order value per day as liquidated damages for the period which the said services/material remains incomplete or fails to pass the quality tests subject to a maximum 10% of work order amount to be recovered from the contract on his default.</p> <p>Note: Penalty/ liquidity demerge may be waived in case of force majeure situation contractor will be required to furnish documentary proof.</p>						

For Pakistan State Oil Co.Ltd

Signed & Stamped Date

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date

21-04-2021





# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314	
	Created On	01.03.2021	
	Indent No.	1030007860	
	Vendor	7771002340	
PLEASE PROVIDE THE UNDER MENTIONED MATERIAL (s) / SERVICE (s)		Contact	SHAHOOD

**Title:** One Year Contract for Supply of Corrugated Cartons at LMT (Korangi) < (> & < > LMPA (Kemari).

S.No.	DESCRIPTION OF MATERIAL / SERVICE	Delivery Date	Required At	Unit	Quantity	Rate Per Unit (PKR)	Amount PKR.
	<p>PAYMENT OF BILLS:</p> <p>a. Payment against the Job(s) will be made against the vendor invoices after completion of work and passing quality /quantity of goods /works and services including all verifications /inspections by the PSO designated official in-charge within 30 days.</p> <p>b. Bill Submission and Tracking:</p> <p>* The contractor/ supplier will submit his bill to concern official in-charge, who enters the invoice into e-logging system, which will generate a unique e-logging number. Vendor will obtain an e-logging number and keep that number for future reference.</p> <p>* PSO has facilitated vendors to track their bills through web based application using 10 digit e-logging unique number obtained during the submission of bill. The tracking of bill is available at <a href="http://www.psopk.com">http://www.psopk.com</a>.</p>						
						Grand Total	88,038,533.82

For Pakistan State Oil Co.Ltd

Signed & Stamped Date

*[Handwritten Signature]*

Vendor Signed, Stamped & Executed on

Date

21-04-2021





# Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan  
Telephone (021) 9203866-90 Fax (021) 9203796

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## PURCHASE ORDER

M/s. FIRST TREET MANUFACTURING MODARABA 6-B(A1) Saeed Hai Rd. M.A.C.O.H.S  KARACHI Pakistan	Number	4110029314
	Created On	01.03.2021
	Indent No.	1030007860
	Vendor	7771002340
	Contact	SHAHOOD

### NOTES

1. Purchase/Service Order number must appear on all correspondence, invoices, packages, shipping tags and other documents pertaining to this order.
2. Transportation charges are payable by the vendor unless specified otherwise.


### ADDITIONAL TERMS AND CONDITIONS

- 1) The rates are based on your quotation against our Tender No. LT/14404-SSR dated 23.08.2020.
- 2) Bank Guarantee No. 210028PER00020 dated 04.03.2021 for an amount of Rs. 8,803,853/- from Bank Alfalah shall be treated as Security Deposit and shall be returned after completion of the job to the entire satisfaction of user department. No bonus / interest shall be payable by PSO during the time this security remains in PSO's custody.
- 3) The above security deposit shall be liable to be forfeited by PSO for any or all of the reasons stated below:
  - a) If during the validity of this contract, the Contractor fails to honor his commitments.
  - b) If the Contractor's services are found to be unsatisfactory and if in spite of a written warning the contractor fails to improve the same.
  - c) To recover financial loss to PSO due to damage / loss / misappropriation of Company's property while in Contractors custody or due to mishandling by Contractor or his men within Company's premises.
  - d) In case, PSO claims on account of loss / damage / misappropriation / mishandling or for whatever reason exceeds the amount of security deposit, PSO will have a right to recover such amount from contractors bills due from the Company in respect of any contract services, or supplies against any order and for any location it may be.
- 4) Supplier / Contractor must apply for the refund of his security deposit immediately after his final bill is cleared. PSO shall not be responsible for the refund of security deposit if no application is received within Six (06) months.
- 5) The PSO may at any time at its sole option terminate this Purchase order upon ten days notice to the contractor without assigning any reason whatsoever.

Total Value of Purchase/Service Order

PKR 88,038,533.82

### FOR PAKISTAN STATE OIL CO.LTD

  
Designation: \_\_\_\_\_  
Date: \_\_\_\_\_

### VENDOR ACKNOWLEDGMENT

I hereby acknowledged/sign and accept this PO/SO consisting all the terms & conditions there on including specifications and delivery schedule in all aspect.

Name: Muhammad Hanif  
(4244-6504999-7)  
Date: 21-04-2021

