

PUBLIC PROCUREMENT REGULATORY
AUTHORITY(PPRA)

CONTRACT AWARD PROFORMA-I

To Be Filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods Worth Fifty Million or More

1)	NAME OF THE ORGANIZATION / DEPTT.	PAKISTAN PETROLEUM LIMITED								
2)	FEDERAL / PROVINCIAL GOVT. / OTHER	Other								
3)	TITLE OF CONTRACT	Renewal/Procurement of Microsoft products								
4)	TENDER NUMBER	PD/GEN/PT/24896/23 RFQ # rfq_24896								
5)	BRIEF DESCRIPTION OF CONTRACT	Renewal/Procurement of Microsoft products on call out basis								
6)	TENDER VALUE	N/A								
7)	ENGINEER'S ESTIMATE (For civil works only)	N/A								
8)	ESTIMATED COMPLETION PERIOD	Three years								
9)	WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?	<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> </table>	YES	<input checked="" type="checkbox"/>	NO					
YES	<input checked="" type="checkbox"/>	NO								
10)	ADVERTISEMENT :									
	i) PPRA Website (Federal Agencies) (If yes, give date and PPRA's tender number)	<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">TS513892E</td> </tr> </table>	YES	<input checked="" type="checkbox"/>	NO		TS513892E			
YES	<input checked="" type="checkbox"/>	NO								
TS513892E										
	ii) News Papers (If yes, give names of newspapers and dates)	<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">Dawn & Jung (22 June 2023)</td> </tr> </table>	YES	<input checked="" type="checkbox"/>	NO		Dawn & Jung (22 June 2023)			
YES	<input checked="" type="checkbox"/>	NO								
Dawn & Jung (22 June 2023)										
11)	TENDER OPENED ON (DATE & TIME)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100%;">Technical: 26 July 2023 Commercial: 07 August 2023</td> </tr> </table>	Technical: 26 July 2023 Commercial: 07 August 2023							
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12)	NATURE OF PURCHASE	<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 25%;">LOCAL</td> <td style="width: 25%;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">INT.</td> <td style="width: 25%;"></td> </tr> </table>	LOCAL	<input checked="" type="checkbox"/>	INT.					
LOCAL	<input checked="" type="checkbox"/>	INT.								
13)	EXTENSION IN DUE DATE (If any)	<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 25%;">YES</td> <td style="width: 25%;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">Dawn & Jung (14th June 2022)</td> </tr> </table>	YES	<input checked="" type="checkbox"/>	NO		Dawn & Jung (14th June 2022)			
YES	<input checked="" type="checkbox"/>	NO								
Dawn & Jung (14th June 2022)										
14)	NUMBER OF TENDER DOCUMENTS SOLD (Attach list of Buyers)	<p>Twelve (13)</p> <ol style="list-style-type: none"> 1.About Xtreme 2.Arwentech Private Limited 3.Jaffer Business Systems Private Limited 4.Khazana Enterprise Private Limited 5.M & M Global Solution 6.Maison Consulting & Solutions 7.Premier Systems (Pvt) Ltd. 8.Sbenterprises 9.Sepia Solutions 10.SMART VISION DOCUMENTS SYSTEM 11.Techtrix System 12.TMR Consulting Private Limited 13.Trade Genic SMC Pvt Ltd 								

15) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

YES		NO	
NA			

16) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

YES	✓	NO	
Enclosed			

17) WHICH METHOD OF PROCUREMENT WAS USED : - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE

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b) SINGLE STAGE – TWO ENVELOPE PROCEDURE

	✓
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c) TWO STAGE BIDDING PROCEDURE

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d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

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- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.)

NA

- WHO IS THE APPROVING AUTHORITY

PROCUREMENT COMMITTEE

18) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

YES		NO	
NA			

19) NUMBER OF BIDS RECEIVED

Three (3)
1. Maison Consulting & Solution
2. Sepia Solutions
3. TMR Consulting Private Limited

20) WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUATED BIDDER?

YES	✓	NO	

21) WHETHER INTEGRITY PACT WAS SIGNED?
(If yes, enclose a copy)

YES	✓	NO	
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1)	NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	None								
2)	NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	Maison Consulting & Solutions 505-Business Avenue, Shahra-e-Faisal, PECHS, Karachi								
3)	RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID)	Most advantageous								
4)	NEED ANALYSIS (Why the procurement was necessary)	Subscription of Microsoft office was required to continue the routine operations								
5)	IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">Competative bidding</td> </tr> </table>	YES	✓	NO		Competative bidding			
YES	✓	NO								
Competative bidding										
6)	WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="height: 20px;"></td> </tr> </table>	YES	✓	NO					
YES	✓	NO								
7)	DATE OF CONTRACT SIGNING (Attach a copy of agreement)	4600002468 Dated 20th August 2022								
8)	CONTRACT AWARD PRICE	USD 1,509,649.75								
9)	WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS (Attach copy of the bid evaluation report)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%; text-align: center;">✓</td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="height: 20px;"></td> </tr> </table>	YES	✓	NO					
YES	✓	NO								
10)	ANY COMPLAINTS RECEIVED (If yes, result thereof)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> <tr> <td colspan="4" style="height: 20px;"></td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
11)	ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> <tr> <td colspan="4" style="height: 20px;"></td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
12)	DEVIATION FROM QUALIFICATION CRITERIA (If yes, give details)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> <tr> <td colspan="4" style="height: 20px;"></td> </tr> </table>	YES		NO	✓				
YES		NO	✓							
13)	SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">YES</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">NO</td> <td style="width: 25%; text-align: center;">✓</td> </tr> <tr> <td colspan="4" style="height: 20px;"></td> </tr> </table>	YES		NO	✓				
YES		NO	✓							

Signature & Official Stamp of
Authorized Officer

