

PPRA

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS,
SERVICES & GOODS WORTH 50 MILLION (PKR) OR ABOVE**

| | | |
|-----|--|--|
| 1) | NAME OF THE ORGANIZATION / DEPTT. | PAKISTAN PETROLEUM LIMITED |
| 2) | FEDERAL / PROVINCIAL GOVT. / OTHER | - |
| 3) | TITLE OF CONTRACT | 4200021030- SAP LICENCES MAINTENANCE SERVICES |
| 4) | TENDER NUMBER | NA |
| 5) | BRIEF DESCRIPTION OF CONTRACT | Maintenance of SAP licenses / software already implemented |
| 6) | NEED ANALYSIS (Why the procurement was necessary?) | SAP software implemented and licenses purchased requires annual renewal/maintenance fees payment |
| 7) | TENDER ESTIMATED VALUE | EUR 2,443,106 |
| 8) | ENGINEER'S ESTIMATE (For civil works only) | N/A |
| 9) | ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) | 6 Years |
| 10) | TENDER OPENED ON (DATE & TIME) | 25-May-10 |
| 11) | NUMBER OF TENDER DOCUMENTS SOLD | One(1) Proprietary |
| 12) | NUMBER OF BIDS RECEIVED | One(1) Proprietary |
| 13) | NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS | none |
| 14) | BID EVALUATION REPORT (Enclose a copy) | NA |
| 15) | NAME AND ADDRESS OF THE SUCCESSFUL BIDDER | M/s Siemens Pakistan Ltd |
| 16) | DATE OF CONTRACT SIGNING (Attach a copy of agreement) | 10-Mar-11 |
| 17) | CONTRACT AWARD PRICE | EUR 2,443,106 |
| 18) | RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID) | The only bidder as requirement is of proprietary nature |
| 19) | METHOD OF PROCUREMENT USED :- (Tick one) | |
| a) | SINGLE STAGE – ONE ENVELOPE PROCEDURE | <input checked="" type="checkbox"/> |
| b) | SINGLE STAGE – TWO ENVELOPE PROCEDURE | <input type="checkbox"/> |
| c) | TWO STAGE BIDDING PROCEDURE | <input type="checkbox"/> |
| d) | TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE | <input type="checkbox"/> |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:

Negotiated tendering was adopted as services are of proprietary nature

20) APPROVING AUTHORITY FOR AWARD OF CONTRACT

PPL'S WORKS EVALUATION COMMITTEE

21) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
|-----|--|----|---|

22) ADVERTISEMENT :

i) PPRA Website (Federal Agencies)

(If yes, give date and PPRA's tender number)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
| | | | |

ii) News Papers

(If yes, give names of newspapers and dates)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
| | | | |

23) NATURE OF CONTRACT

| | | | |
|-------|---|------|--|
| LOCAL | ✓ | INT. | |
|-------|---|------|--|

24) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?

(If yes, enclose a copy)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
|-----|--|----|---|

25) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
|-----|--|----|---|

26) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

| | | | |
|-----|---|----|--|
| YES | ✓ | NO | |
|-----|---|----|--|

27) WAS BID SECURITY (EARNEST MONEY) OBTAINED FROM ALL THE BIDDERS?

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
|-----|--|----|---|

28) WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUATED BIDDER?

| | | | |
|-----|---|----|--|
| YES | ✓ | NO | |
|-----|---|----|--|

29) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

| | | | |
|-----|---|----|--|
| YES | ✓ | NO | |
|-----|---|----|--|

30) WHETHER INTEGRITY PACT WAS SIGNED?

(If yes, enclose a copy)

| | | | |
|----------------|--|----|--|
| YES | | NO | |
| Not applicable | | | |

31) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

| | | | |
|-----|----|----|----|
| YES | NA | NO | NA |
|-----|----|----|----|

32) WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS? (Attach copy of the bid evaluation report)

| | | | |
|-----|----|----|----|
| YES | NA | NO | NA |
|-----|----|----|----|

33) WAS ANY NEGOTIATION DONE IN VIOLATION OF
PPRA/OTHER APPLICABLE RULES (If yes, give reasons)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
| N/A | | | |

34) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

| | | | |
|-----|---|--|--|
| YES | | | |
| NO | ✓ | | |

35) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN
THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
| | | | |

36) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
| | | | |

37) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give details)

| | | | |
|-----|---|--|--|
| YES | | | |
| NO | ✓ | | |

38) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE
SELECTED FIRM IS NOT BLACK LISTED?

| | | | |
|-----|---|----|--|
| YES | ✓ | NO | |
|-----|---|----|--|

39) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE
PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN
CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF
ABROAD: (If yes, enclose a copy)

| | | | |
|-----|--|----|---|
| YES | | NO | ✓ |
|-----|--|----|---|

40) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION
ADVANCE PAYMENT IN THE CONTRACT
(BANK GUARANTEE ETC.)?

| | | | |
|-----|---|----|--|
| YES | ✓ | NO | |
| | | | |

41) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

| | | | |
|-----|---|--|--|
| YES | | | |
| NO | ✓ | | |

**Signature & Official Stamp of
Authorized Officer**
