

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)**

CONTRACT AWARD PROFORMA – I

- NAME OF THE ORGANIZATION/DEPTT. Securities and Exchange
Commission of Pakistan
- FEDERAL / PROVINCIAL GOVT. FEDERAL
- TITLE OF CONTRACT Out Sourcing of Photocopier & Network Printing
Services at CRO, Lahore
- TENDER NUMBER TS492775E, T#01/22-23 (LHR)
- BRIEF DESCRIPTION OF CONTRACT SECP Out Sourcing of Photocopier
& Network Printing Services at CRO, Lahore

- TENDER VALUE 500,000/-
- ENGINEER'S ESTIMATE N/A
(for civil Works only)
- ESTIMATED COMPLETION PERIOD 12-16 weeks
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL
PROCUREMENT PLAN? YES
- ADVERTISEMENT :
 - (i) PPRA Website YES TS492775E
 - (ii) News Papers N/A

TENDER OPENED ON (DATE & TIME) November 14, 2022, 1130Hrs

- NATURE OF PURCHASE LOCAL
- EXTENSION IN DUE DATE (If any) NO

1 secp 19/12 . ✓ 4703

➤ NUMBER OF TENDER DOCUMENTS SOLD **N/A** (document is available on SECP website, free of cost)

➤ WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS **YES**.
(Please see link <https://www.secp.gov.pk/procurement/>)

➤ WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS **YES** (Please see link <https://www.secp.gov.pk/procurement/>)

➤ WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. _____
- c) TWO STAGE BIDDING PROCEDURE. _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. _____

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.) **N/A**

- WHO IS THE APPROVING AUTHORITY **Commission**

➤ WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.

N/A

➤ NUMBER OF BIDS RECEIVED **02**

➤ WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER **YES**

➤ WHETHER INTEGRITY PACT WAS SIGNED **N/A**

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CONTRACT AWARD PROFORMA – II

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS **_02**
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s LEADER BUSINESS MACHINES 411 MEHBOOB MARKET KARAMABAD LINK WAHDAT ROAD LAHORE
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATED BID). **1ST**
 1. M/s LEADER BUSINESS MACHINES
 2. M/s IDEAL BUSINESS EQUIPMENTS
- NEED ANALYSIS (Why the procurement was necessary?) **to fulfill printing and photocopy needs of the CRO Lahore Office.**
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) **N/A**
- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS **YES**
- DATE OF CONTRACT SIGNING **1ST DECEMBER 2022_**
- CONTRACT AWARD PRICE **4.15 PER COPY**
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS **YES, sent through an email to all bidders._**
- ANY COMPLAINTS RECEIVED **_NO**
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS **_NO**
- DEVIATION FROM QUALIFICATION CRITERIA **No**
- SPECIAL CONDITIONS, IF Any **No**
(Give Brief Description)