

***ANNUAL PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2024-25**
(under Rule 8 and 9 of the Public Procurement Rules-2004)

Name of the Procuring Agency, **Secretariat of Council of Common Interests, Islamabad**

Sr. #	Name of Procurement (Description)	Estimated cost/budget for Financial Year 2024-25 (Rs.)	Procurement Method**	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks
1	2	3	4	5	6	7	8
1.	Purchase of Postage and Telegraph	100,000	Direct Contract to Pakistan Post Office	On need basis	-	30.06.2025	The procurement is to be on need basis and subject to fulfillment of all codal formalities
2.	Telephone and Trunk Calls	1,000,000	Direct Payment to NTC	-do-	-	-do-	-do-
3.	Telex, Teleprinter and Fax	100,000	Direct Payment to NTC	-do-	-	-do-	-do-
4.	Electronic Communication	350,000	Direct Payment to NTC / Quotations/petty purchases under Rule 42 of PPRA, 2004 amended from time to time.	-do-	-	-do-	-do-
5.	Courier & Pilot Services	100,000	Direct Payment to Pakistan Post office/ Quotations/ petty purchases under Rule 42 of PPRA, 2004 amended from time to time.	-do-	-	-do-	-do-
6.	Gas	1,000,000	Direct Payment to SNGPL / PWD	-do-	-	-do-	-do-
7.	Water	5,000	Direct Payment to CDA / PWD	-do-	-	-do-	-do-
8.	Electricity	3,000,000	Direct Payment to IESCO / PWD	-do-	-	-do-	-do-
9.	Rate & Taxes	20,000	Direct Payment to NHA and ETO	-do-	-	-do-	-do-
10.	Transportation of Goods	200,000	Quotations / Petty Purchases from Pre-qualified firms / vendors on requirement basis under Rule 42 of	-do-	-	-do-	-do-

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			PPRA, 2004 amended from time to time.				
11.	Purchase of POL	4,000,000	Direct Payment to PSO	-do-	-	-do-	-do-
12.	Purchase of Stationery	3,000,000	Open competitive bidding / Annual Tender /Quotations/Petty Purchase from Pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
13.	Printing and Publication	100,000	Director payment to PCPP / Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
14.	Newspapers, Periodicals and Books	300,000	Direct Payment to News Agency / Quotations/ petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
15.	Purchase of Uniforms and protective Clothing	50,000	Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	On need basis	-	-do-	-do-
16.	Advertisement & Publicity	200,000	Through PID / Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	On need basis	-	-do-	-do-

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17.	Purchase of Computer Stationery	2,000,000	Open competitive bidding / Annual Tender/ Quotations	As per requirement	-	-do-	-do-
18.	Purchase of other / misc. items	4,000,000	Open competitive bidding/ Annual Tender / Quotations, Petty Purchase from Pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
19.	Light Refreshment during Official Meeting	1,000,000	Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
20.	Purchase of Hardware	150,000	Tender / Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
21.	Purchase of Software	100,000	Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
22.	Purchase of IT Equipment	100,000	Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
23.	Purchase of Plant and Machinery	100,000	Tender / Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended	As per requirement	-	-do-	-do-

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			from time to time.				
24.	Purchase of Furniture and Fixture	100,000	Tender / Quotations / petty purchases from pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
25.	Repair/Maintenance of Transport	1,000,000	Through Pre-Qualified Workshop(s) (Quotations / petty purchases) on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
26.	Repair of Machinery & Equipment	100,000	Through pre-qualified vendors / firms (Quotations / petty purchases) on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
27.	Repair of Furniture and Fixture	500,000	Through pre-qualified vendors / firms (Quotations / petty purchases) on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
28.	Repair of Building and Structure	266,000	-Pak PWD -Through pre-qualified vendors / firms subject to NOC from Pak PWD on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
29.	Repair of Hardware	150,000	Through pre-qualified vendors / firms (Quotations / petty purchases) on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-
30.	Repair of Software	50,000	Through pre-qualified vendors /	As per	-	-do-	-do-

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			firms (Quotations / petty purchases) on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	requirement			
31.	Repair of IT Equipment's	50,000	Through pre-qualified vendors / firms (Quotations / petty purchases) on requirement basis under Rule 42 of PPRA, 2004 amended from time to time.	As per requirement	-	-do-	-do-

* The Annual Procurement Plan has been prepared on the assumption that total allocated budget would be released.