

Government of  
Pakistan Cabinet Division  
PUBLIC PROCUREMENT REGULATORY AUTHORITY

CAREER OPPORTUNITIES

Applications are invited for the following Regular posts to be filled in the Public Procurement Regulatory Authority as per detail given below:-

Name of Post	Vacant Posts	Regional/ Provincial Quota	Prescribed Qualification & Experience	Age Limit
Director General (HR) PPG-4/BS-20	1	Punjab -1	i. MA/MSc Degree (16 years education) at least 45% marks in HRM/HRD/Psychology/Business Administration or equivalent from HEC recognized University. ii. Minimum 17 years post qualification recognized and verifiable experience in the relevant filed.	35-47
Director General (Finance) PPG-4/BS-20	1	Punjab-1	i. MA/MSc Degree (16 years education) at least 45% marks in Business Administration (Finance), Commerce or equivalent from HEC recognized University. ii. Minimum 5 years recognized experience in BS 19/equivalent or above in Govt. / Autonomous Body in the relevant filed.	35-47
Director General (Legal) PPG-4/BS-20	1	Punjab-1	i. Minimum LLB degree (16 years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 5 years recognized experience in BS 19/equivalent or above in Govt. / Autonomous Body in the relevant filed.	35-47
Director General (Monitoring & Evaluation) PPG-4/BS-20	1	Punjab-1	i. Minimum B.E/BSc degree (civil, electrical, mechanical) or MA/MSc (16 years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 17 years recognized and verifiable post qualification experience in the relevant filed.	35-47
Director General (IT & Research) PPG-4/BS-20	1	Punjab-1	i. Minimum MSc degree (16 years education), at least 45% marks in computer science, Information technology, software engineering or equivalent from HEC recognized University. ii. Minimum 17 years recognized and verifiable post qualification experience in the relevant filed.	35-47
Director (HR) PPG-3/BS-19	1	Punjab-1	i. MA/MSc Degree (16 years education) at least 45% marks in HRM or equivalent from HEC recognized University. ii. Minimum 7 years post qualification experience in BS-18/equivalent or above in Government / Autonomous Body in the relevant filed.	30-42
Director (Training) PPG-3/BS-19	1	Punjab-1	i. MA/MSc Degree (16 years education) at least 45% marks in HRM, Psychology or equivalent from HEC recognized University.	30-42

			ii. Minimum 7 years post qualification experience in BS-18/equivalent or above in Government / Autonomous Body, or minimum 12 years recognized and verifiable post qualification experience of similar post in the private/non-government sector or international organizations in the relevant field.	
Director (Finance/ Accounts) PPG-3/BS-19	2	Punjab-1 Sindh (R)-1	i. MA/MSc Degree (16 years education) at least 45% marks in Business Administration (Finance/Accounts), Commerce or equivalent from HEC recognized University. ii. Minimum 7 years recognized experience in BS 18/equivalent or above in Govt. / Autonomous Body in the relevant filed.	30-42
Director (Legal) PPG-3/BS-19	2	Punjab-1 Sindh (R)-1	i. Minimum LLB degree (16 years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 7 years recognized experience in BS 18/equivalent or above in Govt. / Autonomous Body in the relevant filed.	30-42
Director (Monitoring & Evaluation) PPG-3/BS-19	2	Punjab-1 Sindh (R)-1	i. Minimum B.E/BSc degree (civil, electrical, mechanical) or MA/MSc (16years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 12 years recognized and verifiable post qualification experience in the relevant filed.	30-42
Director (IT) PPG-3/BS-19	1	Punjab-1	i. Minimum MSc degree (16 years education), at least 45% marks in computer science, Information technology, software engineering or equivalent from HEC recognized University. ii. Minimum 12 years recognized and verifiable post qualification experience in the relevant filed.	30-42
Director (Research) PPG-3/BS-19	1	Punjab-1	i. Minimum MA/MSc degree in Research, Statistics (16 years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 12 years recognized experience in BS 18/equivalent or above in Government/ Autonomous Body in in the relevant filed.	30-42
Deputy Director (SCM) PPG-2/BS-18	1	Punjab-1	i. MA/MSc/MBA Degree (16 years education) at least 45% marks in Supply Chain Management (SCM) or equivalent from HEC recognized University. ii. Minimum five years recognized and verifiable experience in BS 17/equivalent or above in Government / Autonomous body, or similar post in private / non-government sector or international organizations in the relevant filed.	25-35
Deputy Director (Training)	2	Punjab-1 Sindh (R)-1	i. MA/MSc Degree (16 years education) at least 45% marks in HRM, Psychology or equivalent from HEC recognized University.	25-35

PPG-2/BS-18			ii. Minimum five years recognized and verifiable experience in BS 17/equivalent or above in Government / Autonomous body, or similar post in private / non-government sector or international organizations in the relevant filed.	
Deputy Director (Finance / Accounts) PPG-2/BS-18	3	Punjab-1 Sindh (R)-1 KPK-1	i. MA/MSc Degree (16 years education) at least 45% marks in Business Administration (Finance), Commerce or equivalent from HEC recognized University. ii. Minimum 5 years recognized experience in BS 17/equivalent or above in Govt. / Autonomous Body in the relevant filed.	30-42
Deputy Director (Legal) PPG-2/BS-18	4	Punjab-2 Sindh (R)-1 KPK-1	i. Minimum LLB degree (16 years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 5 years recognized experience in BS 17/equivalent or above in Govt. / Autonomous Body in the relevant filed.	30-42
Deputy Director (Monitoring & Evaluation) PPG-2/BS-18	4	Punjab-2 Sindh (R)-1 KPK-1	i. Minimum B.E/BSc degree (civil, electrical, mechanical) or MA/MSc (16years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 5 years recognized and verifiable post qualification experience in the relevant filed.	30-42
Deputy Director (IT) PPG-2/BS-18	1	Punjab-1	i. Minimum MSc degree (16 years education), at least 45% marks in computer science, information technology, software engineering or equivalent from HEC recognized University. ii. Minimum 5 years recognized and verifiable post qualification experience in the relevant field.	30-42
Deputy Director (Research) PPG-2/BS-18	2	Punjab-1 Sindh (R)-1	i. Minimum MA/MSc degree in Research, Statistics (16 years education), at least 45% marks or equivalent from HEC recognized University. ii. Minimum 5 years recognized experience in BS 18/equivalent or above in Government/ Autonomous Body in in the relevant filed.	30-42
Assistant Director (Training) PPG-1/BS-17	1	Punjab-1	i. MA/MSc Degree (16 years education) at least 60% marks in relevant field or equivalent recognized University. ii. Minimum 3 years recognized and experience in BS 16/equivalent or above in Government / Autonomous body in the relevant field.	25-30
Librarian PPG-1/BS-17	1	Merit-1	i. MA/MSc Degree (16 years education) at least 45% marks in Library Sciences or equivalent from HEC recognized University. ii. Minimum 3 years recognized experience in BS 16/equivalent or above in Govt. / Autonomous Body in the relevant field.	25-30
Stenographer PSG-6	3	Punjab-1 Sindh (R)-1 KPK-1	i. Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC.	20-28

			ii. Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. iii. Must be computer literate.	
Assistant PSG-6	17	Merit-1 Punjab-7 Punjab Women-1 Punjab Minorities-1 Sindh (R)-2 Sindh(U)-1 KPK-2 Balochistan-1 GB/FATA-1	i. Second Class or Grade 'C' Bachelor's degree/BSc or B.Com from a University recognized by HEC. ii. Must be computer literate.	18-28
Stenotypist PSG-5	29	Merit-2 Punjab-11 Punjab Women-1 Punjab Minorities-1 Punjab Disable-1 Sindh (R)-3 Sindh (R) Women-1 Sindh(U)-2 KPK-3 Balochistan-2 GB/FATA-1 AJK-1	i. Intermediate from a recognized institute. ii. Minimum shorthand speed: 80 w.p.m. and typing speed: 40 w.p.m. iii. Must be computer literate.	18-25
UDC PSG-4	4	Punjab-2 Sindh (R) Disable-1 KPK-1	i. Intermediate from a recognized institute. ii. Must be computer literate.	18-25
Data Entry Operator PSG-4	4	Punjab-2 Sindh (R)-1 KPK-1	i. Intermediate from a recognized institute. ii. 6 months computer course with 5000 Key Depression per hours (KDPH). iii. Must be computer literate.	18-25
Generator Operator PSG-04	1	Merit-1	i. Intermediate from a recognized institute. ii. Hands on Experience of 5 years in reputable organization for maintenance of generator, etc.	18-30
Driver PSG-03	1	Sindh (R)-1	i. Primary pass. ii. Valid driving license holder and well versed in the traffic rules.	18-30
Dispatch Rider PSG-03	2	Sindh (R)-1 KPK-1	i. Primary pass. ii. Valid driving license holder and well versed in the traffic rules.	18-30

### General Terms & Conditions

- All the candidates applying for above-mentioned posts shall be entitled to an upper age relaxation as per Federal Government Rules. Age will be counted upto closing date fixed for receipt of applications.
- In service government employees should apply through proper channel.
- Applicant shall present his/her original documents alongwith set of attested copies of degrees / certificates issued by HEC/recognized board/universities/institute at the time of interview. In case of any information furnished by the applicant found fake or bogus, candidature of particular candidate shall stand cancelled and legal action shall be taken against the particular candidate.
- The candidates are required to mention the post applied for on the right top corner of the envelope.
- Incomplete applications (not on prescribed Performa or any column left blank) and those received after the closing date will not be entertained.
- Application Forms filled vaguely will also not be entertained.

7. In case of applying for more than one post, separate Application Form must be used for each post.
8. By hand applications will not be accepted / entertained.
9. The competent authority reserves the right to cancel the recruitment process, increase or decrease the number of posts as per requirement against any post at any stage without assigning any reason.
10. No TA/DA will be admissible for written test/interview.
11. Applicant shall apply directly on OTS website. After applying for the post(s), applicants are advised to regularly check OTS website [www.ots.org.pk](http://www.ots.org.pk) for important announcement, procedures for Roll No. Slip / Screening Test Schedule / Result etc related to recruitment against above posts
12. Information provided in application form will be verified in case of offer of appointment. In case of any false or forged information, PPRA reserves the right to candidature at any stage (even after employment if so discovered later) and to initiate legal action against the applicant.
13. For general information on the vacancies, the following officers of PPRA may be contacted:
  - i. Mr. Ali Temoor, Deputy Director, Ph. 051-9202254, email: [alitemoor@gmail.com](mailto:alitemoor@gmail.com)
  - ii. Mr. Yasir Shamim Khan, Deputy Director, Ph. 051-9203857, email: [yasir\\_schamim@yahoo.com](mailto:yasir_schamim@yahoo.com)

**How to Apply:**

14. Please download the application form and deposit slip from Open Testing Service (OTS) website ([www.ots.org.pk](http://www.ots.org.pk)) and pay fee of Rs. 150/- in any of the country wide online branches of designated banks.
15. Deposited amount is non-refundable/non-transferable.
16. Applications on the prescribed proforma should reach the address given below within 15 days from the date of publication of advertisement.

OR
17. Applications may be sent on prescribed application form with online deposit slip (in original) at address given below.

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**For further information, please contact**

**Open Testing Service (OTS) Pakistan**  
Office No. 1, Central Avenue, Bahria Town, Phase-VI,  
Islamabad  
Contact No.051-2375081  
[www.ots.org.pk](http://www.ots.org.pk) [info@ots.org.pk](mailto:info@ots.org.pk)

