



Tender/Request for proposals

Procuring Agency: Consulate General of Pakistan, Los Angeles, Commercial Section
Number: CS-2017(1)

Requirements

This tender is for the construction of 10x10 booths at the following shows:

Show	Show dates	Bid deadline (noon)	Bid opening	Time	Performance deadline	Location
Aim Expo	Oct 11-14, 2018	5-Oct-18	5-Oct-18	4:00 PM	9-Oct-18	Mandalay Bay Convention Center, Las Vegas, NV
Sourcing at Magic	February 4-7, 2019	14-Jan-19	14-Jan-19	4:00 PM	2-Feb-19	Las Vegas Convention Center, Las Vegas, NV
Source Direct @ASD	March 17-20, 2019	5-Feb-19	5-Feb-19	4:00 PM	15-Mar-19	Las Vegas Convention Center, Las Vegas, NV

Specifications of booth contents:

1. 8' Pegboard hard back-wall
2. 8' Pegboard hard side-walls
3. Printed banner in case of island booths raising the booth height to 12 ft. For inline booths, the same design will be used without banner at 8 ft height.
4. 1 table -- 3 chairs
5. 1 information counter (with storage space) customized printing, logo or flag.
6. 4 track lights, Company ID (Backlit display, name and company logo)
7. Waste bin, Carpet
8. Combination of 8 shelves and/or hanging bars (minimum of 3 ft).
9. 60 hangers
10. Electrical
11. One-time cleaning
12. Installation/Dismantling of the Package/drayage
13. Builder's staff to remain available from 10-5 pm on setup day i.e. day before start day of each show, for adjustments.
14. Booth designing and rendering to be included in the cost.
15. **Pre-requisite: registration as EAC contractor with the show management.**

Place of opening of bids: 10700 Santa Monica Blvd. #211, Los Angeles, CA

Closing time: Noon, of each date specified as bid deadline in the above table.

Time period on performance of contract: Please see above table for each show's performance deadline.

Special Instructions: Please quote unit rate for an all-inclusive package covering 1-15 above. No payment will be made for contractor expenses, licenses/other expenses beyond the per unit cost of the package mentioned above. Pls quote price for 8 ft height booths and 12 ft height booths separately.

Contact Info: Ph: 310-441-5114 Ext. 1006, Responsible Party: Trade Development Officer. Email: trade_division@pakconsulatela.org