

REGISTERED

Heavy Industries Taxila
Marketing & Procurement
Directorate (CP Branch)
Taxila Cantt, Pakistan
Telephone: 051-9315029
Fax No: 051-9315029
No: 5096/RT-3037/17-18//CP/TM/Proc

11 Jun 2018

To: M/s_____

Subject: **Tender Inquiry - FOB**

1. You are invited to bid on FOB open tender basis for the supply of stores as per details mentioned in the enclosed schedule (FORM DP-2 & its Annexure).

Instructions for Bidders2. **Preparation of Tender**

- a. The tender is liable to be ignored if complete information is NOT given therein or if the particulars and date (if any), asked for in schedule to the tender, are NOT fully filled in. Particular attention must be paid to delivery dates and also to the particulars referred to general conditions of the tender as supply has to comply with them.
- b. Individual signing tender and or other documents connected with contract must specify:-
"Whether signing as sole proprietor of the Supplier or his attorney.
Whether signing as "Registered Active Partner" of the Supplier or his attorney. Whether signing for the firm "Per Procreations".

3. **Delivery of Tenders.** Tenders/bids will be prepared in two **PARTS i.e TECHNICAL BID (PART-I) and COMMERCIAL BID PART-II)**. Part-I (Technical Quotation) will indicate technical specification with relevant details. Part-II (Commercial Bid) will indicate commercial terms i.e. price/rates, terms of payment mode of supply (FOB Basis) and delivery schedule etc.

4. Part-I and Part-II bids will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "**TECHNICAL BID PART-I WITHOUT PRICE**" and "**COMMERCIAL BID (PART-II) WITH PRICE**" shall be written in **BLOCK CAPITAL LETTERS** on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under:-

REGISTERED**BID TENDER ENQUIRY NO: 5096/RT- 3037/2017-18/CP/TM /Proc dated 11 Jun 2018****TO BE OPENED ON 19 Jul 2018 at 1100 Hrs**

**TO: ASSISTANT DIRECTOR (PROCUREMENT)
GATE NO.1, HRFT, HEAVY INDUSTRIES TAXILA
TAXILA CANTT**

FROM: M/s_____

Note: - The tender shall remain open for acceptance till **1030 hours** on **19 July 2018**.

4. Postal Order for **Rs. 200/-** (Rupees Two Hundred Only) in favour of Managing Director Director Marketing and Procurement, HIT Taxila Cantt will invariably be enclosed with the **technical bid** failing which the bid will be ignored at the time of opening.
6. Any indication whatsoever of the price in Part-I of the quotation shall render it invalid and will be rejected at the spot. Date and time is specified in the schedule to tender (Form PD-2) attached. Heavy Industries Taxila will NOT be responsible for delay occurring in post.
7. The purchaser has right to increase / decrease number and quantity of items at any stage of the contract.
8. Chairman Heavy Industries Taxila does NOT pledge himself to accept the lowest of any tender and reserves the right of accepting the whole or any part of any tender.
9. Inspection of offered stores will be carried out by an inspecting officer detailed by Heavy Industries Taxila Inspector's decision regarding conditioning of stores will be final.
10. All matters connected with this inquiry and any subsequent action arising thereof comes within the scope of the Official Secret Act 1923. Information regarding the stores concerned must NOT be disclosed by you or your principal or your employees to any unauthorized person.
11. If the contract value is above 10 Million, integrity pact will be signed by the both parties (supplier & buyer) and made as per part of the contract.
12. **All Firms participating in the tender will deposit 5% bid security of total quoted value in the shape of CDR / bank guarantee issued by any scheduled bank of Pakistan, addressing to Director Marketing and Procurement, Heavy Industries Taxila. The bid security will be enclosed in the commercial envelope. Separate certificate that 5% EM is enclosed in the commercial offer will be provided alongwith technical bid. Bid security money of unsuccessful bidders will be returned within 14 days after issuance of the bid evaluation reports whereas bid security money of the successful bidder will be returned upon submission of 5% Performance Bank Guarantee.**
13. **Country of Origin. Any except India, Israel and Taiwan.**
14. **17% GST.** The offered price will be exclusive of 17% **GST.**
15. Integrity Pact will invariably be involved/ invoked when the total value of the contract value exceeds 10 Million as specified in PPRA Rule 2002-2004.
16. **BGs against Contract Performance / Warranty Period.** The supplier shall furnish a 5% bank guarantee through its principal within one month from the date of signing of the contract from scheduled banks in Pakistan against the total value of contract excluding taxes/duties. This bank guarantee will remain valid as per warranty clause (para 25k), said bank guarantee will be released after completion of the warranty period of the stores supplied.
17. The firm shall supply brand new stores from current production. In this regard firm shall provide a certificate from the OEM at the time of supply.
18. **Pre Shipment Inspection.** Pre-shipment inspection including training of 3x officers / technicians will be carried out at firm's premises as per mutually agreed ATPs for 5 x working days (excluding travelling time). Confirmation to this aspect will be invariably mentioned in technical bid.
19. **Post Shipment Inspection.** 100% post shipment inspection will be carried out at HIT in the presence of supplier's representative. The release of bal 30% payment will be made on successful qualification of stores through post shipment inspection and installation

/ commissioning. Any deficient items found in deliveries/shipments will be immediately supplied by the firm.

20. **Delivery Schedule.** 12x months from date of opening of Letter of Credit and and it includes the time of installation and commissioning as well. No extension will be given in delivery period.
21. **Terms of Payment.** 50% of FOB value on provision of shipping documents, 30% of FOB value on installation and commissioning certificate (including civil works) and remaining 20% will be paid on provision of training and acceptance certificate by user proj.
22. **Acceptance Test Procedures (ATPs).** ATPs will be provided by OEM/ OEM certified supplier and will be approved by inspection department TMF.
23. Partial shipment and partial payment is not allowed.
24. The firms shall supply brand new stores from the current production. In this regard the firms shall provide a certificate from the OEM clearly mentioning the dates of manufacturing of the machine, as and when offered for inspection.
25. **Evaluation / Eligibility Criteria**
- a. **Country of Origin.** As per FORM DP-2 to IT, i.e PRAB USA or any reputed manufacturer of Germany, UK, Japan, Italy, China, Korea/ equivalent.
 - b. **Port of Shipment.** Any except India, Israel and Taiwan.
 - c. Certifications from trading houses/companies will not be accepted.
 - d. The firms should not have defaulted in any contract with government originations within or outside Pakistan.
 - e. Firm should not be black-listed in with any government organization within or outside Pakistan. In this regard firms shall provide “**No Blacklisting Certificate**” on judicial stamp paper.
 - f. Export permission must be indicated in the documents and firm will be responsible for provisioning of the export permission license.
 - g. Technical & Commercial Quotations must be provided on CDs in **MS EXCEL/ MS WORD** format along with hard copies. **Quotations without CDs will not be entertained.**
 - h. In case of local firms, only registered suppliers / persons who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods / services to Government departments. Local suppliers will submit certificate to this effect along with the technical bid.
 - i. **Shelf Life.** The Firm must identify and state shelf life of all the shelf life items.
 - j. **Warrantee Period.** The warrantee will remain valid for 12 months after the contracted stores are put in operation i.e installation / commissioning. Confirmation to this aspect must be provided in the technical bid.
 - k. **Validity of Offer.** The offer must remain valid for 240 days from the date of opening of Tender. Price must be quoted in US\$, however LC can be opened in any other currency such as GBP, Euro, Yen and Yuan etc.
 - l. **Principal's Performa Invoice.** Principal's Performa Invoice (in original) duly signed must accompany the offer.

- m. **Certificate of Conformance.** Firm will provide Certificate of Conformance and documentary proof that machine will be provided from OEM/OEM certified supplier.
- n. **Agency Agreement.** Firm must provide Agency Agreement along with offer.
- o. A valid manufacturing or export license is a pre-requisite to participate in the tender. It must be indicated in the documents that the bidding firm will be responsible for getting the export permission.

26. **Qualification Criteria.** Firms participating should meet the following criteria with:-

- a. Minimum 50% score in each category / sub category (except para 26d (3)(d) whereby even zero score will not disqualify any bidder.
- b. Minimum 70% aggregate score of all the categories.
- c. Acquiring less than 100% score against technical specifications / parameters despite having overall score above the given threshold vide para 28a and b will be considered disqualified.
- d. The scoring will be done as under:-

(1)	Ser Description	Maximum points
	(a) Financial soundness	30
	(b) Experience Record	30
	(c) Technical Specification/ Parameters	40
	Total	100

- (2) Further details of criteria for each of above categories are as follows: -

<u>Financial soundness.</u> Credit Marks for financial soundness of the firm shall be on the basis of following qualifications:-		
Ser	Description	Maximum Points
(a)	Available Bank Credit Line (confirmation in the form of affidavit as per specimen attached as Annex 'A' from the concerned bank will be attached).	10
(b)	Working Capital in last 3 years (Third Party generated verifiable audit report to be provided).	10
(c)	Litigation History where decision went against the firm (affidavit on judicial stamp paper to be provided).	10
Total		30

- (3) **Experience Record.** Credit marks for experience shall be awarded on the basis of following qualifications:-

Ser	Description	Maximum Points
(a)	Sales of similar nature affected over last 10 years (Attested copies of relevant contracts be enclosed).	5
(b)	Sales of similar nature in hand. (Attested copies of relevant contract be closed).	5

(c)	Past Performance will be evaluated on under mentioned parameters. Negative marking will be done on poor performance:- (i) Contracted store supplied / beyond DP (data will be attached duly verified by MD(TMF)/D-M&P, HIT. (ii) No of rejections of items in each contract (data will be attached duly verified by MD(TMF). (iii) Timely provision of documents / Bank Guaranties/ bid security money (data will be attached duly verified by Director M&P HIT). (iv) No of contracts / items still pending/ beyond DP (data will be attached duly verified by MD (TMF) /Director M&P HIT).	16 (4 x each)
(d)	Status of enlistment with Government Organizations and agencies (Attested copies of Registration certificates be enclosed).	4
Total		30

- (4) **Technical Specification/ Parameters.** Credit Marks shall be granted on the basis of the following criteria for evaluation of the technical bid (**Detail as per Anx 'A'**):-

Ser	Description	Maximum Points
(a)	Type of station Pit type	10
(b)	Scope of supply and firm's capability	10
(c)	Dimensional specification and its capability (130 ton min 65 x 14ft)	20
Sub Total		40

27. Only affidavits and third party (having no conflict of interest with either HIT or the bidder) generated / verified documents will be treated as credible evidences for scoring.

28. Contracts will be awarded to best evaluated bidder with highest overall score based on weightage which will be workout as under: -

- a. Qualification - **70%**
b. Price - **30%**

Note: Technical / Commercial quotation must conform to IT parameters specified in this tender. The offer will be rejected if the said parameters are not complied with.

Lieutenant Colonel
Assistant Director Procurement
(Noman Shabbir)

1. **SCHEDULE TO RE-TENDER INQUIRY NO. 5096/RT-3037/2017-18/CP/TM/Proc dated 11 Jun 2018.** Time and date for opening of tender at **1100 hours** on **19 July 2018**. The tender shall remain open for acceptance till **1030 hours** on **19 July 2018**.

Ser	Part No & Nomenclature	A/U	Qty	Unit Price	Total Price
a.	Weighing up facility	Nos	01		
	a. Capacity – 130 Tons				
	b. Dimension – 65 x 14 ft (minimum)				
	c. Capable of accommodating 3x axle Prime Mover and 3x axle Trailer				

2. All the clauses / terms mentioned in the IT schedule will be considered acceptable to the firm in case no reference to them is given in the offer.
3. Payment out of letter of credit shall be made as under:-
- (a) 50% payment of the invoiced FOB value plus full amount of Sea Freight charges (where applicable) on presentation of following shipping documents will be made against stores to be delivered:-
- | | | | |
|-----|--|---|--------------|
| (1) | Original Air Way Bill or Original Bill of Lading (signed copy) | - | Three copies |
| (2) | Non-negotiable Bill of Lading | - | Three copies |
| (3) | Commercial Invoice | - | Three copies |
| (4) | Packing List | - | Three copies |
| (5) | Inspection Note by PSI team | - | Three copies |
- (b) The remaining 30% of FOB value on installation and commissioning certificate and remaining 20% will be paid on provision of training and acceptance certificate by user proj.
- (c) Extension in delivery period will not be allowed in normal circumstances, however in exceptional cases it can be extended with LD charges max upto 10% of the FOB value. If the firm still fails to deliver the store, then the contract will be short closed on RE of the firm.
4. **Delivery Period.** 12x months from the date of opening of letter of credit. Extension in delivery period will not be allowed in normal circumstances, however in exceptional cases it can be extended with LD charges max upto 10% of the FOB value. If the firm still fails to deliver the store, then the contract will be short closed on RE of the firm.
5. **Commercial Offers.** Unit Price of the item should be specified without GST. 17% GST as imposed by Government of Pakistan must also be mentioned separately with the offered prices. The offer without 17% GST will not be considered.
6. Tenders will be delivered by the firm's at Gate -T - 1 of Heavy Rebuild Factory (T-Series), HIT before due date and time.
7. **Quantities Offered by Firms.** Firms should state specifically the quantities, which they can deliver at the price quoted. Silence on the point will entail responsibility for supply of full quantities at quoted prices.
8. Please do not send telex and fax quotation. Such quotations/offers are likely to be rejected.

9. Offers for Technical & Commercial quotations may please be provided on CDs MS EXCEL or M/s Word with hard copies. Quotations without CDs will not be accepted.
10. Chairman HITB reserves every right to reject all the offers with reason but under no obligation to justify the reason.
11. **PRICE MUST BE QUOTED IN US\$**, however LC may be opened in any currency i.e US\$, Chinese Yuan, Japanese Yen, GBP or Euro.

(FORM (DP-3))

Tender No: _____

Contractor's Telegraphic Address _____

Telephone No: _____

Code Used: _____

From: M/s _____

Dear Sir,

1. I/We hereby offer to supply to the Chairman Heavy Industries Taxila, the stores detailed in the schedule here to or such portion thereof as you may specify in the contract at the prices given in the said schedule and agree to hold this offer till _____. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

2. I/We have thoroughly examined the specification/drawing and or pattern quoted in the schedule hereto and am/are aware of the nature of stores which is strictly in accordance with the requirements.

Yours Faithfully,

Signatures of Tendered _____

Address _____

Dated: _____

Signature of Witness _____

Address _____

Annexure 'A'

To RT No 5096/RT-3037/17-18/CP/TMF/Proc dated 11 Jun 2018

SPECIMEN OF BANK CREDIT LINE

It is certified that we _____ (Bank's name) commit to provide M/s _____ (Firm's name) a credit line amounting _____ (amount in figures as well as words) exclusively for the supply of items against RT no 5096/RT-3037/17-18/CP/TM/Proc dated 11 Jun 2018 of HIT, Taxila (if required / demanded by M/s _____ (Firm's name), as per out terms and conditions.

The said credit line shall be available within fifteen (15) calendar days after receipt of demand notice from the supplier i.e M/s _____(Name of supplier) and such credit line shall be maintained until the supply against the contract / project awarded is fully completed by the above said contractor / supplier.

This certification is being issued in favour of above said supplier i.e M/s _____ (Name of the supplier / contractor) in connection with the bidding requirement of HIT, Taxila against their RT number 5096/RT-3037/17-18/CP/TM/Proc dated 11 Jun 2018. We are aware that any false statement issued by us shall make us liable for perjury.

Name and Signature of Authorized Officer of the Bank : _____

Official Designation : _____

Date /Seal of Bank : _____

Note:- The amount committed should be machine validated.