

# **TENDER NOTICE # 01A,01B & 01C-2018**

The Federal Government owned Autonomous Corporation invites sealed Tenders valid for the whole year 2018 with effect 01.01.2018 to 31.12.2018 from preferably GST Registered firms or Printers/Stationer preferably based at Jhang, Faisalabad and Lahore for supply of specified printing & Stationery items on the below noted terms and conditions:-

## **TERMS AND CONDITIONS**

- A. Security amount must be deposited equal to 5% each separately of the total value of the tender cost in the form of CDR by the bidders against receipt. The total value of the tender is estimated about 01A, = Rs. 500,000/- 01B= Rs. 500,000/- & 01C Rs. 500,000/-.
- B. If the firm supplies sub-standard printing & Stationery items during the period of agreement, the security deposited may be forfeited in the favour of Corporation and legal action will be taken against him.
- C. The firm will be bound to supply the required items at State Life Insurance Corporation of Pakistan, Zonal Office, Civil Line, Jhang at (Munspal Territory) Jhang on the very short notice preferably in the 1<sup>st</sup> week of each quarter – 2018 against purchase order.
- D. The bidder will have to attach copies of their NTN/Sales Tax with the tender.
- E. Income Tax & Sale Tax will be Applicable / Deducted as per Govt of Pakistan (F B R) policies.
- F. The CDR/Earnest Money of the bid looser will be returned on their written request. If any contractor / Quotationer success in one item his whole C D R will remain with State Life up to 31-12-2018.
- G. The sealed quotation must be reached , by post / courier / by hand to Manager (P&GS), State Life Insurance Corporation of Pakistan, Jhang Zone up to 11.00 a.m on 05-03-2018. The time of opening the bid before the representative of the firms/supplier will be 11:30 a.m (sharp) on 05-03-2018. The envelope must bear the quotation for Printing & Stationery items at its right corner for identification.
- H. The State Life reserves the right to cancel any bid or bids without assigning any reason. The quantity of items mentioned in tender may be less or excess during 01.01.2018 to 31.12.2018.
- I. The quotation must elaborate only the unit cost of the specified items.
- J. The rate should be quoted on Hard Copy, also rate must be quoted as per Serial Number of list attached.
- K. The payment will be made by cheque on receipt of shipment.

*Life 132-530.*

L. For specification of printing & Stationery, please contact the undersigned.

Deptt./Organization	P&GS/State Life Ins. Corporation of Pakistan
Tender Title	Specified Printing & Stationery Items
Tender Enquiry No.	P&GS/ <u>01A,01B</u> & <u>01C</u> /18
Tender Description/Specification	Specified Printing & Stationery Items As per detailed attached
Tender closing date	05-03-2018.
Tender closing time	11:00 A.M Hours
Tender Opening Date	05-03-2018.
Tender opening time	11:30 A.M Hours
Person to be contacted	Ghulam Abbas Iqbal (Incharge P&GS) State Life Insurance Corporation of Pakistan, Zonal Office, Civil Line, Jhang. <u>Contact Nos.</u> Mob: 0333-6723575 Ph: 047- 9200169

Important:

Please note that quotation for tender # 01A,01B & 01C should be quoted separately. Also quotation for 01A, 01B & 01C should be mentioned on envelopes.

**STATE LIFE INSURANCE CORPORATION OF PAKISTAN**  
**JHANG ZONE**

**TENDER NOTICE NO. JZ/P&GS/01/A/2018**

Sr. No.	NAME OF ITEMS	REQ.QTY YEARLY	SIZE Measurement in Inches	SPECIFICATION
1	Accident Claim Register	05 Reg	13 x 16½	70 gm offset or equivalent (200 Leaves)
2	Accident claim under policy J.Z. 233	25 Pads	9 1/2 x 7½	68 Gram High Finish or equivalent
3	Accident indemnity benefit form C	25 Pads	8 1/2 X 13	70 gm offset or equivalent
4	Address change advice	50 Pads	8¼ x 5½	68 Gram High Finish or equivalent
5	Adjustment of suspense	400 Pads	7½ x 9½	68 Gram High Finish or equivalent
6	AIB Claim Processing Sheet J.Z 307	25 Pads	8 x 13	68 Gram High Finish or equivalent
7	AIB Claim Requirement Letter	50 Pads	A4 Size	68 gm H.F / equal
8	Alteration Advice M 2 A	400 Pads	7½ x 9½	68 Gram High Finish or equivalent (double side print )
9	Annexure B	100 Pads	8¼ x 11¼	68 Gram High Finish or equivalent
10	Annexure A	200 Pads	8.5x11.5	68Gram High Finish or equivalent
11	Annexure C	100 Pads	8 x 12½	70 Gram offset Paper
12	Annual Statement of Declaration(Agy)	200 Pads	8¼ x 13¼	70 Gram offset or equivalent
13	Annuity claim under policy (J.Z-214)	25 Pads	5½ x 9	68 Gram High Finish or equivalent
14	Anticipated claim J.V	10 Pads	8¼ x 11½	68 gm /or equal
15	App Ka Maktoob	50 Pads	8¼ x 11¼	68 Gram High Finish or equivalent
16	Application for grant of cash	40 Pads	8¼ x 13	70 Gram Offset or equivalent
17	Application for Promotion SO to SM 50x3	10 Pads	8 1/2 X 13	70 Gram offset or equivalent 300 sheet
18	Application for Promotion SR to SO 50x3	15 Pads	8 1/2 X 13	70 Gram offset or equivalent 300 sheet
19	Application for Reg. SR,SO,SM	200 Pads	8¼ x 13¼	75 Gram Offset 2 Ply (double side print) 200 sheet
20	Application for Renewal of Registration (SR,SO,SM)	200 Pads	8¼ x 13¼	75 Gram Offset or equivalent (double side print)
21	Application to work as S.R	200 Pads	8¼ x 13¼	75 Gram Offset or equivalent (double side print)
22	Attendance Register Cover (Regular) Yellow	150 Nos.	14 X 17	Colour Card 150 gm Imported every card