



Pakistan International Airlines
Purchases Technical (Commercial) Section
1st Floor, Procurement & Logistics Department Building
PIAC Head Office Karachi Airport.
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Tender Ref # 18011343
Date: July, 12- 2018
Tender Fee. PKR 2,000

Invitation for Tender and Instructions to Bidders

M/S _____

SUB: PROCUREMENT OF (PTO ASSY POWER TAKE OFF)

Dear Sirs,

We are pleased to invite your sealed tenders for the items listed in the attached schedule-A. In case of more than one schedule separate tender for each schedule should be furnished.

The terms & conditions of the tender / supplies are given below:-

A) SUBMISSION OF TENDER

1. You are required to send / drop your sealed tender by observing the following:
 - It is on **Single Stage Two Envelope Basis**.
 - Both envelopes should be separately sealed, (and marked as)
 - Technical Proposal and Financial Proposal
 - Bids should be dropped in the box placed at the entrance of Main Building (P&L) marked as "**Tender Box Commercial Purchases**". Latest by **(July,30-2018)Monday,until (10:30)Hrs** Bids shall be opened on the same day **at (11:00 hours)**.
 - Bids may also be sent through registered A/D mail / Courier, which must reach before the closing date and time (mentioned above) on the following address:

GM (Procurement)
Procurement & Logistics Building
Terminal No. 1, JIAP **KARACHI**.
 - Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager P&L in this respect shall be final and binding.

Sign & Official Seal of Bidder

B). PREPARATION OF TENDER

The Tenders should contain two envelopes. Each envelope should be sealed individually as follows:

- Technical Proposals should contain *:
 - a. Technical Literature / Brochures.
 - b. Samples (if applicable)
 - c. Authority Letter (In the name of Rep. of Participating Co)
 - d. Tender Fee. **[P.O. of PKR 2,000/=]**
 - e. Signed **Copy** of **Duly Filled** Page: [Only Page No. **5**]
 - f. Copies of all Applicable Certificates

i.e. → **“Mandatory Requirements, Affidavit & Check List”**
- Financial Proposals should contain*:
 - a. Prescribed Tender Form (All Pages mentioning Rates/ Quotes).
[Each page should be filled, signed & bearing company's seal].
 - b. P.O. of Earnest Money **2%** of the Bid.
- Financial Proposals shall remain sealed and in the custody of PIA until the evaluation report (on basis of Technical literatures & samples) is issued by Competent Evaluation Committee (CEC).
- Evaluation Report shall be uploaded on PIA / PPRA website for 10 days for bidders to contest (if they need). They may lodge their grievances to grievance committee within this stipulated time.
- Financial Proposal so opened shall be of only those bidders declared “Technically Qualified” by the (CEC), on the date notified later. Remaining Financial Proposals shall be **returned un-opened**.

* **Note:** Non-submission of above required docs shall make the bid liable for **REJECTION**, even found **at any stage**.

C). ACCEPTANCE / REJECTION OF TENDER

PIA does not pledge herself to imperatively accept the lowest bid, but reserves the right:

- To accept or reject any or all bids / quotations as per PPRA rules.
- To divide business among more than one supplier; or
- To accept the tenders at rates on lowest individual items; or
- To extend the date of opening as per PPRA rules.

D). REGISTRATION / CERTIFICATION:

Bidders **MUST** be registered with or certified by

- a. Taxation Authorities (GST/ NTN). [Attach copy]
- b. Authorization from the Principal (if Authorized Agent / Distributor).[Attach Copy]
[Original may be asked to show at time of tender opening]
- c. If Pre-qualified with PIA through Procurement Management.
[Note: Non-Prequalified bidder is NOT DEBARRED to participate in tender]

Sign & Official Seal of Bidder

E) FINANCIAL MATTERS:

a. Followings **MUST** be attached with the tender documents:

- Tender Fee **Rs. 2,000/=** [Please Attach in Technical Bids].
- Earnest Money 2% of the bid. [Please Attach in Financial Bids].

b. Successful bidders (upon award of Contract / Purchase Order) shall submit an amount equivalent to **05%** of total contract value as interest free **Security Deposit** in shape of Pay Order, in the name of M/s PAKISTAN INTERNATIONAL AIRLINES.

c. or a Bank Guarantee duly countersigned by the Head Office issuing Bank, and shall remain valid for 3-months after the expiry period of the Contract.

The Earnest Money submitted with the tender can be converted into Security Deposit, and balance amount shall be deposited accordingly.

d. Earnest / Security Money deposited against a running tenders/contract (s) Purchase Orders(s) shall not be transferable as earnest money for any other tender.

e. All tenders without Earnest Money shall not be considered.

f. **Instructions for Foreign Bidders:**

Both Foreign and local bidders are required to deposit tender fee and earnest money, and there is no exemption for tender fee and earnest money for any participating bidder. **Earnest Money may be deposited either in:**

- (i) Banker's Cheque** in the name of: M/s. Pakistan International Airlines,
- (ii) Wire Transfer** the payment may be made to our USD Account.

Bank and Account Details are as under:

Beneficiary Name: Pakistan International Airlines

IBAN: GB26HABB60951110389501

Bank Name/add: Habib Allied Bank Intl. London, 65 Whitechapel Road London E1 2LD.

1. **INCO TERM: CFR KARACHI {P&L BUILDING PREMISES}**.
2. The quote must specify delivery time after placement of Purchase Order.
3. Payment terms will be **NET THIRTY DAYS (NTD)**.
→ **Bids through e-mail shall not be entertained.**

Yours truly,

**for Pakistan International Airlines
GM (Procurement)**

Sign & Official Seal of Bidder

Encl:

1. Tender Schedule-A
2. Mandatory Requirement / Terms & Conditions
3. Undertaking
4. Integrity Pact

Notes: Prescribed Tenders form may also be downloaded from www.piac.com.pk and www.ppra.org.pk

Tender Schedule "A"
Tender Ref #:18011343

SPECIFICATION							
PARTICULARS PART NO	Description	USE/Applicability	UP / UOM	QTY	BRAND NAME	Country of Manufacture	Prod. Date
CS6S-U6004-J3IP	PTO ASSY POWER TAKE OFF		Ea	02			

UNIT RATE <small>PKR / USD / GBP / OTHERS</small>	GST <small>As Applicable</small>	EXTENDED VALUE <small>PKR / USD / GBP / OTHERS</small>	REMARKS
		Total	
Offered delivery schedule: _____.	2 % Earnest Money		
		Grand Total	

Note: Please avoid cutting / over writing, using correction fluid while filling in this Tender Schedule.

Authorized Signatures (of the Bidder): _____

Official Seal of the Company: _____

**MANDATORY REQUIREMENTS
AFFIDAVIT & CHECK LIST**

FOR TENDER REF: 18011343

1	We are participating as: (<u>Tick</u> as applicable) Manufacturer / Producer / Authorized Distributor / Whole Seller / General Order Supplier / None on All.	Our Principals are M/ s: _____ [Note: Please attach Copy as applicable]
2	We are registered with following Authorities and our Registration Numbers are: → → → → _____ Note: 1. Please write ' <u>N/ A</u> ' where Not Applicable. 2. Please attach Copies of notified Documents.	GST : _____ NTN : _____ ISO : _____ PSQCA : _____ OTHERS: _____
3	We have attached: Note: [Don't write any amount in Earnest Money's column, if it is Single Stage Two Envelop Bid]	Tender Fee (Rs) : _____ [In Tech. Prop] * Earnest Money: _____ [In Finan. Prop] ** [Please Do Not write Amount here]
	* P.O / CR. No _____ Drawn on Bank: _____ Branch: _____ ** P.O / CR. No _____ Drawn on Bank: _____ Branch: _____	
4	Offered item will be from Fresh Stock and Minimum Expiry shall be (1) One Years.	
5	Our offered item(s) contains Warranty / Guarantee.	No / Yes _____ Years / Months (By Manufac.)
6	Product Specific "MANDATORY" Requirements	
	Size: _____ Color: _____ Brand Equivalent To: _____ We are submitting Quality Samples Qty _____ ea along with our Technical bid.	
7	We shall make deliveries free of all charges, and as per schedule given in tender / Purchase Order.	
8	We are quoting JUST ONE RATE (inclusive of all taxes, mentioned separately) that are firm & final in all respects, and shall be valid for 90 days countable from the date of tender opening.	
9	We have attached (duly signed and affixed sealed) Integrity Pact on our letter head. The same shall be submitted by us (along with Contract Agreement) on Stamp Paper if tender is awarded to us.	
10	We are agreed for Payment terms <u>Net Thirty Days</u> (NTD), and Income Tax deduction at source.	
11	We understand that the required quantities may be increased / decreased by 15 %.	
12	I / We do hereby affirm that: <ul style="list-style-type: none"> ▪ I / we have read and understood the terms and conditions of the tender as mentioned above & agreed that our bid is in line with the terms and conditions of this tender. ▪ Whatever is written above is true to the best of my knowledge and belief. ▪ I / we are fully aware that my / our bid may be rejected if; at any time, any of the entry is found wrong / false. ▪ This tender is filled in; the signature & affixing the company's seal on all pages are by me. 	

Name : _____ Designation * : _____
Address: _____
E-Mail : _____
Cell No: _____ Tel No : _____ Fax No: _____

Authorized Signature (Bidder): _____ Company's Seal : _____

* **Note:** Please specify whether you are signing as:
: Sole Proprietor or Attorney → (if Proprietorship)
: Active Partner or Attorney → (if Registered under Partnership Act)
: Secretary / Director / Manager → (if Registered under Company's

Ordinance)

(To be submitted on Rs. 100 Stamp Paper)

General Manager Procurement
Procurement & Logistics Department
Pakistan International Airlines.
Karachi

Subject: Undertaking to Execute Contract

Dear Sir,

1. We/I, the undersigned bidders do hereby confirm, agree and under take to do following in the event our / my tender for supply of

_____ to PIA is approved and accepted:

2. That we / I will into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledge and which has been studied and under stood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.
3. That all expense in connection with the preparation and execution of the contract including stamp duty will be borne by us / me.
4. That we / I shall deposit with PIA the amount of security as specified in the contract which shall continue to e held by PIA until three months after expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of seven days specified by PIA the Earnest money held by PIA shall forfeited and we / I shall not question the same.

Bidders Signature: -----

Name in full: -----

Designation: -----

Address: -----

Phone/Fax No: -----

CNIC: -----

Seal : -----

Date: -----/-----/2018

INTEGRITY PACT / DISCLOSURE CLAUSE

(To be submitted on Company's Letterhead)

Declaration of Fees, Commissions and Brokerage Etc. Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works_____ the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void-able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan.